

Sourcing – Contract management

From supplier's side (1/5)

Welcome to WeBUY

Navigation Menu:

- Sourcing
- Projects
- RFIs
- Procurement Process
- Auctions
- My Contracts** (highlighted)
- WeBUY Notices

My Contracts (highlighted in the top navigation bar)

Qualifications update

Qualifications to display

My Procurement Process with Pending Responses

Procurement Process Title	Buyer Organisation	Time to Close
Thania Cuenca PRUEBA	Enel	4 days
PPR 1	Enel	9 days
Dialogo competitivo_CP	Enel	3 Week
ppr di vendita	Enel	2 Month

Login to other systems

- MLM (Material Lifecycle Management)
- GlassDoor
- LMS - Cable reels management
- SCM - Work management
- WebEDI - Invoice Management (only Italy scope)
- OpenPortal SSO Supplier

New Messages (last 30 days)

Procurement Process (2)

Unread Messages in:	Organisation Name
PPR 2	Enel
PPR 1	Enel

- From the dashboard, click on "Sourcing > My Contracts" or go directly to "My Contracts" in the Quick Links section to access the Contract list

Sourcing – Contract management

From supplier's side (2/5)

My Contracts

1 Click on the Contract of interest

Filter By: All Contracts

	Code	Title	Organisation Name
1	JA10001613	alberto contratto	Enel
1	JA10001602	PVN Contrato simple	Enel
3	JA10001603	Contrato n1 prueba en conjunto	Enel
4	JA10001600	Test limite ctr	Enel
5	JA10001199	Copy from 1044	Enel
6	JA10001190	PO prueba variante	Enel
7	JA10001183	rda 1500089841 ctr prova clp	Enel
8	JA10001177	rda 1500089838 prova ordine	Enel

Sourcing – Contract management

From supplier's side (3/5)

1

← Back to List

Contract: JA10107238- Contrato 2 Shared

Project prj_91591- Mensajes y discusiones

Contract Expiry Date: 23/09/2022 23:59:00 (Fixed)

Details Contents Management Messages (Unread 0)

Settings Associated Users Actions (1)

Overview

Contract Code JA10107238	Title Contrato 2
Extended Description	Contract Type Mono Company Contract
Notes	Contract Enabled for Procurement No
Validity End Date Type Fixed	
Validity Start Date 01/09/2021 00:00	Validity End Date 23/09/2022 23:59

1 In the details section is possible to have a view the general information

Sourcing – Contract management

From supplier's side (4/5)

- 1 In the “Contents Management” section is possible to:
 - Insert some document in the “Additional Information” areas
 - View the price list in the “Prices” section
 - View the master document for the Contract in the “Master Document” section

Details **Contents Management** 1 Messages (Unread 1)

Additional Information Prices (←) Master Document (Proposal Approved)

Edit

Supplier Information

Copia Fideiussione	* Allegare la copia della fideiussione	(no file attached)
Allegato 1	Allegato 1	(no file attached)

Sourcing – Contract management

From supplier's side (5/5)

- 1 In the "Messages" section is possible to send and receive messages from Enel users

[Details](#)
[Contents Management](#)
1 [Messages \(Unread 1\)](#)

[Create Message](#)
[Received Messages](#)
[Sent Messages](#)
[Draft Messages](#)

⦿ Received Messages

Create



Enter Filter (type to start search) ▾

Sender	Date	Subject	Opened by Me	Opened	Replied
1 Enel	11/10/2019 10:42	Information			

Total 1

Page 1 of 1