

ANNEX

STANDARD FORM FOR EUROPEAN SINGLE PROCUREMENT DOCUMENT (ESPD)

Part I: Information concerning the procurement procedure and the contracting authority or contracting entity

For procurement procedures in which a call for competition has been published in the *Official Journal of the European Union*, the information required under Part I will be automatically retrieved, provided that the electronic ESPD-service is used to generate and fill in the ESPD ⁽¹⁾. Reference of the relevant notice ⁽²⁾ published in the Official Journal of the European Union::

OJ EU S number [], date [], p. [],

Notice number in the OJS: [][][][]/S [][][]-[][][][][][]

If there is no call for competition in the OJEU, then the contracting authority or contracting entity must fill in the information allowing the procurement procedure to be unequivocally identified:

In case publication of a notice in the Official Journal of the European Union is not required, please give other information allowing the procurement procedure to be unequivocally identified (e. g. reference of a publication at national level): [....]

INFORMATION ABOUT THE PROCUREMENT PROCEDURE

The information required under Part I will be automatically retrieved, provided that the electronic ESPD-service is used to generate and fill in the ESPD. If this is not the case, the information must be inserted by the economic operator.

Identity of the procurer ⁽³⁾	Answer:
Name:	[]
Tax Code	[]
Which procedure does this concern?	Answer:
Title or short description of the procedure ⁽⁴⁾ :	[]
File reference number attributed by the contracting authority or contracting entity (if applicable) ⁽⁵⁾ :	[]
CIG - Tender Identification Code	[]
CUP - Single Project Code (where applicable)	[]
Project code (if the procedure is financed or co-financed with European funds)	[]

All other information in all sections of the ESPD must be inserted by the economic operator

⁽¹⁾ Commission Services will make available an electronic version of the ESPD, free of charge, for contracting authorities, contracting entities, economic operators, providers of electronic services and other interested parties.

⁽²⁾ For **contracting authorities**: a **prior information notice** used as a means to call a tender or a **tender notice**. For **contracting entities**: a **periodic indicative notice** used as a means to call a tender, a **tender notice** or a **notice on the existence of a qualification system**.

⁽³⁾ The information must be copied from section 1, point I.1 of the relevant notice. In the case of a joint procedure, provide the details of all procurers.

⁽⁴⁾ Cf. points II.1.1. and II.1.3. of the relevant notice.

⁽⁵⁾ Cf. point II.1.1. of the relevant notice.

Part II: Information about the economic operator

A: INFORMATION ABOUT THE ECONOMIC OPERATOR

Identification	Answer:
Name:	[]
VAT number, if applicable: If no VAT number is applicable, please indicate another national identification number, if required and applicable	[] []
Postal address:	[.....]
Contact persons: ⁽⁶⁾ : Telephone: E-mail or certified e-mail (PEC): (Internet address or web address) (if applicable):	[.....] [.....] [.....] [.....]
General information:	Answer:
Is the economic operator a Micro, a Small or a Medium-Sized Enterprise? ⁽⁷⁾ ?	[] Yes [] No
Only in case the procurement is reserved: ⁽⁸⁾ is the economic operator a sheltered workshop, a 'social business' ⁽⁹⁾ or will it provide for the performance of the contract in the context of sheltered employment programmes (article 112 of the Code)? If yes, What is the corresponding percentage of disabled or disadvantaged workers? If required, please specify which category or categories of disabled or disadvantaged workers the employees concerned belong to:	[] Yes [] No [.....] [.....]
If applicable, is the economic operator registered on an official list of approved economic operators or does it have a certificate issued by accredited bodies pursuant to article 90 of the Code? If yes: Please answer the remaining parts of this Section, Sections B and, where relevant, C of this Part, complete Part V, where applicable, and, in any case, fill in and sign Part VI. a) Please provide the name of the relevant list or certificate and, if applicable, the relevant registration or certification number b) If the certificate of registration or certification is available electronically, please state: c) Please state the references on which the registration or certification is based, and, where applicable, the classification obtained in the official list ⁽¹⁰⁾ :	[] Yes [] No [] Not applicable a) [.....] b) (web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....][.....] c) [.....]

⁽⁶⁾ Repeat this information for each contact person, as many times as necessary.

⁽⁷⁾ Cf. Commission Recommendation of 6 May 2003 concerning the definition of micro, small and medium sized enterprises (OJ L 124 of 20.5.2003, p. 36). This information is required for statistical purposes only.

Micro enterprise: enterprise which employs fewer than 10 persons and whose annual turnover and/or annual balance sheet total does not exceed EUR 2 million.

Small enterprise: enterprise which employs fewer than 50 persons and whose annual turnover and/or annual balance sheet total does not exceed EUR 10 million.

Medium enterprises: enterprises which are neither micro nor small, which employ fewer than 250 persons and which have an annual turnover not exceeding EUR 50 million and/or an annual balance sheet total not exceeding EUR 43 million.

⁽⁸⁾ Cf. point III.1.5 of the notice.

⁽⁹⁾ A social business's main aim is the social and professional integration disabled or disadvantaged persons.

⁽¹⁰⁾ The references and any classification are indicated on the certification.

Lots	Answer:
Where applicable, indication of the lot(s) for which the economic operator wishes to tender:	[]

B: INFORMATION ABOUT REPRESENTATIVES OF THE ECONOMIC OPERATOR

Where applicable, please indicate the name(s) and address(es) of the person(s) empowered to represent the economic operator – including attorneys and agents – for the purposes of this procurement procedure; if there is more than one legal representative, repeat as many times as necessary.

Any representatives:	Answer:
Full name: where applicable, also state the date and place of birth:	[.....]; [.....]
Position/Acting in the capacity of:	[.....]
Postal address:	[.....]
Telephone:	[.....]
E-mail:	[.....]
If needed, please provide detailed information on the representation (its forms, extent, purpose, powers of joint signature):	[.....]

C: INFORMATION ABOUT RELIANCE ON THE CAPACITIES OF OTHER ENTITIES (Article 89 of the Code – Reliance)

Reliance:	Answer:
<p>Does the economic operator rely on the capacities of other entities in order to meet the selection criteria set out under Part IV and the criteria and rules (if any) set out under Part V below?</p> <p>If yes:</p> <p>State the name of the economic operators on which it intends to rely:</p> <p>Indicate the requirements met through reliance:</p>	<p>[] Yes [] No</p> <p>[.....]</p> <p>[.....]</p>
<p><i>If yes, , please provide the name of the economic operators on which it intends to rely, the requirements to be met through reliance, and for each operator submit a separate ESPD form setting out the information required under Sections A and B of this Part, Part III, Part III, Part IV and where applicable Part V for each of the entities concerned, duly filled in and signed by the entities concerned.</i></p> <p><i>Please note that this should also include any technicians or technical bodies, not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, the technicians or technical bodies upon whom the economic operator can call in order to carry out the work.</i></p>	

D: INFORMATION CONCERNING SUBCONTRACTORS ON WHOSE CAPACITY THE ECONOMIC OPERATOR DOES NOT RELY (ARTICLE 105 OF THE CODE - SUBCONTRACTING)

(Section to be filled-in only if this information is explicitly required by the contracting authority or contracting entity).

Subcontractor:	Answer:
<p>Does the economic operator intend to subcontract any share of the contract to third parties?</p> <p>If yes:</p> <p>List the performances or processes that are intended to be subcontracted and the relevant share (expressed as a percentage) of the contractual amount:</p> <p>If the conditions set out in art. 105, paragraph 6, of the Code apply, please state the name of the of the proposed subcontractors:</p>	<p>[] Yes [] No</p> <p>[.....] [.....]</p> <p>[.....]</p>

If the contracting authority or contracting entity explicitly requests this information in addition to the information in this section, each of the subcontractors (or categories of subcontractors) must complete their own ESPD, providing the information required under Sections A and B of this Part, Part III, where applicable Part IV, and Part V.

PART III: EXCLUSION GROUNDS (Article 80 of the Code)

A: GROUNDS RELATED TO CRIMINAL CONVICTIONS

<p>Article 57, paragraph 1, of Directive 2014/24/EU establishes the following exclusion grounds (Article 80, paragraph 1, of the Code):</p> <ol style="list-style-type: none"> 1. Participation in a criminal organisation ⁽¹²⁾ 2. Corruption ⁽¹³⁾ 3. Fraud ⁽¹⁴⁾; 4. Terrorist offences or offences linked to terrorist activities ⁽¹⁵⁾; 5. Money laundering or terrorist financing ⁽¹⁶⁾; 6. Child labour and other forms of trafficking in human beings ⁽¹⁷⁾ <p>CODE</p> <ol style="list-style-type: none"> 7. Any other offence which, as a supplementary penalty, bars dealings with the public administration (letter g) article 80, paragraph 1, of the Code);
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<p>Grounds connected to convictions within the meaning of the national implementing provisions of the grounds established by article 57, paragraph 1, of the Directive (Article 80, paragraph 1, of the Code):</p>	<p>Answer:</p>
<p>Have the parties referred to in art. 80, paragraph 3, of the Code been convicted by definitive judgement or irrevocable penalty order or a judgment applying the penalty required under art. 444 of the Code of Criminal Procedure for one of the reasons indicated above by a judgment given not more than five years ago or, regardless of the date of the judgment, as a result of which a period of exclusion directly established by the judgment or due pursuant to art. 80 paragraph 10 is still applicable?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....][.....] ⁽¹⁸⁾</p>
<p>If yes, indicate ⁽¹⁹⁾:</p> <p>a) the date of the conviction, the penalty order or the judgment applying the penalty on request, its duration and the offence committed chosen from those stated in article 80, paragraph 1, letters a) to g) of the Code and the reasons for the conviction,</p> <p>b) identifying information of the people convicted [];</p> <p>c) if the supplementary penalty is stated directed in the conviction, indicate:</p>	<p>a) Date:[], duration [], letter paragraph 1, article 80 [], grounds:[]</p> <p>b) [.....]</p> <p>c) duration of exclusion period [.....], letter paragraph 1, article 80 [],</p>
<p>In the event of convictions, has the economic operator adopted sufficient measures to demonstrate its reliability despite the existence of a relevant ground for exclusion²⁰ ("Self-Cleaning", see article 80, paragraph 7)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

⁽¹²⁾ as defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime (OJ L 300 of 11.11.2008, pag. 42).

⁽¹³⁾ as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union (OJ C 195 of 25.6.1997, pag. 1) and Article 2, paragraph 1 of Council Framework Decision 2003/568/JHA (34), of 22 July 2003 on combating corruption in the private sector (OJ L 192 of 31.7.2003, pag. 54). This grounds for exclusion includes corruption as defined in the national law of the contracting authority (or contracting entity) or the economic operator;

⁽¹⁴⁾ Within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests (OJ C 316 of 27.11.1995, pag. 48)

⁽¹⁵⁾ As defined in Articles 1 and 3 of Council Framework Decision of 13 June 2002 on combating terrorism (OJ L 164 of 22.6.2002, page 3). This includes inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision;

⁽¹⁶⁾ as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council, of 26 October 2005, on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (OJ L 309 of 25.11.2005, pag. 15).

⁽¹⁷⁾ as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA (OJ L 101 of 15.4.2011, pag. 1).

⁽¹⁸⁾ Repeat as many times as necessary.

⁽¹⁹⁾ Repeat as many times as necessary.

⁽²⁰⁾ In accordance with the national implementing provisions of article 57, paragraph 6, of Directive 2014/24/EU.

<p>If yes, indicate:</p> <p>1) did the definitive conviction recognise the mitigating factor of conspiracy as defined with the regard to the individual offences?</p> <p>2) Does the definitive judgment order imprisonment of not more than 18 months?</p> <p>3) if the answer to hypotheses 1) and/or 2) is yes, have the parties referred to in art. 80, paragraph 3, of the Code:</p> <ul style="list-style-type: none"> - paid full compensation in respect of any damage? - formally committed to pay compensation for the damage? <p>4) in hypotheses 1) and 2, has the economic operator taken technical or organisational measures that are appropriate to prevent further criminal offences or misconduct?</p> <p>5) if the convictions were issued in respect of parties referred to in art. 80, paragraph 3, indicate the measures that show the complete and effective disassociation from the criminal conduct:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, list the relevant documentation[] and, if available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....][.....]</p> <p>[.....]</p>
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B: GROUNDS RELATED TO PAYMENT OF TAXES OR SOCIAL SECURITY CONTRIBUTIONS

<p>Payment of taxes or social security contributions (Article 80, paragraph 4, of the Code):</p>	<p>Answer:</p>	
<p>Has the economic operator met all its obligations relative to the payment of duties, taxes or social security contributions, both in the country where it is established and in the member state of contracting authority or contracting entity, if different from the country of establishment?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>If no, indicate:</p> <p>a) Relevant country or member state</p> <p>b) The amount involved</p> <p>c) How the violation was established:</p> <p>1) Through a judicial or administrative decision:</p> <ul style="list-style-type: none"> - Is the decision definitive and binding? - Indicate the date of the conviction or decision. - In the case of a conviction, if stated directly in the conviction, the duration of the exclusion period: <p>2) In a different way? Specify:</p> <p>d) has the economic operator has complied with its obligations, paying or undertaking in a binding manner to pay taxes or social security contributions due, including any interest or fines, provided that the payment or undertaking are formalised before the expiry of the deadline for submitting applications (article 80, paragraph 4, final clause, of the Code)?.</p>	<p>Taxes</p> <p>a) [.....]</p> <p>b) [.....]</p> <p>c1) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> - <input type="checkbox"/> Yes <input type="checkbox"/> No - [.....] - [.....] <p>c2) [.....]</p> <p>d) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide detailed information: [.....]</p>	<p>Social security contributions</p> <p>a) [.....]</p> <p>b) [.....]</p> <p>c1) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> - <input type="checkbox"/> Yes <input type="checkbox"/> No - [.....] - [.....] <p>c2) [.....]</p> <p>d) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide detailed information: [.....]</p>

If the relevant documentation concerning the payment of taxes or social security contributions is available electronically, indicate:	(web address, issuing authority or body, precise reference details of the documentation) ⁽²¹⁾ : [.....][.....][.....]
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C: GROUNDS RELATED TO INSOLVENCY, CONFLICT OF INTERESTS OR PROFESSIONAL MISCONDUCT ⁽²²⁾

It is noted that for the purposes of this tender, some of the exclusion grounds listed below could be subject to more precise definition under national law, in the relevant tender notice or in the tender documentation. National law could, for example, include different forms of conduct within the concept of "grave professional misconduct".

Information on any situations of insolvency, conflict of interests or professional misconduct	Answer:
<p>Has the economic operator, insofar as it is aware, violated applicable obligations regarding occupational health and safety, environmental, social and labour law, ⁽²³⁾ as referred to in Article 80, paragraph 5, lett. a), of the Code?</p> <p>If yes, has the economic operator adopted sufficient measures to demonstrate its reliability despite the existence of a relevant ground for exclusion ("Self-Cleaning", see article 80, paragraph 7)?</p> <p>If yes, indicate:</p> <p>1) Has the economic operator - paid full compensation in respect of any damage? - formally committed to pay compensation for the damage?</p> <p>2) has the economic operator taken technical or organisational measures that are appropriate to prevent further criminal offences or misconduct?</p>	<p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>If yes, list the relevant documentation[] and, if available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....][.....]</p>
<p>The economic operator is in one of the following situations or is subject to proceedings to ascertain one of the following situations as per article 80, paragraph 5, lett. b), of the Code:</p> <p>a) bankruptcy</p> <p>If yes:</p> <p>- has the liquidator been authorised for the temporary carrying-on of business and been authorised by the judge to participate in public contract award procedures (article 110, paragraph 3, lett. a) of the Code ?</p> <p>- is participation in the award procedure subject to pooling of another economic operator within the meaning of art. 110, paragraph 5?</p> <p>b) compulsory liquidation</p> <p>c) composition with creditors</p> <p>d) eligible for composition with creditors with business continuity</p> <p>If yes to letter d):</p> <p>- has it been authorised by the judge pursuant to article 110,</p>	<p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>If yes, provide the details of the authorisations [.....] [.....]</p> <p>[] Yes [] No If yes, indicate the auxiliary company [.....]</p> <p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>[] Yes [] No</p>

⁽²¹⁾ Repeat as many times as necessary.

⁽²²⁾ See Article 57, paragraph 4, of Directive 2014/24/EU.

⁽²³⁾ As established for the purposes of this tender by national law, the relevant tender notice or article 18, paragraph 2, of Directive 2014/24/EU.

<p>paragraph 3, lett. a) of the Code?</p> <p>- is participation in the award procedure subject to pooling of another economic operator within the meaning of art. 110, paragraph 5?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, indicate the auxiliary company [.....]</p>
<p>Has the economic operator been guilty of serious professional misconduct⁽²⁴⁾ within the meaning of art. 80, paragraph 5 lett. c) of Code?</p> <p>If yes, please provide detailed information, specifying the type of offence:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[.....]</p>
<p>If yes, has the economic operator adopted self-cleaning measures?</p> <p>If yes, indicate:</p> <p>1) Has the economic operator:</p> <ul style="list-style-type: none"> - paid full compensation in respect of any damage? - formally committed to pay compensation for the damage? <p>2) has the economic operator taken technical or organisational measures that are appropriate to prevent further criminal offences or misconduct?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, list the relevant documentation[] and, if available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....][.....]</p>
<p>Is the economic operator aware of any conflict of interests ⁽²⁵⁾ related to its participation in the tender procedure (article 80, paragraph 5, lett. d) of the Code)?</p> <p>If yes, please provide detailed information on how the conflict of interest has been resolved:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[.....]</p>
<p>Has the economic operator or an enterprise connected to him/her provided advice to the contracting authority or contracting entity or otherwise participated in the preparation of the award procedure (article 80, paragraph 5, lett. e) of the Code?</p> <p>If yes, please provide details of the measures taken to prevent possible distortions of competition:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[.....]</p>
<p>Can the economic operator can confirm that it:</p> <p>a) has not been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,</p> <p>b) has not withheld such information?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

D: OTHER EXCLUSION GROUNDS PROVIDED FOR IN THE NATIONAL LEGISLATION OF THE MEMBER STATE OF THE CONTRACTING AUTHORITY OR CONTRACTING ENTITY

Exclusion grounds exclusively provided for in national legislation (article 80, paragraph 2 and paragraph 5, lett. f), g),	Answer:
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⁽²⁴⁾ See, where applicable, national law, the tender notice or documentation.

⁽²⁵⁾ As indicated in national law, the tender notice or documentation.

<p><i>h), i), l), m)</i> of the Code and art. 53 paragraph 16-ter of Legislative Decree 165/2001</p>	
<p>Is the economic operator subject to any reasons for debarment, suspension or prohibition as set out in article 67 of Legislative Decree 159 of 6 September 2011 or subject to attempted mafia infiltration within the meaning of article 84, paragraph 4 of said decree, without prejudice to the provisions of art. 88, paragraph 4-bis and art. 92, paragraphs 2 and 3, of Legislative Decree 159 of 6 September 2011, with reference respectively to antimafia communications or disclosures (art. 80, paragraph 2, of the Code)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....][.....] (26)</p>
<p>Is the economic operator in one of the following situations?</p> <ol style="list-style-type: none"> 1. subject to the bans set out in article 9, paragraph 2, letter c) of Legislative Decree 231 of 8 June 2001, or any other sanction that prohibits it dealing with the public administration, including bans set out in article 14 of Legislative Decree 81 of 9 April 2008 (article 80, paragraph 5, letter <i>f</i>); 2. registered in the electronic records kept by the Observatory of the National Anti-Corruption Authority, ANAC, for having submitted false statements or false documents in order to obtain certifications, for the period during which registration is applicable (article 80, paragraph 5, letter <i>g</i>); 3. violated the ban on fiduciary registration as referred to in article 17 of Law 55 of 19 March 1990 (article 80, paragraph 5, letter <i>h</i>)? <ul style="list-style-type: none"> If yes: <ul style="list-style-type: none"> - indicate the date of the definitive decision and the issuing authority or body: - has the violation been resolved? 4. in line with the regulations on the right to work of disabled persons, as per Law 68 of 12 March 1999 (Article 80, paragraph 5, letter <i>i</i>); 5. been a victim of the offences indicated in and punished by articles 317 and 629 of the Criminal Code, aggravated pursuant to article 7 of Law Decree 152 of 13 May 1991, converted, with amendments, into Law 203 of 12 July 1991? <ul style="list-style-type: none"> If yes: <ul style="list-style-type: none"> - has it reported them to the judicial authorities; <p>do the circumstances apply as set out in article 4, first paragraph, of Law 689 of 24 November 1981 (article 80, paragraph 5, letter <i>l</i>)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[.....][.....][.....]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p> <p>If the operator is not subject to the rules of Law 68/1999, state the reasons for this:</p> <p>(number of employees and/or other) [.....][.....][.....]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Is not subject to the rules of Law 68/1999</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p> <p>If the operator is not subject to the rules of Law 68/1999, state the reasons for this:</p> <p>(number of employees and/or other) [.....][.....][.....]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If the relevant documentation is available electronically, indicate: (web address, issuing authority or body, precise reference details of the documentation):</p>

(26) Repeat as many times as necessary.

<p>6. with regard to another participant in the same award procedure, is it in a situation of control as referred to in article 2359 of the Civil Code, or are in any relationship, even a de facto relationship with any entity, if the control or relationship results in bids that are attributable to a single decision-making centre (article 80, paragraph 5, letter m)?</p>	<p>documentation): [.....][.....][.....] <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>7. Is the economic operator in the condition described in art. 53 paragraph 16-ter of Legislative Decree 165/2001 (pantouflage or revolving door) in that it has entered into employment or freelance contracts and, in any case, has given jobs to former employees of the contracting authority who ceased their working relationship less than three years ago and in the last three years of service had powers or authorisation or negotiation for that contracting authority in dealings with the said economic operator?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

Part IV: Selection criteria

As regards the selection criteria (section(s) α A to D of this Part), the economic operator declares that:

α: GLOBAL INDICATION FOR ALL SELECTION CRITERIA

The economic operator should fill-in this field if the contracting authority or contracting entity indicated in the relevant notice or in the procurement documents referred to in the notice that the economic operator can just fill-in section α of Part IV without filling-in any other section of Part IV:

Satisfaction of all necessary selection criteria	Answer
It satisfies all the required selection criteria:	<input type="checkbox"/> Yes <input type="checkbox"/> No

A: SUITABILITY (Article 83, paragraph 1, letter a), of the Code)

Section to be filled-in only if this information has been expressly required by the contracting authority or contracting entity in the relevant notice or in the procurement documents.

Suitability	Answer
<p>1) Enrolment in a professional or trade register kept in the Member State of its establishment⁽²⁷⁾</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>[.....]</p> <p>(web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....].[.....].[.....]</p>
<p>2) For service contracts:</p> <p>Is a particular authorisation or membership of a particular organisation (lists, registers, etc.) needed in order to be able to perform the service in question in the country of establishment of the economic operator?</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, specify the documentation and whether the economic operator is in possession of it: [...] <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....].[.....].[.....]</p>

⁽²⁷⁾ As described in Annex XI of Directive 2014/24/EU; economic operators from certain Member States may have to comply with other requirements set out in that Annex.

B: ECONOMIC AND FINANCIAL STANDING (Article 83, paragraph 1, letter *b*), of the Code)

Section to be filled-in only if this information has been expressly required by the contracting authority or contracting entity in the relevant notice or in the procurement documents.

Economic and financial standing	Answer:
<p>1a) The economic operator's ("general") yearly turnover for the number of financial years required in the relevant notice or procurement documents is as follows::</p> <p>and/or,</p> <p>1b) The economic operator's average yearly turnover for the number of financial years required in the relevant notice or procurement documents is as follows:⁽²⁸⁾</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>Year: [.....] Turnover: [.....] [...] Currency Year: [.....] Turnover: [.....] [...] Currency Year: [.....] Turnover: [.....] [...] Currency</p> <p>(number of years, average turnover): [.....], [.....] [...] Currency</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>
<p>2a) The economic operator's ("specific") yearly turnover in the business area covered by the contract for the number of financial years required in the relevant notice or procurement documents is as follows:</p> <p>and/or,</p> <p>2b) The economic operator's average yearly turnover in the business area for the number of financial years required in the relevant notice or procurement documents is as follows:⁽²⁹⁾</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>Year: [.....] Turnover: [.....] [...] Currency Year: [.....] Turnover: [.....] [...] Currency Year: [.....] Turnover: [.....] [...] Currency</p> <p>(number of years, average turnover): [.....], [.....] [...] Currency</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>
<p>3) In case the information concerning turnover (general or specific) is not available for the entire period required, please state the date on which the economic operator was set up or started trading:</p>	<p>[.....]</p>
<p>4) Concerning the financial ratios ⁽³⁰⁾ specified in the relevant notice or the procurement documents, and pursuant to art. 83, paragraph 4, letter <i>b</i>) of the Code, the economic operator declares that the actual values for the required ratios are as follows:</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>(indication of the required index, in the form of ratio between x and y ⁽³¹⁾, and the value) [.....], [.....] ⁽³²⁾</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>
<p>5) The insured amount in its professional risk indemnity insurance is the following (article 83, paragraph 4, letter c) of the Code):</p> <p>If this information is available electronically, state:</p>	<p>[.....] [...] Currency</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>
<p>6) Concerning the other economic or financial requirements, if any, that may have been specified in the relevant notice or the procurement documents, the economic operator declares that:</p>	<p>[.....]</p>

⁽²⁸⁾ Only if permitted by the relevant notice or procurement documents.

⁽²⁹⁾ Only if permitted by the relevant notice or procurement documents.

⁽³⁰⁾ For example, ratio between assets and liabilities.

⁽³¹⁾ For example, ratio between assets and liabilities.

⁽³²⁾ Repeat as many times as necessary.

If the relevant documentation specified, where applicable , in the tender notice or documentation is available electronically, specify:	(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]
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C: TECHNICAL AND PROFESSIONAL ABILITY (Article 83, paragraph 1, letter c), of the Code)

Section to be filled-in only if this information has been expressly required by the contracting authority or contracting entity in the relevant notice or in the procurement documents.

Technical and professional ability	Answer:								
<p>1a) For public works contracts only: During the reference period⁽³³⁾, the economic operator has performed the following works of the specified type:</p> <p>If the relevant documentation on the performance and satisfactory outcome of the most important works is available electronically, please indicate:</p>	<p>Number of years (period indicated in the tender notice or documentation): [...] Works: [.....]</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>								
<p>1b) For public supply and services contracts only:</p> <p>During the reference period, the economic operator has delivered the following principal deliveries of the type specified or provided the following main services of the type specified: In the list indicate the amounts, dates and recipients (public or private)⁽³⁴⁾:</p>	<p>Number of years (period indicated in the tender notice or documentation): [.....]</p> <table border="1" data-bbox="837 929 1380 1041"> <thead> <tr> <th>Description</th> <th>Amount</th> <th>Date</th> <th>Recipients</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Description	Amount	Date	Recipients				
Description	Amount	Date	Recipients						
<p>2) It can call upon the following technicians or technical bodies⁽³⁵⁾, especially those responsible for quality control.</p> <p>In the case of public works contracts, the economic operator will be able to call on the following technicians or technical bodies to carry out the work:</p>	<p>[.....]</p> <p>[.....]</p>								
<p>3) It uses the following technical facilities and measures for ensuring quality and its study and research facilities are as follows:</p>	<p>[.....]</p>								
<p>4) It will be able to apply the following supply chain management and tracking systems when performing the contract:</p>	<p>[.....]</p>								
<p>5) For complex products or services to be supplied or, exceptionally, for products or services which are required for a special purpose:</p> <p>Will the economic operator will allow checks⁽³⁶⁾ to be conducted on the production capacities or the technical capacity of the economic operator and, where necessary, on the means of study and research which are available to it and on the quality control measures?</p>	<p>[] Yes [] No</p>								
<p>6) The following educational and professional qualifications are held by:</p>									

(33) Contracting authorities may **require** up to five years and **allow** experience dating from **more** than five years.

(34) In other words, it is necessary to list **all** recipients, including public and private clients of the supplies and services in question.

(35) For technicians or technical bodies not belonging directly to the economic operator's undertaking but on whose capacities the economic operator relies as set out under Part II, Section C, separate ESPD forms must be filled in.

(36) The check is to be performed by the contracting authority or, in case the latter consents to this, on its behalf by a competent official body of the country in which the supplier or service provider is established.

<p>a) the service provider or the contractor itself, and/or (depending on the requirements set out in the relevant notice or the procurement documents)</p> <p>b) by members of its technical-operational structure/working teams:</p>	<p>a) [.....]</p> <p>b) [.....]</p>
<p>7) The economic operator will be able to apply the following environmental management measures when performing the contract:</p>	<p>[.....]</p>
<p>8) The economic operator's average annual manpower and number of managerial staff for the last three years were as follows:</p>	<p>Year, average annual manpower: [.....],[.....], [.....],[.....], [.....],[.....], Year, number of managerial staff [.....],[.....], [.....],[.....], [.....],[.....]</p>
<p>9) The following tools, plant or technical equipment will be available to the economic operator for performing the contract:</p>	<p>[.....]</p>
<p>10) The economic operator intends possibly to subcontract⁽³⁷⁾ the following proportion (i.e. percentage) of the contract:</p>	<p>[.....]</p>
<p>11) For public supply contracts::</p> <p>The economic operator will supply the required samples, descriptions or photographs of the products to be supplied, which do not need to be accompanied by certifications of authenticity;</p> <p>where applicable, the economic operator also declares that it will provide the required certifications of authenticity.</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>[] Yes [] No</p> <p>[] Yes [] No</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>
<p>12) For public supply contracts::</p> <p>Can the economic operator provide the required certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to the technical specifications or standards, which are set out in the relevant notice or the procurement documents?</p> <p>If not, please explain why and state which other means of proof can be provided:</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>[] Yes [] No</p> <p>[.....]</p> <p>(web address, issuing authority or body, precise reference details of the documentation): [.....][.....][.....]</p>
<p>13) Concerning the other technical or professional requirements, if any, that may have been specified in the relevant notice or the procurement documents, the economic</p>	<p>[.....]</p>

⁽³⁷⁾ Please note that if the economic operator **has** decided to subcontract a part of the contract **and** relies on the subcontractor's capacities to perform that part, then please fill in a separate ESPD for such subcontractors, see Part II, Section C above.

<p>operator declares that:</p> <p>If the relevant documentation specified, where applicable, in the tender notice or documentation is available electronically, specify:</p>	<p>(web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p>
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D: QUALITY ASSURANCE STANDARDS AND ENVIRONMENTAL MANAGEMENT STANDARDS (ARTICLE 87 OF THE CODE)

The economic operator should only provide information where the quality assurance schemes and/or environmental management standards have been required by the contracting authority or contracting entity in the relevant notice or in the procurement documents referred to in the notice.

Quality assurance schemes and environmental management standards	Answer:
<p>Will the economic operator be able to produce certificates drawn up by independent bodies attesting that the economic operator complies with the required quality assurance standards, including accessibility for disabled persons?</p> <p>If not, please explain why and specify which other means of proof concerning the quality assurance scheme can be provided:</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>[] Yes [] No</p> <p>[.....][.....]</p> <p>(web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p>
<p>Will the economic operator be able to produce certificates drawn up by independent bodies attesting that the economic operator complies with the required environmental management systems or standards?</p> <p>If not, please explain why and specify which other means of proof concerning the environmental management systems or standards can be provided:</p> <p>If the relevant documentation is available electronically, indicate:</p>	<p>[] Yes [] No</p> <p>[.....][.....]</p> <p>(web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]</p>

Part V: Reduction of the number of qualified candidates (ARTICLE 91 OF THE CODE)

The economic operator should only provide information where the contracting authority or contracting entity has specified the objective and non-discriminatory criteria or rules to be applied in order to limit the number of candidates that will be invited to tender or to conduct a dialogue. This information, which can be accompanied by requirements concerning the (types of) certificates or forms of documentary evidence, if any, to be produced, is set out in the relevant notice or in the procurement documents referred to in the notice.

For restricted procedures, competitive procedures with negotiation, competitive dialogue procedures and innovation partnerships only:

The economic operator declares that:

Reduction in number	Answer:
<p>It meets the objective and non-discriminatory criteria or rules to be applied in order to limit the number of candidates in the following way:</p> <p>In case certain certificates or other forms of documentary evidence are required, please indicate for each whether the economic operator has the required documents:</p> <p>If some of these certificates or forms of documentary evidence are available electronically⁽³⁸⁾, please indicate for each:</p>	<p>[.....]</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No ⁽³⁹⁾</p> <p>(web address, issuing authority or body, precise reference details of the documentation):</p> <p>[.....][.....][.....]⁽⁴⁰⁾</p>

Part VI: Final Declarations

I/we the undersigned formally declare that the information provided in parts II to V, above, are true and accurate and that the signatory/signatories hereto is/are aware of the consequences of serious misrepresentation pursuant to article 76 of Presidential Decree 445/2000.

Without prejudice to the provisions of articles 40, 43 and 46 of Presidential Decree 445/2000, the undersigned hereby formally declare(s) that it is possible to produce, on request and without delay, the certificates and other relevant forms of documentary evidence, with the following exceptions:

- a) if the contracting authority or contracting entity is able to obtain the supplementary documentation directly by accessible a national database that is available for free in any member state ⁽⁴¹⁾, or*
- b) starting at the latest from 18 April 2018 ⁽⁴²⁾, the contracting authority or entity already holds the documentation in question.*

I/we the undersigned hereby formally authorise [name of the contracting authority or entity stated in part I, section A] to access the supplementary documents to the information, as referred to in [part/section/point(s)] of this single European procurement document, for the purposes of [tender procedure: (summary description, details of publication in the Official Journal of the European Union, reference number)].

Date, place and, if requested or necessary, signature(s): [.....]

⁽³⁸⁾ Clearly indicate to which option the answer refers.
⁽³⁹⁾ Repeat as many times as necessary.
⁽⁴⁰⁾ Repeat as many times as necessary.
⁽⁴¹⁾ Provided the economic operator has given the necessary information (web address, issuing authority or body, precise reference details of the documentation) therefore enabling the contracting authority or entity to obtain the documentation. If necessary, attach the necessary consent.
⁽⁴²⁾ According to the national implementation of article 59, paragraph 5.2 of Directive 2014/24/EU.)