

Supplier – Access to the questionnaire 1/2

Response management – Initiating the process



Accessing WeBUY, the Dashboard shows that the rater has sent the questionnaires to complete for the assessment that has been opened.

1 Click on the link.

Alternatively, you can access the questionnaire by following the options below in the menu:

2 My organization 3 Qualification process 4 My qualifications to update, with this the list of questionnaires that must be completed and returned to the rater will be displayed. 5

The EDITABLE FORM COMPLETION column indicates the progress made up to the moment of the query (from 0 to 100). 6

Main Dashboard

START AND MANAGE RFQ

Enter

Qualification Process Steps

LOGIN TO OTHER SYSTEMS

- MLM (Material Lifecycle Management)
- GlassDoor
- LMS - Cable reels management

QUALIFICATIONS UPDATE

BUYER ORGANISATION	FIRST CATEGORY	REQUEST RECEIVED ON	EDITABLE FORM COMPLETION	EC C/ FC CC
Enel	MMIM29_IT - CHP - CCHP plants - Maintenance and operation - ITALY	17/04/2023	0%	

Qualification Process

Qualification Process Steps

My Qualifications To Update Legal Assessments EcoFin Assessments Qualifications

Enter Filter (type to start search)

Showing Result 1 - 1 of 1

ASSESSMENT CODE	BUYER ORGANISATION	FIRST CATEGORY	REQUEST RECEIVED ON	EDITABLE FORM COMPLETION	EDITABLE CATEGORY FORM COMPLETION
1 aem_280835	Enel	MMIM29_IT - CHP - CCHP plants - Maintenance and operation - ITALY	17/04/2023 22:38	0%	

Updated: 11/05/2023

Supplier – Access to the questionnaire 2/2

Response management – Initiating the process



Once the page is loaded, the list of forms to complete is displayed.

To access the associated questionnaire, click on the link. ¹

← Enel

... View Assessment Return Forms To Qualification Team

Details Messages (Unread 0)

Editable Forms

→ Form List Show Completion

Showing Result 1 - 1 of 1

		TYPE	TITLE	COMPLETION	DOCUMENT EXPIRATION DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE	FORM EDITING ALLOWED ON	FORMS VIEWED
1	>	Page	¹ SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)	x ⁵			17/04/2023 22:38	² No

² The **LAST MODIFIED DATE** and **FORMS VIEWED** columns indicate whether the form has been opened before (YES/NO).

³ The **View Assessment** button allows you to see the details of the associated assessment, the code, GM, status of the assessment and other data.

⁴ The **Return form to the qualification team** button allows the responses to be sent to Enel, in this case it is not possible

⁵ because the **Completion** column is in **Red**, only when it is in **Green** is ready.



Supplier – Complete questionnaire 1/18

Edition of the questionnaire – filling in the sections

← Enel

→ ← > SOSTENIBILITA' - ENV: ALTO (HI)/HS: ALTO (H) (ADVANCED)

▼ SOSTENIBILITA' - AMBIENTE (BASIC/ADVANCED - L) 2

1

Cancel Save & Next Save & Exit View Assessment

▼ ENVIRONMENTAL EVENTS TREND&RECORDING

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	COMPLAINTS - LAST THREE-YEAR PERIOD	* Select "Yes" if you have had at least one conviction / report / complaint for environmental violations in the last three years		Supplier
2	COMPLAINTS (2021)	* Number of convictions/complaints for environmental violations lodged against the company during 2021, by the authorities or by third parties.		Supplier
3	COMPLAINTS (2020)	* Number of convictions/complaints for environmental violations lodged against the company during 2020, by the authorities or by third parties.		Supplier
4	COMPLAINTS (2019)	* Number of convictions/complaints for environmental violations lodged against the company during 2019, by the authorities or by third parties.		Supplier

- 1 To activate the edition of the form click on the Pencil. The **Cancel, Save & Next and Save & Exit** buttons are enabled, which will be available until before sending the responses and each time the edition of this form is activated.

Complete the section SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – L): ENVIRONMENTAL EVENTS TREND&RECORDING.

- 2

Once the edition mode is activated, the user must complete all the fields marked with an *.

NOTE: Once the 100% of the mandatory fields have been completed, the System will carry out a verification that warns what is missing to complete, however the user can exit the edition and to continue the process later, if so. It is necessary to repeat the steps indicated above to continue..

Supplier – Complete questionnaire 2/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

✓ VIRTUOUS ENVIRONMENTAL BEHAVIOUR 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	GHG EMISSIONS	* Does the Company quantify GHG emissions resulting from its activities?		Supplier
2	GHG EMISSIONS (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
3	GHG EMISSIONS (2021)	* Provide the quantity of CO ₂ e (tonnes of carbon dioxide equivalent) emitted during 2021.		Supplier
4	GHG EMISSIONS (2020)	* Provide the quantity of CO ₂ e (tonnes of carbon dioxide equivalent) emitted during 2020.		Supplier
5	GHG EMISSIONS (2019)	* Provide the quantity of CO ₂ e (tonnes of carbon dioxide equivalent) emitted during 2019.		Supplier
6	GHG EMISSIONS - REDUCTION	* Has the company enacted a strategy to reduce GHG emissions?		Supplier
7	GHG EMISSIONS - REDUCTION (ATTACHMENT)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier

- 1 Complete the section SOSTENIBILITA' – ENV. ALTO(H)/HS ALTO(H) (ADVANCED): VIRTUOUS ENVIRONMENTAL BEHAVIOUR.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 3/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

▼ SOSTENIBILITA' - AMBIENTE (BASIC/ADVANCED - M)

▼ ENVIRONMENTAL EVENTS TREND&RECORDING 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	ENVIRONMENTAL EVENTS/ACCIDENTS - (2021)	* Number of environmental events (total) during 2021		Supplier
2	ENVIRONMENTAL EVENTS/ACCIDENTS - (2020)	* Number of environmental events (total) during 2020		Supplier
3	ENVIRONMENTAL EVENTS/ACCIDENTS - (2019)	* Number of environmental events (total) during 2019		Supplier
4	"SEVERE" ENVIRONMENTAL EVENTS/ACCIDENTS (2021)	* Number of environmental events classified as "Severe" during 2021		Supplier
5	"SEVERE" ENVIRONMENTAL EVENTS/ACCIDENTS (2020)	* Number of environmental events classified as "Severe" during 2020		Supplier
6	"SEVERE" ENVIRONMENTAL EVENTS/ACCIDENTS (2019)	* Number of environmental events classified as "Severe" during 2019		Supplier
7	NEAR MISS (2021)	* Number of Environmental Near Miss during 2021		Supplier
8	NEAR MISS (2020)	* Number of Environmental Near Miss during 2020		Supplier
9	NEAR MISS (2019)	* Number of Environmental Near Miss during 2019		Supplier

1 Complete the section: SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – M): ENVIRONMENTALS EVENTS TREND&RECORDING.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 4/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

✓ CERTIFICATIONS 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	ENVIRONMENTAL MANAGEMENT SYSTEM	* Does the Company adopt Environmental Management System (EMS)?		Supplier
2	CERTIFICATION	* Is the EMS certified?		Supplier
3	CERTIFICATION (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
4	VALIDITY START DATE	Expiry date		Supplier
5	VALIDITY END DATE	Valid from date		Supplier
6	CERTIFICATION ISO 50001	* Is the Company certified ISO 50001?		Supplier
7	CERTIFICATION ISO 50001 (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
8	OTHER CERTIFICATIONS	* Does the Company own other environmental certifications (e.g. EMAS), product certifications, ecolabelling...?		Supplier
9	OTHER CERTIFICATIONS (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier

Cancel Save & Next Save & Exit

1 Complete the section SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – M): CERTIFICATIONS.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 5/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

ENVIRONMENTAL PERFORMANCES 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	WASTE MANAGEMENT	* Are the wastes produced by the Company managed by a company authorized to their transportation and disposal?		Supplier
2	WASTE MANAGEMENT (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
3	ENVIRONMENTAL MANAGEMENT POLICY	* Does the company have an Environmental Management Policy?		Supplier
4	ENVIRONMENTAL MANAGEMENT POLICY (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
5	POLITICAL UPDATE	* Is the Policy regularly updated and shared?		Supplier
6	RISK ASSESSMENT	* Does the company assess risks and opportunities as they relate to the environment?		Supplier
7	RISK ASSESSMENT (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
8	PRIORITY	* Has the company listed specific objectives/priorities consistent with the analysis of the environmental aspects and its Environmental Policy, implementing measures to reduce the identified risks?		Supplier

Cancel Save & Next Save & Exit

1 Complete the section SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – M): ENVIRONMENTAL PERFORMANCES.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 6/18

Edition of the questionnaire – filling in the sections



← < > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

> ENVIRONMENTAL PERFORMANCES

▼ VIRTUOUS ENVIRONMENTAL BEHAVIOUR 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	NEAR MISS	* Does the Company use a structured system to record environmental events or environmental near misses.		Supplier
2	NEAR MISS (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
3	SUSTAINABLE MOBILITY	* Have initiatives or programmes been put into effect within the company to promote "Sustainable Mobility"?		Supplier
4	WATER REDUCTION	* Has the Company enacted initiatives to reduce water consumption?		Supplier
5	ENERGY EFFICIENCY	* Has the Company implemented measures to increase the energy efficiency of its premises or productive processes.		Supplier

Buttons: Cancel, Save & Next, Save & Exit

- 1 Complete the section SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – M): VIRTUOUS ENVIRONMENTAL BEHAVIOUR.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 7/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

▼ SOSTENIBILITA' - AMBIENTE (BASIC/ADVANCED - H)

ENVIRONMENTAL PERFORMANCES 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	PERFORMANCE INDICATORS	* Does the Company elaborate environmental performance indicators (e.g. carbon footprint, Water consumption, % of waste recovery, etc.) and periodically monitor their trend?		Supplier
2	PERFORMANCE INDICATORS (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
3	SEVERE EVENTS ANALYSIS	* Does the Company systematically perform the analysis of the most severe environmental events (environmental events classified as Severe, whenever occurred in the last 3 years)		Supplier
4	SEVERE EVENTS ANALYSIS (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	(no file attached)	Supplier
5	SEVERE EVENTS ANALYSIS - DEEPENING	* In the analysis mentioned in the question above (for environmental events classified as Severe, whenever occurred in the last 3 years), does the Company define causes, responsibilities, methods, execution time frames and occurred completion of each preventive and corrective action derived from the event analysis?		Supplier



Complete the section : SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – H): ENVIRONMENTAL PERFORMANCES.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 8/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

✓ VIRTUOUS ENVIRONMENTAL BEHAVIOUR 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	CORRECTIVE ACTIONS - SHARING	* Does the Company systematically share the occurred environmental events and the undertaken corrective actions (by means of presentations, videos, printed information material) with Company workers?		Supplier
2	CORRECTIVE ACTIONS - SHARING (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	<input type="text" value="(no file attached)"/>	Supplier
3	STOP WORK POLICY	* Does the company adopt an Environmental Stop Work Policy (operative procedure that allows everyone to stop the working activities, if deemed unsafe for the environment, without negative consequences in case of wrong assessment of the mentioned unsafe condition)?		Supplier
4	STOP WORK POLICY (ANNEX)	In case of affirmative answer to the previous question, please attach related documentation (in case of more than one document, please upload a zipped file)	<input type="text" value="(no file attached)"/>	Supplier
5	SELECTION SUB-CONTRACTORS	* Are environmental performances minimum requirements requested for Subcontractors selection (i.e. in case of requirements not met, the subcontractor is not selected)?		Supplier
6	PROGECTS NUMBER	* Number of special projects/programs, promoted in the last year, finalized to increase Environmental knowledge and awareness (excluding the ones requested by Enel). NOTE: please attach an example.		Supplier

Cancel Save & Next Save & Exit

- 1 Complete the section : SOSTENIBILITA' – AMBIENTE (BASIC/ADVANCED – H): VIRTUOUS ENVIRONMENTAL BEHAVIOUR.

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 9/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

▼ SOSTENIBILITA' - DIRITTI UMANI (#3)

Cancel Save & Next Save & Exit

▼ 1) GENERAL - MANAGEMENT SYSTEM 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	GENERAL - MANAGEMENT SYSTEM	* The company has a Code of conduct that regulates also the relevant Human Rights aspects and has the related internal procedures for its implementation and monitor in the business. Per rispetto dei diritti umani si intende (riferimento policy diritti umani Enel): pratiche di lavoro (Rifiuto del lavoro forzato o obbligatorio e del lavoro minorile, Rispetto per le diversità e non-discriminazione, Libertà di associazione e contrattazione collettiva, Salute, sicurezza e benessere, Condizioni di lavoro giuste e favorevoli) e comunità e società (Ambiente, Rispetto dei diritti delle comunità, Integrità: tolleranza zero alla corruzione, Privacy, Comunicazione)		Supplier
2	GENERAL - MANAGEMENT SYSTEM	* The company has ever been involved in complaints, charges or sanctions regarding human rights violations		Supplier
3	GENERAL - MANAGEMENT SYSTEM	* The company has Internal policies for sustainable procurement and traceability of the supply chain in accordance with UNI ISO 20400:2017 - Sustainable Procurement		Supplier
4	GENERAL - MANAGEMENT SYSTEM	* The company make known to its suppliers the policy/process related to the management of human rights. If yes, how?		Supplier



Complete the section : SOSTENIBILITA' – DIRITTI UMANI (#3): 1)GENERAL – MANAGEMENT SYSTEM

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 10/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV. ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

✓ SOSTENIBILITA' - DIRITTI UMANI (#3)

> 1) GENERAL - MANAGEMENT SYSTEM

✓ 2) FAIR WORKING CONDITIONS 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	FAIR WORKING CONDITIONS	* Does the company have a policy on child labour and written procedures on how to ensure that children are not employed at the site and a recruitment policy for young workers?		Supplier
2	FAIR WORKING CONDITIONS	* The company rejects forced labor?		Supplier
3	FAIR WORKING CONDITIONS	* The company declares that to its employees applies and periodically collective Bargaining Agreements		Supplier
4	FAIR WORKING CONDITIONS	* Has anyone in the company been associated with allegations of violation of the right to form trade unions, collective bargaining or strike action?		Supplier
5	FAIR WORKING CONDITIONS	* The company has a confidential grievance mechanism (whistleblowing) for alleged violation of the human rights		Supplier

Complete the section : SOSTENIBILITA' – DIRITTI UMANI (#3): 2) FAIR WORKING CONDITIONS

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 11/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV. ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

3) ANTICORRUPTION 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	ANTICORRUPTION	* Company refuses direct and/or indirect bribery		Supplier
2	ANTICORRUPTION	* The company has never been sued or fined for violation of anti-corruption laws in the last 5 years		Supplier

4) IMPACTS ON LOCAL COMMUNITIES 2

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	IMPACTS ON LOCAL COMMUNITIES	* Has the company enacted policies/programs/actions to provide adequate assessment of the social, economic and environmental impact on the local community as it plans/carries out company activities?		Supplier
2	IMPACTS ON LOCAL COMMUNITIES	* In case of presence of indigenous communities, do you have guidelines for consultations prior to acquiring their property and that also require		Supplier

1 Complete the section : SOSTENIBILITA' – DIRITI UMANI (#3): 3) ANTICORRUPTION and

2 4) IMPACTS ON LOCAL COMMUNITIES

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 12/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

▼ SOSTENIBILITA' - H&S (BASIC/ADVANCED)

1) CERTIFICAZIONI 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	SAFETY MANAGEMENT SYSTEM - CERTIFICATION	* Is the Safety Management System certified by an accredited certification center?		Supplier
2	SAFETY MANAGEMENT SYSTEM - CERTIFICATION (ATTACHMENT)	If the answer to the previous question is yes, please attach the certifications (in case of multiple files, please attach a single zip file)	(no file attached)	Supplier
3	SAFETY MANAGEMENT SYSTEM - CERTIFICATIONS (LIST)	* Complete with the certifications currently active		Supplier

▼ 1.1) SAFETY PERFORMANCES - INFORTUNI GRAVI (> 30 GG) 2

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	ACCIDENTS > 30 days (Current year N)	* Number of accidents in the current year (year N) with absence from work > 30 days		Supplier
2	ACCIDENTS > 30 days (Current year N-1)	* Number of accidents in the current year N-1 with absence from work > 30 days		Supplier
3	ACCIDENTS > 30 days (Current year N-2)	* Number of accidents in the current year N-2 with absence from work > 30 days		Supplier

Buttons: Cancel, Save & Next, Save & Exit

1 Complete the section : SOSTENIBILITA – H&S (BASIC/ADVANCED) 1) CERTIFICAZIONI

2 1.1) SAFETY PERFORMANCES – INFORTUNI GRAVI (> 30 GG)

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 13/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

1.2) SAFETY PERFORMANCES - INFORTUNI MORTALI 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	FATAL ACCIDENTS - LAST THREE YEARS	* Have there been fatal accidents in the last 3 years (current year N, year N-1 and year N-2)?		Supplier

2) HS ORGANIZATION 2

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	FTE RESOURCES	* Total number of employees		Supplier
2	FTE RESOURCES	* Indicate the number of total resources (employees + any external resources) dedicated to the management of HS activities		Supplier

1 Complete the section : SOSTENIBILITA – H&S (BASIC/ADVANCED) 1.2) SAFETY PERFORMANCES – INFORTUNI MORTALI.

2 2) HS ORGANIZATION

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 14/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

3) INCIDENT ANALYSIS AND SHARING PROCESS 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	ACCIDENT ANALYSIS	<p>* Does the company carry out an analysis of all accidents and document them by writing a report?</p> <p>By analysis we understand the analysis of the main causes underlying the event and all the factors that contributed to its occurrence.</p>		Supplier
2	EVENT MANAGEMENT	<p>* For each accident analyzed, does the company define the consequent actions to be undertaken, specifying methods, execution times and those responsible for their implementation?</p>		Supplier

4) RISK MANAGEMENT 2

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	PROCEDURE	<p>* Does the company have operating procedures or instructions for carrying out work activities and makes them available on site?</p>		Supplier
2	DEFINITION OF ACTIVITIES	<p>* The operating procedures or instructions support the risk analysis of the work activity, indicate the equipment, the PPE to be used, the necessary/requested personnel training</p>		Supplier

1 Complete the section : SOSTENIBILITA' – H&S (BASIC/ADVANCED) 3) INCIDENT ANALYSIS AND SHARING PROCESS.

2 4) RISK MANAGEMENT

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 15/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

5) WORKING METHODS AND SAFETY STANDARDS 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	SAFETY METHODS AND STANDARDS	<p>* Has the company defined work methods and/or safety standards for the management of specific risks related to the main activities and does it check their adequacy also after events?</p> <p>By specific risks we understand, by way of example, all activities related to:</p> <ul style="list-style-type: none"> - Work at heights - Electrical works (energized and non-energized) - Lifting/handling activities - Confined space - Interference management - Mechanical works - Excavation 		Supplier

6) INSPECTION AND CONTROLS MANAGEMENT / SURVEILLANCE 2

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	PROCESS/PROCEDURE	* Does the company have a process/procedure for planning and carrying out inspections of work activities by roles/functions specifically in charge of verifying safety?		Supplier
2	NON-COMPLIANCE	* Once the non-compliances have been identified during the inspection phase, does the company define the corrective and preventive actions/measures, those responsible and the execution times for each corrective action?		Supplier

1 Complete the section : SOSTENIBILITA – H&S (BASIC/ADVANCED) 5) WORKING METHODS AND SAFETY STANDARDS.

2 6) INSPECTION AND CONTROLS MANAGEMENT/SURVEILLANCE

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 16/18

Edition of the questionnaire – filling in the sections



← > SOSTENIBILITA' - ENV: ALTO (H/H/S: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

7) HUMAN BEHAVIOUR AND HOUSEKEEPING 1

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	SIGNALING INSTRUMENTS	* Does the company provide tools to report and recognize: compliance with procedures, compliance with methods and use of PPE, reporting of near misses, application of work stoppages, etc.?		Supplier

8) EMERGENCY SYSTEM MANAGEMENT 2

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	EMERGENCY PLAN	* Does the company have/prepare an emergency plan for the construction sites where it carries out its activities?		Supplier

9) TRAINING 3

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	SAFETY TRAINING	* Does the company have a specific training and updating plan, including safety aspects, for the different professional profiles (eg welder, scaffolding, electrician, etc.) and coordination figures (eg managers, supervisors)? The training plan must include training on the use of PPE for the development of the activity, procedures for the safety of vehicles/equipment, etc.		Supplier

1 Complete the section : SOSTENIBILITA – H&S (BASIC/ADVANCED) 7) HUMAN BEHAVIOUR AND HOUSEKEEPING.

2 8) EMERGENCY SYSTEM MANAGEMENT

3 9) TRAINING

NOTE: Complete all mandatory fields marked with an *.

Supplier – Complete questionnaire 17/18

Edition of the questionnaire – filling in the sections



← < > SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)

Cancel Save & Next Save & Exit

> 7) HUMAN BEHAVIOUR AND HOUSEKEEPING

> 8) EMERGENCY SYSTEM MANAGEMENT

> 9) TRAINING

✓ 10) SUPPLIER MANAGEMENT **1**

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	QUALIFICATION OF SUBCONTRACTORS	<p>* Has the company adopted a verification/selection system from which it identifies its contractors/subcontractors?</p> <p>For example: performance evaluation questionnaires or checklists, analysis of technical/economic documentation, office and/or on-site inspections...</p>		Supplier
2	INSPECTIONS OF SUBCONTRACTORS	<p>* Does the company conduct safety inspections at construction sites during construction to verify the work of its contractors/subcontractors?</p>		Supplier



Complete the section : SOSTENIBILITA – H&S (BASIC/ADVANCED) 10) SUPPLIER MANAGEMENT.

NOTE: Complete all mandatory fields marked with an *.



Supplier – Complete questionnaire 18/18

Edition of the questionnaire – filling in the sections

The screenshot shows the Enel WeBUY interface for editing a questionnaire. A 'Note' dialog box is displayed in the center, indicating missing mandatory fields. The note lists the following missing fields:

- Missing Mandatory Field: COMPLAINTS - LAST THREE-YEAR PERIOD
- Missing Mandatory Field: COMPLAINTS (2021)
- Missing Mandatory Field: COMPLAINTS (2020)
- Missing Mandatory Field: COMPLAINTS (2019)
- Missing Mandatory Field: GHG EMISSIONS
- Missing Mandatory Field: GHG EMISSIONS (2021)
- Missing Mandatory Field: GHG EMISSIONS (2020)
- Missing Mandatory Field: GHG EMISSIONS (2019)
- Missing Mandatory Field: GHG EMISSIONS - REDUCTION
- Missing Mandatory Field: ENVIRONMENTAL EVENTS/ACCIDENTS - (2021)

Other errors not listed...

At the top right of the interface, there are three buttons: 'Cancel', 'Save & Next', and 'Save & Exit'. At the bottom of the 'Note' dialog, there are two buttons: 'Exit' and 'Complete Current Form'.

- 1 By clicking the **Save & Exit** button, WeBUY will check if the mandatory fields have been compiled.
- 2 For incomplete fields the message on the left will be displayed.
- 3 The user can **exit** the edit mode and return to the previous screen by clicking the **Exit** button.

EITHER

- 4 Click on the **Complete Current Form** button, the fields for which the values are missing will be highlighted in red.

Otherwise, and if you have compiled all the form fields, you will return to the previous screen where you can send the form to Enel.

Supplier – Submit questionnaire 1/2

Edition of the questionnaire - error when sending



Welcome to WeBUY

webuy-prep.enel.com dice

It is not possible to Return the Forms to the Buyer.

All listed Forms must be reviewed and all mandatory fields must be complete.

View Assessment

Return Forms To Qualification Team

Acceptar

← Enel

Details

Messages (Unread 0)

Editable Forms

→ Form List

Show Completion

Showing Result 1 - 1 of 1

		TYPE	TITLE	COMPLETION	DOCUMENT EXPIRATION DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE
1	>	Page	SOSTENIBILITA' - ENV: ALTO (H)/HS: ALTO (H) (ADVANCED)	x		18/04/2023 00:47

- 1 If the user clicks the **Return to the qualification team** button and has not completed the forms, WeBUY displays the warning, .
- 2 Click on the **OK** button.
- 3 The user now has to re-enter the questionnaire and complete it by clicking on the link.

Supplier – Submit questionnaire 2/2

Edition of the questionnaire – sending allowed.



Welcome to **WeBUY**

webuy-prep.enel.com dice

This Action will send all Forms back to the Buyer.
The Forms will not be editable anymore, are you sure you want to continue?

Acceptar Cancelar

Welcome **Test CM Fornitore**

... View Assessment Return Forms To Qualification Team

Details Messages (Unread 0)

Editable Forms

→ Form List

Showing Result 1 - 1 of 1

		TYPE	TITLE	COMPLETION	DOCUMENT EXPIRATION DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE	FORM EDITING ALLOWED ON
1	>	Page	SOSTENIBILITA' - ENV. ALTO (H)/HS: ALTO (H) (ADVANCED)	✓		24/04/2023 18:31	17/04/2023 22:38

1 Now we see that the questionnaire has been completed.

2 Click the Return Form to Buyer button.

A warning is displayed if on the page, if it is necessary to make changes to the responses, click the Cancel button, 3

4 with this it is possible to enter the form, activate the edition mode, make the changes to finally Save and Exit.

If the questionnaire is completed properly, click OK. 5