

Consortiums qualification Process

Start the qualification process



Supplier Organisation: **CONSORZIO STAR** Positive Request Sent

Assessment Designation: LCCC20
AG Name: LCCC20
Buyer Organisation: Enel

Details | Other Assessments | Other Classifications | Scorecard (0) | Messages (Unread 0)

Settings | Workflow | Associated Forms | Associated Classifications | Qualification Partners (2) | Management Team (0) | Journal

Workflow Settings Suspend Workflow Workflow Report

Workflow Template Title
GLOBAL - RISCHIO BASSO

Workflow Status
Running (Activation Date 12/03/2020 00:35)

Process

Step ID	Step	Step Owners	Timing	Status	Transitions	Active Step Tools
01	VALUTAZIONE PRELIMINARE		Actual Start Date: 12/03/2020 Actual End Date: 12/03/2020	ⓘ	Vai a VALUTAZIONE QUESTIONARI Percorso Pre-Approved Percorso Start-up Non Potenziale Annullato	

01 - VALUTAZIONE PRELIMINARE External Call

Forms Associated to the Process Step (6) 1 Allow Supplier Editing

Title	Supplier Form Status		Enel User Form Status		Document Expiration Date (First to Expire)	Last Modification Date	Form Currently Editable by
	Mandatory	Optional	Mandatory	Optional			
FORMA GIURIDICA	<input checked="" type="checkbox"/>					11/03/2020 10:44	User Enel
QUALIFICATION PATH	<input checked="" type="checkbox"/>			<input type="checkbox"/>	0%	11/03/2020 10:47	User Enel
<input checked="" type="checkbox"/> CONSORTIUM PARTNER #1	<input checked="" type="checkbox"/>					12/03/2020 16:19	User Enel
<input checked="" type="checkbox"/> CONSORTIUM PARTNER #2	<input checked="" type="checkbox"/>					12/03/2020 16:20	User Enel

If the supplier during the registration process defined itself as a consortium, at the first step of the workflow will have to complete an additional form named CONSORTIUM PARTN. #1.

In order to receive from the supplier the list of the consortium members to qualify together to the MG, click on *Allow supplier editing*.

Consortiums qualification Process

Supplier – Sending of the consortium members to qualify 1/6



13:50 CET - Central Europe Time

Welcome to WeBUY

Main Dashboard

- My Organisation (1)
- Qualification Process (2)
- My Qualifications to update (3)
- Legal Assessments
- Eco/Fin Assessments
- Qualifications

New M

My RF

My Qualifications to update | Legal Assessments | Eco/Fin Assessments | Qualifications

Enter Filter (type to start search)

Buyer Organisation	Request Received On	Editable Form Completion	Ec
1 Enel	26/03/2020 13:47	0%	

Total 1

Once sent the questionnaires, the system sends an email to the supplier. Clicking on the link provided in the mail, the supplier can access directly to the detail of the evaluation to update or can also access independently to the platform, go to «My qualifications to update» area and select the evaluation to update by clicking on:

- My Organisation (1)
- Qualification Process (2)
- My qualifications to update (3)
- Click on the evaluation (4)

Consortiums qualification Process

Supplier – Sending of the consortium members to qualify 2/6



My Qualifications to update Legal Assessments Eco/Fin Assessments Qualifications

[Back to List](#)

[View Assessment](#)

Request by Buyer Organisation: Enel

Request Received On: 26/03/2020 13:47

Return Status: **Forms To Be Returned To Qualification Team**

Details Messages (Unread 0)

Editable Forms

Editable Forms

[Return Forms To Qualification Team](#)

	Title	Supplier Form Status		Document Expiration Date (First to Expire)	Last Modification Date	Form Editing Allowed on	Forms Viewed
		Mandatory	Optional				
1	CONSORTIUM PARTNER #1	0%		26/03/2020 13:47	26/03/2020 13:47	Yes	

Total 1

Page 1 of 1

Inside of the evaluation, the forms requested by the coordinator to be updated are shown.

The supplier has to click on the questionnaire to complete it.

Consortiums qualification Process

Supplier – Sending of the consortium members to qualify 3/6



[My Qualifications to update](#) [Legal Assessments](#) [Eco/Fin Assessments](#) [Qualifications](#)

[Back to List](#)

Buyer Organisation: Enel
Assessment Designation: LCCC20
Status: Invio Base

Details Messages (Unread 0)

Editable Forms

← < >

Edit

Form Information

Last Supplier Modification Date
26/03/2020 13:47

Editable Forms

Form Editing
Editable by Supplier

Current Editing Allowed

26/03/2020 13:47

Last Editing Stopped 12/03/2020 16:21

Form Title: CONSORTIUM PARTNER #1

Select *Edit* at the top right part and complete the form.

Consortiums qualification Process

Supplier – Sending of the consortium members to qualify 4/6



Form Editing Save and Exit Save and Continue Cancel

Current Editing Allowed

28/03/2020 13:47	Last Editing Stopped 12/03/2020 16:21
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Form Title: CONSORTIUM PARTNER #1

Form Description

CONSORTIUM PARTNER MANAGEMENT

Title	Description	Response
REGISTRAZIONE CONSORZIATE	* Per procedere con la qualifica è necessario che tutte le consorziate elencate abbiano completato una richiesta di qualificazione per questo GM. Spuntare la casella per presa visione e accettazione	<input checked="" type="checkbox"/> Spuntare la casella per presa visione e accettazione

CONSORTIUM PARTNER # 1 - IN CASE OF ORDINARY CONSORTIUM INSERTYOUR OWN INFO

Title	Description	Response
CONSORTIUM MEMBER TRADE NAME	* Insert the trade name of the consortium member that you will submit for this assessment	<input type="text" value="ENWESA"/> <small>Characters available 1994</small>
CONSORTIUM MEMBER VAT NUMBER	* Insert the VAT number of the consortium member that you will submit for this assessment	<input type="text" value="89897878767"/> <small>Characters available 1999</small>
DISTRIBUTION %	* Insert the distribution percentage of the consortium member that you will submit for this assessment	<input type="text" value="40"/> <small>123</small>
OTHER CONSORTIUM PARTNER	* Do you want to add another partner for the consortium?	<input type="button" value="Yes"/>

Once completed the form, click on *Save and continue* to access to the next form.

Note:

By flagging the question number 1, the supplier commits to the process that all the consortium members involved in the RFQ will do the registration on WeBUY and will activate a qualification process (necessary condition in order to go on with the RFQ).

Answering «Yes» to the last question implies the activation of an additional form related to the consortium member added

Consortiums qualification Process

Supplier – Sending of the consortium members to qualify 5/6



Editable Forms

Form Editing
Editable by Supplier

Current Editing Allowed
26/03/2020 13:47 Last Editing Stopped 12/03/2020 16:21

Name Form: CONSORZIATA #2

Form Description

CONSORTIUM PARTNER MANAGEMENT

Title	Description	Response
REGISTRAZIONE CONSORZIATE	* Per procedere con la qualifica è necessario che tutte le consorziate elencate abbiano completato una richiesta di qualificazione per questo GM. Spuntare la casella per presa visione e accettazione	<input checked="" type="checkbox"/> Spuntare la casella per presa visione e accettazione

CONSORTIUM PARTNER # 1 - IN CASE OF ORDINARY CONSORTIUM INSERT YOUR OWN INFO

Title	Description	Response
CONSORTIUM MEMBER TRADE NAME	* Insert the trade name of the consortium member that you will submit for this assessment	<input type="text" value="OC TERME DOLOMITI"/> <small>Characters available 1993</small>
CONSORTIUM MEMBER VAT NUMBER	* Insert the VAT number of the consortium member that you will submit for this assessment	<input type="text" value="898787676"/> <small>Characters available 1991</small>
DISTRIBUTION %	* Insert the distribution percentage of the consortium member that you will submit for this assessment	<input type="text" value="60"/>
OTHER CONSORTIUM PARTNER	* Do you want to add another partner for the consortium?	<input type="button" value="No"/>

Once completed the consortium related to the the second consortium member, click on *Save and continue*.

Note:

Answering «Yes» to the last question will imply the activation of an additional form related to the consortium member added. In this case the answer selected is «No», so any additional form will be activated and the update is completed.

Consortiums qualification Process

Supplier – Sending of the consortium members to qualify 6/6



My Qualifications to update Legal Assessments Eco/Fin Assessments Qualifications

[Back to List](#) [View Assessment](#)

Request by Buyer Organisation: Enel
Request Received On: 28/03/2020 13:47
Return Status: **Forms To Be Returned To Qualification Team**

Details Messages (Unread 0)

Editable Forms

Editable Forms [Return Forms To Qualification Team](#)

Note

All Forms have been reviewed and all mandatory fields completed
Return all listed Forms to the Buyer or go back to the Forms and Return them later

1 [Return forms to Qualification Team](#) [No, I will do it later](#)

Title	Supplier Form	Mandatory	Optional	(First to Expire)	Form Editing Allowed on	Forms Viewed
1 CONSORTIUM PARTNER #1		100%		26/03/2020 14:02	28/03/2020 13:47	Yes

Total 1 Page 1 of 1

Once completed all the active questionnaires, a pop up message will appear proposing to the supplier to send the updated questionnaires to the qualification team.

1 Click on *Send form to the Qualification Team* in order to complete the action.