



MLM QCA - Supplier User Manual

V6

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1. Definition, acronyms, abbreviations

The table below contains the definition of terms, acronyms and abbreviations

| Acronym | Description |
|--------------|--------------------------------------------------------------------------------|
| PP | Production Plan |
| AUD | Audit |
| MCP | Manufacture and Control Plan |
| Checkbox | Used to allow the user to select one or more items from a list |
| Radio-Button | Used to allow the user to select a single item from a list |
| QA | Quality Approval – Mandatory document for material shipment |
| ATR | Acceptance Test Report - Document issued by ENEL at the end of test activities |
| OLT | Offline Tests |

2. User Manual MLM – Module QCA

2.1 Supplier access

Access to the MLM portal, for the supplier user, may be exclusively via WeBUY by clicking on the appropriate link on the home page of the platform. For any other topics about WeBuy system please check WeBuy user manual.

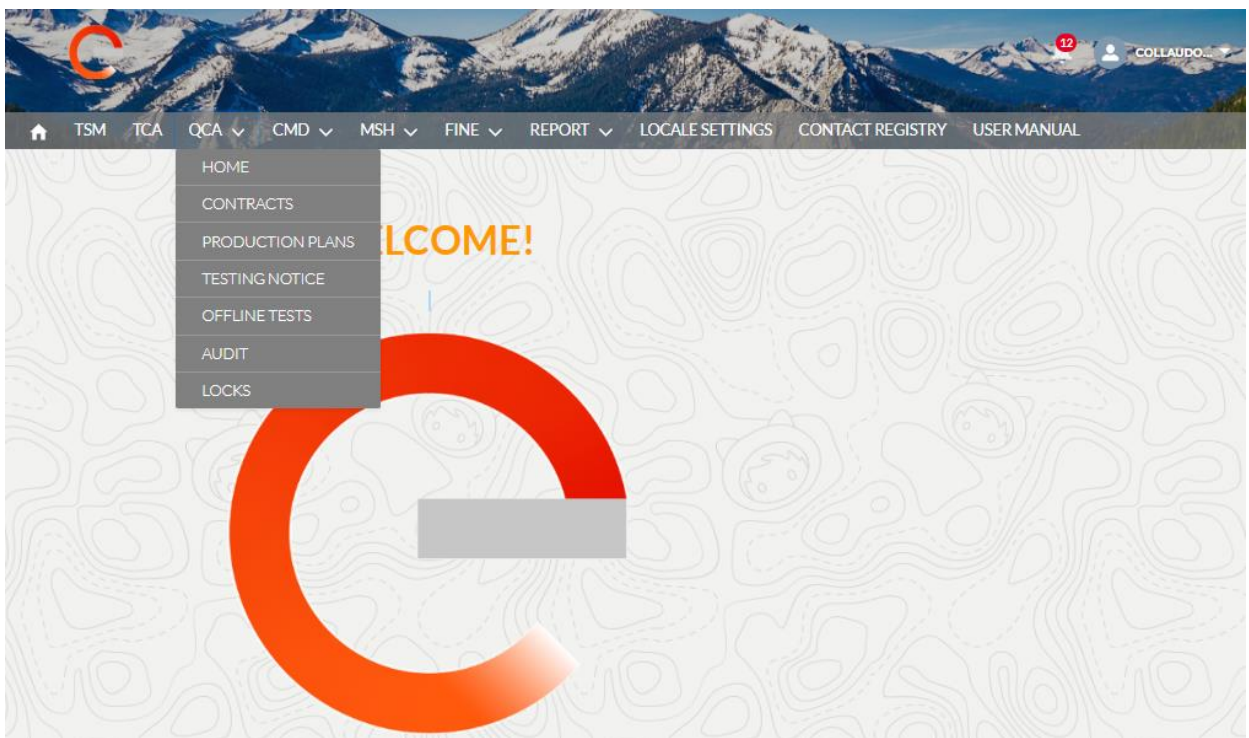
SUGGESTION: Google Chrome and Mozilla Firefox are the recommended browsers. Please not use any other browsers. In addition, it is recommended to disable plugins and all Google extensions that may affect the activity.

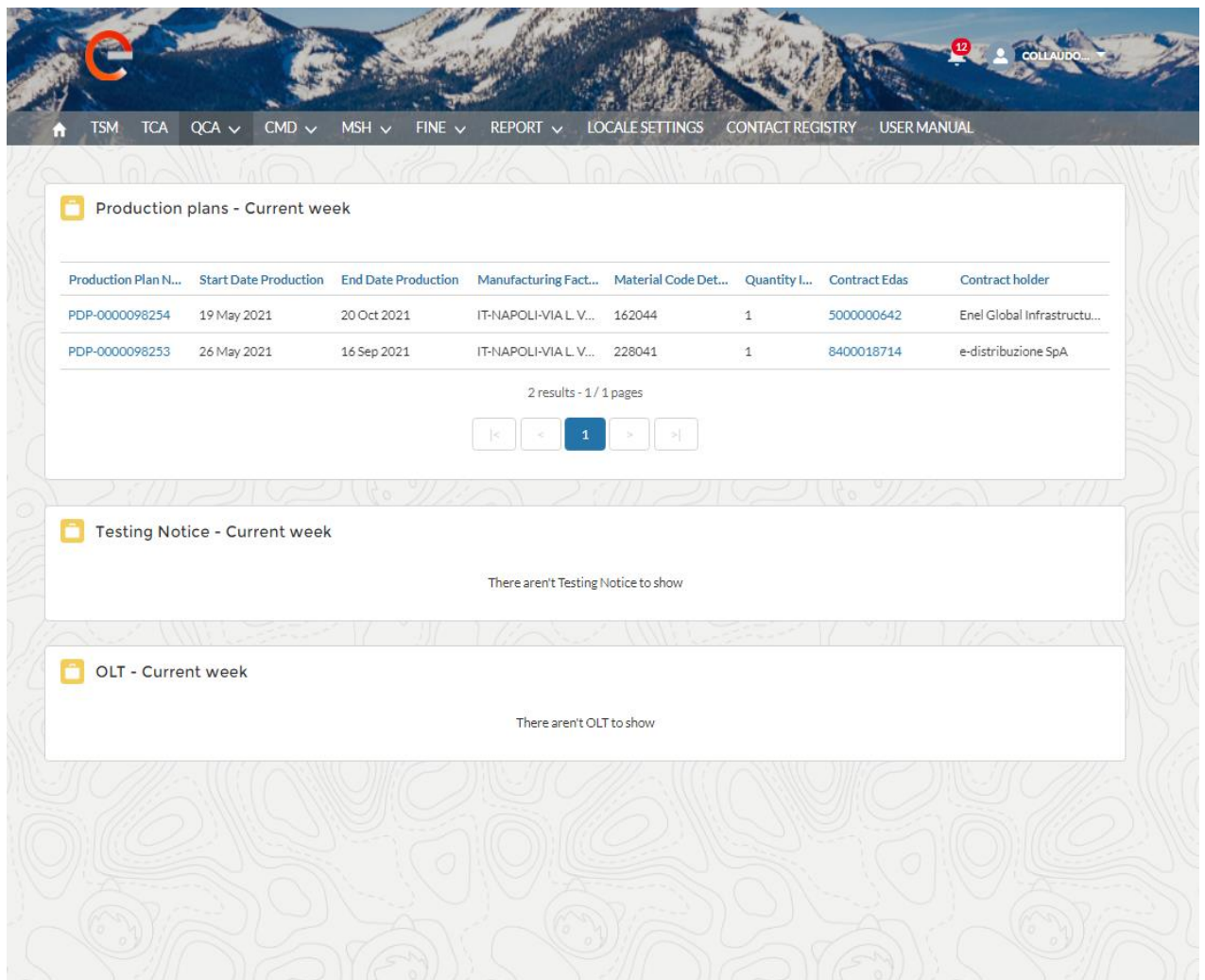
2.2 Supplier user - Navigation

2.2.1 QCA Menu

In Supplier Home page press “QCA” button to access to QCA menu. A dropdown list will appear, listing the links to access to QCA main screens:

- Home
- Contracts
- Production Plans
- Testing Notices
- Off Line Tests
- Audit
- Blocks





Production plans - Current week

| Production Plan N... | Start Date Production | End Date Production | Manufacturing Fact... | Material Code Det... | Quantity L... | Contract Edas | Contract holder |
|----------------------|-----------------------|---------------------|-----------------------|----------------------|---------------|---------------|-----------------------------|
| PDP-0000098254 | 19 May 2021 | 20 Oct 2021 | IT-NAPOLI-VIA L. V... | 162044 | 1 | 5000000642 | Enel Global Infrastructu... |
| PDP-0000098253 | 26 May 2021 | 16 Sep 2021 | IT-NAPOLI-VIA L. V... | 228041 | 1 | 8400018714 | e-distribuzione SpA |

2 results - 1 / 1 pages

Navigation: |< < 1 > >|

Testing Notice - Current week


There aren't Testing Notice to show

OLT - Current week

There aren't OLT to show

In QCA Home page the lists of Supplier's activities for the current week are displayed. At the top of the page there is "News" section that will display possible communication from Enel to the Supplier.

Contracts


12
COLLAUDO...

[TSM](#)
[TCA](#)
[QCA](#)
[CMD](#)
[MSH](#)
[FINE](#)
[REPORT](#)
[LOCALE SETTINGS](#)
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[USER MANUAL](#)

Contracts

Search Filters

Validity Start Date

Validity End Date

Contract Number


TCA Proposed



Enel Company

Country


| CONTRACT NUM... | PURCHASE DOC... | COUNTRY | VALIDITY START ... | VALIDITY END D... | PROPOSED TCA | ENEL COMPANY | MANUFACTURIN... |
|-----------------|-----------------|---------|--------------------|-------------------|-------------------------------------|-----------------------|-------------------------------------|
| 00052694 | 9600000145 | ES | | | <input type="checkbox"/> | Enel Distributie M... | <input checked="" type="checkbox"/> |
| 00046652 | 8400000269 | RO | | | <input type="checkbox"/> | ENEL DISTRIBUTI... | <input type="checkbox"/> |
| 00039157 | 8000000067 | RO | 01-10-2000 | 12-10-2021 | <input type="checkbox"/> | Enel Distributie M... | <input checked="" type="checkbox"/> |
| 00037830 | 8400157226 | IT | 27-07-2020 | 27-07-2022 | <input type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00037093 | RO5000000642 | RO | 05-04-2019 | 30-04-2021 | <input checked="" type="checkbox"/> | ENEL DISTRIBUTI... | <input checked="" type="checkbox"/> |
| 00034436 | 8400150424 | IT | 06-02-2020 | 11-06-2022 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034382 | 8400146349 | IT | 12-12-2019 | 05-11-2021 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034306 | 8400150108 | IT | 24-01-2020 | 24-01-2022 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034260 | 8400149733 | IT | 08-01-2020 | 08-01-2022 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034059 | 8400130169 | ES | 15-11-2018 | 16-11-2020 | <input checked="" type="checkbox"/> | ENDESA DISTR. EL... | <input type="checkbox"/> |

43 results - 1 / 5 pages



 12
  COLLAUDO...

[Home](#)
[TSM](#)
[TCA](#)
[QCA](#)
[CMD](#)
[MSH](#)
[FINE](#)
[REPORT](#)
[LOCALE SETTINGS](#)
[CONTACT REGISTRY](#)
[USER MANUAL](#)

 Production plans

Create Production Plan

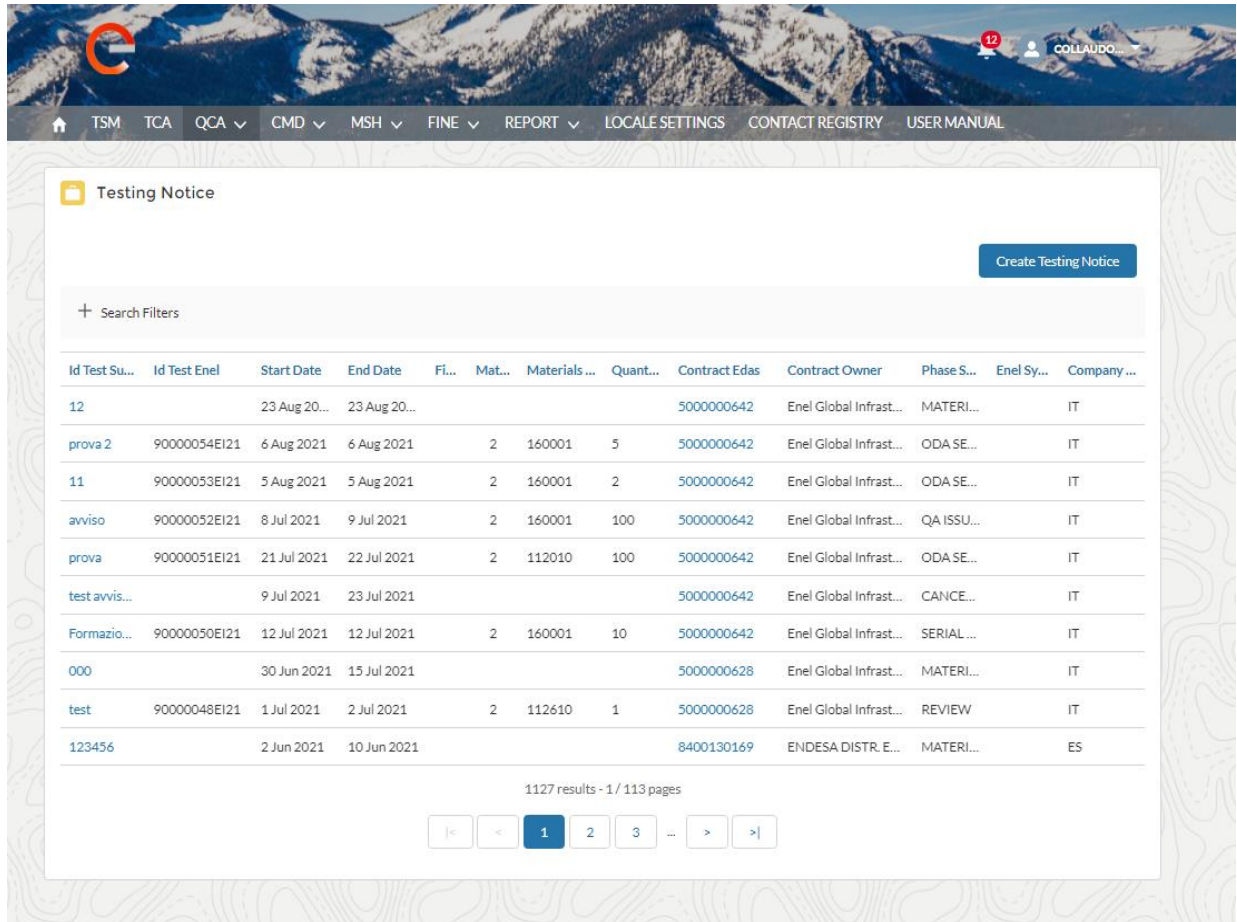
+ Search Filters

| Production Plan N... | Start Date Prod... | End Date Produ... | Manufacturin... | Material ... | Quantit... | Contract Edas | Contract holder | Status | Contract Co... |
|--------------------------------|--------------------|-------------------|--------------------|--------------|------------|----------------------------|-----------------------|---------------|----------------|
| PDP-0000101760 | 16 Jul 2021 | 21 Jul 2021 | IT-Trofarello-V... | 160001 | 100 | 5000000642 | Enel Global Infr... | In Pending... | IT |
| PDP-0000101434 | 8 Jul 2021 | 9 Jul 2021 | IT-Belpasso-St... | 112010 | 10 | 5000000642 | Enel Global Infr... | In Pending... | IT |
| PDP-0000101407 | 9 Aug 2021 | 10 Aug 2021 | IT-Belpasso-St... | 160001 | 100 | 5000000642 | Enel Global Infr... | Approved | IT |
| PDP-0000099454 | 13 May 2021 | 13 May 2021 | IT-MONCALI... | 332284 | 4 | 9600000145 | Enel Distributie M... | Approved | ES |
| PDP-0000099443 | 12 May 2021 | 12 May 2021 | IT-MONCALI... | 332284 | 5 | 9600000145 | Enel Distributie M... | Approved | ES |
| PDP-0000099432 | 12 May 2021 | 12 May 2021 | IT-MONCALI... | 332284 | 5 | 9600000145 | Enel Distributie M... | Approved | ES |
| PDP-0000099431 | 13 May 2021 | 13 May 2021 | IT-MONCALI... | 332284 | 10 | 9600000145 | Enel Distributie M... | Approved | ES |
| PDP-0000099430 | 13 May 2021 | 13 May 2021 | IT-NICHELIN... | 332284 | 100 | 9600000145 | Enel Distributie M... | Approved | ES |
| PDP-0000099359 | 29 May 2021 | 10 Jun 2021 | IT-MONCALI... | 161170 | 10 | 8400157226 | E-DISTRIBUZION... | Approved | IT |
| PDP-0000099358 | 4 Jun 2021 | 24 Jun 2021 | IT-NICHELIN... | 332284 | 100 | 9600000145 | Enel Distributie M... | Approved | ES |

2971 results - 1 / 298 pages

[|<](#)
[<](#)
[1](#)
[2](#)
[3](#)
[...](#)
[>](#)
[>|](#)

Testing Notices



| Id Test Su... | Id Test Enel | Start Date | End Date | Fl... | Mat... | Materials ... | Quant... | Contract Edas | Contract Owner | Phase S... | Enel Sy... | Company ... |
|---------------|--------------|--------------|--------------|-------|--------|---------------|----------|---------------|------------------------|------------|------------|-------------|
| 12 | | 23 Aug 20... | 23 Aug 20... | | | | | 5000000642 | Enel Global Infrast... | MATERI... | | IT |
| prova 2 | 90000054EI21 | 6 Aug 2021 | 6 Aug 2021 | | 2 | 160001 | 5 | 5000000642 | Enel Global Infrast... | ODA SE... | | IT |
| 11 | 90000053EI21 | 5 Aug 2021 | 5 Aug 2021 | | 2 | 160001 | 2 | 5000000642 | Enel Global Infrast... | ODA SE... | | IT |
| avviso | 90000052EI21 | 8 Jul 2021 | 9 Jul 2021 | | 2 | 160001 | 100 | 5000000642 | Enel Global Infrast... | QA ISSU... | | IT |
| prova | 90000051EI21 | 21 Jul 2021 | 22 Jul 2021 | | 2 | 112010 | 100 | 5000000642 | Enel Global Infrast... | ODA SE... | | IT |
| test avvis... | | 9 Jul 2021 | 23 Jul 2021 | | | | | 5000000642 | Enel Global Infrast... | CANCE... | | IT |
| Formazio... | 90000050EI21 | 12 Jul 2021 | 12 Jul 2021 | | 2 | 160001 | 10 | 5000000642 | Enel Global Infrast... | SERIAL... | | IT |
| 000 | | 30 Jun 2021 | 15 Jul 2021 | | | | | 5000000628 | Enel Global Infrast... | MATERI... | | IT |
| test | 90000048EI21 | 1 Jul 2021 | 2 Jul 2021 | | 2 | 112610 | 1 | 5000000628 | Enel Global Infrast... | REVIEW | | IT |
| 123456 | | 2 Jun 2021 | 10 Jun 2021 | | | | | 8400130169 | ENDESA DISTR. E... | MATERI... | | ES |

In QCA module a Supplier can:

- Load a Manufacturing and Control Plan
- Load a Production Plan
- Load a Testing Notice (check the Spanish translation. It should be “aviso de prueba”)
- Approve the date for an Audit
- Entry the result of a test for a Serial Number
- Load documents for document Verification
- Print a QA
- Manage Corrective Action

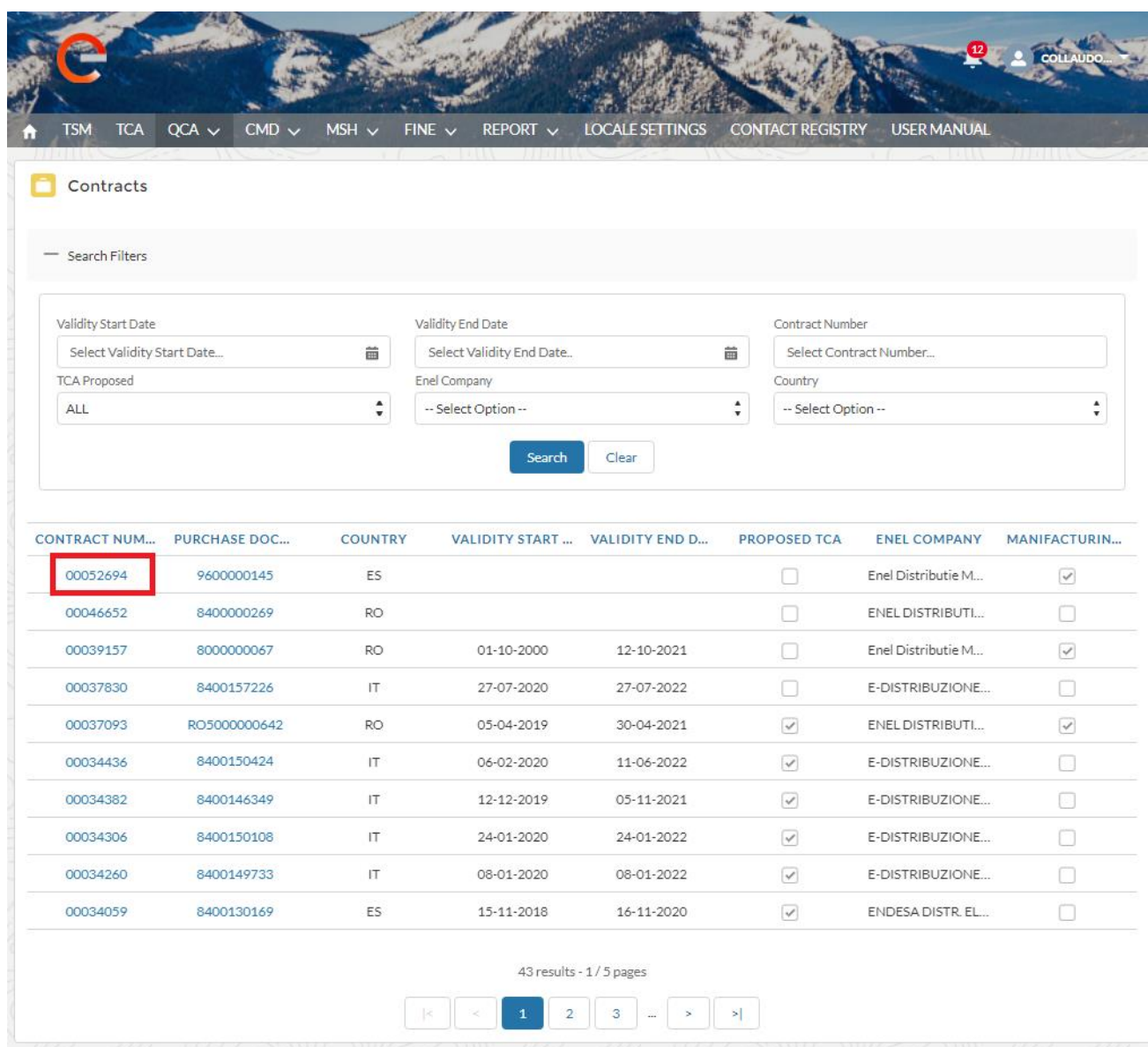
2.2.2 Loading a Manufacture and Control Plan

In the “Contracts” page details, Supplier can load a “Manufacturing and Control Plan”. Please include the definition of the manufacturing plan and its scope.

The supplier to load the manufacturing and control plan must follow these steps:

- Search and select contract
- Click on “Upload File” in “Manufacturing and Control Plan” section
- Save uploaded file (PDF and ZIP extensions allowed)

For each contract can be uploaded only one file. In the case of ATI / RTI the different manufacturing and control plans must be combined into a single zip file to be uploaded possibly by the agent



The screenshot shows the Enel Contracts page. At the top, there is a navigation bar with the Enel logo and a user profile icon labeled 'COLLAUDO...'. Below the navigation bar, there is a 'Contracts' section with a search filter. The search filter includes fields for 'Validity Start Date', 'Validity End Date', 'Contract Number', 'TCA Proposed', 'Enel Company', and 'Country'. Below the search filter, there is a table of contracts. The table has columns: CONTRACT NUM..., PURCHASE DOC..., COUNTRY, VALIDITY START ..., VALIDITY END D..., PROPOSED TCA, ENEL COMPANY, and MANUFACTURIN... The first row of the table is highlighted with a red box, showing contract number 00052694. Below the table, there is a pagination bar showing '43 results - 1 / 5 pages' and a set of navigation buttons.

| CONTRACT NUM... | PURCHASE DOC... | COUNTRY | VALIDITY START ... | VALIDITY END D... | PROPOSED TCA | ENEL COMPANY | MANUFACTURIN... |
|-----------------|-----------------|---------|--------------------|-------------------|-------------------------------------|-----------------------|-------------------------------------|
| 00052694 | 9600000145 | ES | | | <input type="checkbox"/> | Enel Distributie M... | <input checked="" type="checkbox"/> |
| 00046652 | 8400000269 | RO | | | <input type="checkbox"/> | ENEL DISTRIBUTI... | <input type="checkbox"/> |
| 00039157 | 8000000067 | RO | 01-10-2000 | 12-10-2021 | <input type="checkbox"/> | Enel Distributie M... | <input checked="" type="checkbox"/> |
| 00037830 | 8400157226 | IT | 27-07-2020 | 27-07-2022 | <input type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00037093 | RO5000000642 | RO | 05-04-2019 | 30-04-2021 | <input checked="" type="checkbox"/> | ENEL DISTRIBUTI... | <input checked="" type="checkbox"/> |
| 00034436 | 8400150424 | IT | 06-02-2020 | 11-06-2022 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034382 | 8400146349 | IT | 12-12-2019 | 05-11-2021 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034306 | 8400150108 | IT | 24-01-2020 | 24-01-2022 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034260 | 8400149733 | IT | 08-01-2020 | 08-01-2022 | <input checked="" type="checkbox"/> | E-DISTRIBUZIONE... | <input type="checkbox"/> |
| 00034059 | 8400130169 | ES | 15-11-2018 | 16-11-2020 | <input checked="" type="checkbox"/> | ENDESA DISTR. EL... | <input type="checkbox"/> |

Contract 00034190

Create Production Plan Create Test Notice

| | | | | | |
|-------------------------------------|---------------|---------|---------------------|-------------------|---------------------|
| Purchase document (Contract/Number) | Supplier Name | Country | Validity start date | Validity end date | OLT Form applicable |
| 8400147676 | ABB SPA | IT | 13/01/2020 | 13/01/2021 | |


DETAILS LIST PDP CONTRACT ELEMENTS

| | |
|------------------------------------------------------|------------------------|
| Purchase document (Contract/Number) | Status |
| 8400147676 | Draft |
| Contract Number | Enel Company |
| 00034190 | E-DISTRIBUZIONE SPA |
| Purchase document description | Enel Company Code |
| FORNITURA DI TRASFORMATORI AT/MT - GARA ANDREA - ABB | DISTRIBUZIONE |
| Contract Code | |
| nd | |
| Document date | Validity start date |
| 13/01/2020 | 13/01/2020 |
| Proposed TCA | Validity end date |
| <input type="checkbox"/> | 13/01/2021 |
| Tender Code | Residual period (days) |
| | -442 |

Manufacturing Plan File

Select PDF/ZIP File

Or drag file

In case of a document has been uploaded wrongly, it is possible to delete it just clicking on the “eye”  highlighted in the following screen:

Contract 00006815

Create Production Plan Create Test Notice

| | | | | |
|-------------------------------------|--------------------------------------------|---------|---------------------|-------------------|
| Purchase document (Contract/Number) | Supplier Name | Country | Validity start date | Validity end date |
| 5000000628 | COL GIOVANNI RAOLO S.p.A. - consocio unico | IT | 05/04/2019 | 05/04/2020 |

DETAILS LIST PDP CONTRACT ELEMENTS

| | |
|-------------------------------------|------------------------------------------------|
| Purchase document (Contract/Number) | Status |
| 5000000628 | Draft |
| Contract Number | Enel Company |
| 00006815 | Enel Global Infrastructure and Networks s.r.l. |
| Purchase document description | Enel Company Code |
| 5000000628 | S4/IT25 |
| Contract Code | |
| 5000000628 | |
| Document date | Validity start date |
| 05/04/2019 | 05/04/2019 |
| Proposed TCA | Validity end date |
| <input type="checkbox"/> | 05/04/2020 |
| Tender Code | Residual period (days) |
| | -442 |
| Off-Line Test | |
| <input checked="" type="checkbox"/> | |
| OLT Form applicable | |
| olt | |

Manufacturing Plan

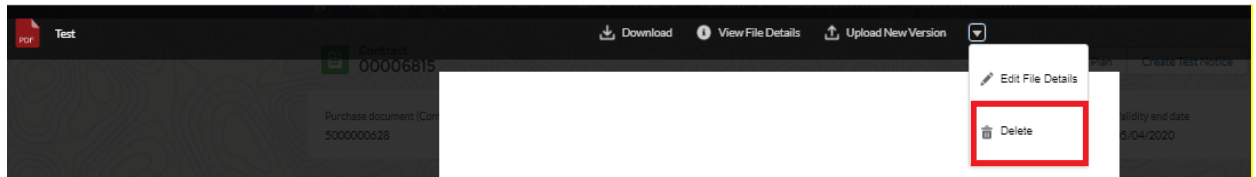
Manufacturing Plan Uploaded

Manufacturing Plan Uploaded Date

Manufacturing Plan File

Select PDF File

Or drag file



Clicking on “Delete” will be possible to proceed with the elimination of the file attached.

2.2.3 Loading a Production Plan

In the “Contract” detail page, Supplier can create a Production Plan by pressing the “Create a Production Plan” button.

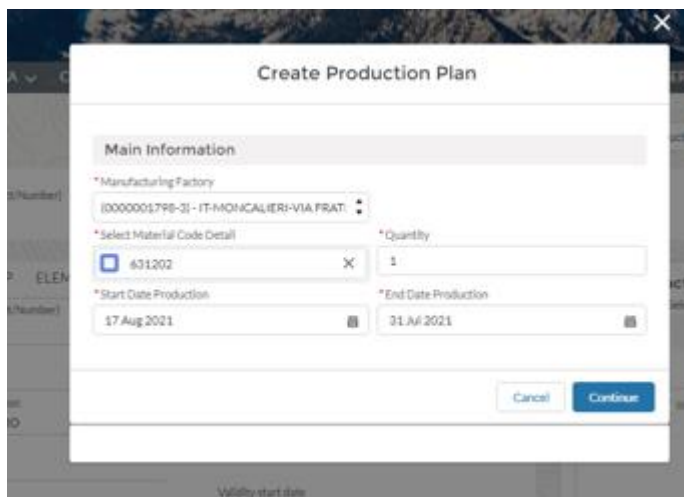


The screenshot shows the top navigation bar with links: TSM, TCA, QCA, CMD, MSH, FINE, REPORT, LOCALE SETTINGS, CONTACT REGISTRY, and USER MANUAL. Below the navigation bar, the contract details are displayed:

| Purchase document (Contract/Number) | Supplier Name | Country | Validity start date | Validity end date |
|-------------------------------------|-------------------------------------------|---------|---------------------|-------------------|
| 8000000067 | COL GIOVANNI PAOLO S.p.A- con socio unico | RO | 01/10/2000 | 12/10/2021 |

Two buttons are visible in the top right corner: "Create Production Plan" (highlighted with a red box) and "Create Test Notice".

Also, supplier can create a Production Plan from the “Production Plan” summary page. this page can be reached following the link QCA > Production Plans and then pressing the “New Production Plan” button.



The screenshot shows a modal form titled "Create Production Plan". The form contains the following fields:

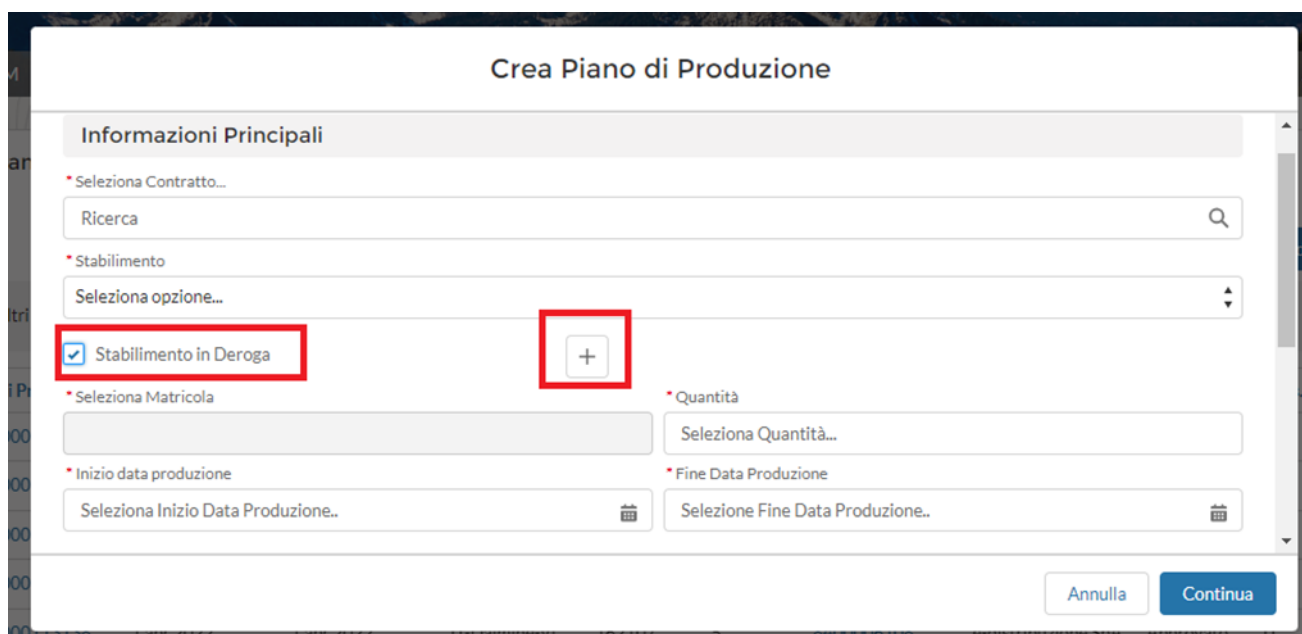
- Main Information**
 - * Manufacturing Factory: (0000001798-2) - (T-MONCALIERI-VIA FRAT.)
 - * Select Material Code Detail: 631202
 - * Quantity: 1
 - * Start Date Production: 17 Aug 2021
 - * End Date Production: 31 Jul 2021

At the bottom of the form, there are two buttons: "Cancel" and "Continue".

The supplier user must click on "Create Production Plan" button. Usually, the following fields are displayed:

- Material Code
- Start date of production
- End date of production
- Quantity
- Factory

In case of creation of a PDP at a plant that does not appear in the "Establishment" drop-down menu due to non-migration from WeBuy. The supplier can request a derogation through the following steps: place the flag on "establishment in derogation" and with the "+" key (insert icon) activate the screen for filling in the data.



After clicking on the "+" button fill in the required fields and click on "Save" to save the information or on "cancel" to return to the PdP creation page



Crea Piano di Produzione

Stabilimento in Deroga

* Fabbrica

Paese: ITALY ▼ Stato Stabilimento: IT Città Stabilimento: Roma

* Indirizzo Stabilimento: VIA MARCO AURELIO CAP Stabilimento: 00141

Telefono Stabilimento: 3203203200 Fax Stabilimento: 06060606

Annulla Salva

Having flagged the field "establishments in derogation" will activate the "attachments" section where it will be mandatory:

- Upload at least 1 file and maximum 5 with a maximum file size of 15MB
- The extensions allowed are: .eml, .msg, .doc, .docx, .xls, .xlsx, .pdf, .csv, .zip, .rar.



Crea Piano di Produzione

Allegati (0)

Si prega di allegare un documento giustificativo per la richiesta di deroga.
Sono consentiti un massimo di 5 files di dimensione massima 15MB.
Le estensioni supportate sono:
.eml, .msg, .doc, .docx, .xls, .xlsx, .pdf, .csv, .zip, .rar.

Carica file O rilascia file

Annulla Continua

In addition, the user must select the contacts who will be notified of the outcome of the request:

Crea Piano di Produzione

Persona di riferimento

| Nome | Email | Telefono | |
|-----------------|-------------------------|----------|--|
| Collaudo ABB CR | utenzerollout@gmail.com | | |
| Collaudo ABB CR | utenzerollout@gmail.com | | |
| Collaudo ABB CR | utenzerollout@gmail.com | | |
| Collaudo ABB CR | utenzerollout@gmail.com | | |

Annulla

Salva

Subsequently, the process will move on to an approval phase by the TCA Verifier user and then to the QCA Verifier user for final approval. Only after such approval, it will be possible to perform a testing task.

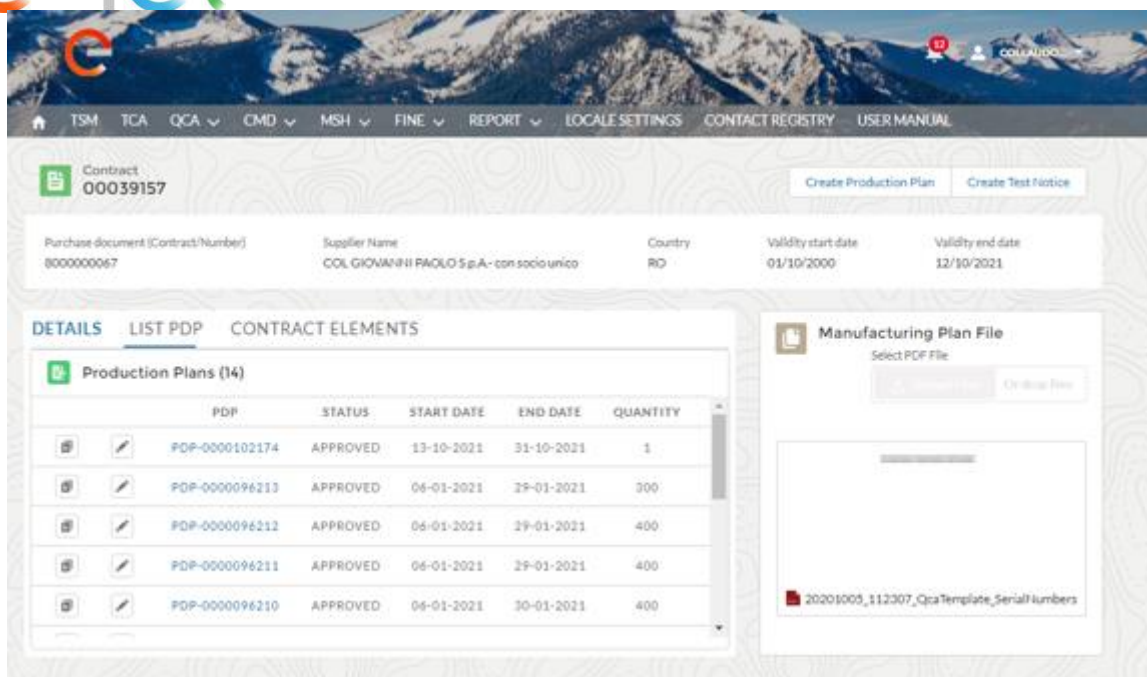
Section “Verify Material Code Info” is displayed only in case of missing information for the selected Material Code. All mandatory fields are marked with an asterisk (*). Supplier can select and add different reference contacts each time he creates a new Production Plan.

If the Production Plan Start Date doesn't respect the contractual terms, the PP status will be “To Be Approved”.

In order to see the quantity produced with a production plan in the testing notice section the status should be “Approved”.

In order to save the production plan, all the mandatory information must be filled by supplier.

A Production Plan can be modified by the Supplier User just clicking on a contract and then on “PDP List” tab. The modification is available only for Approved or Rejected PP.




The screenshot shows the Enel system interface for contract management. At the top, there is a navigation bar with links: TSM, TCA, QCA, CMD, MSH, FINE, REPORT, LOCALE SETTINGS, CONTACT REGISTRY, and USER MANUAL. Below this, the contract details for Contract 00039157 are displayed. The contract information includes: Purchase document (Contract/Number) 8000000067, Supplier Name COL GIOVANNI PAOLO S.p.A. - con socio unico, Country RO, Validity start date 01/10/2000, and Validity end date 12/10/2021. The interface also features buttons for 'Create Production Plan' and 'Create Test Notice'. The 'DETAILS' tab is selected, showing a list of production plans (PDP) with columns for PDP, STATUS, START DATE, END DATE, and QUANTITY. The list contains five entries, all with a status of 'APPROVED'. A 'Manufacturing Plan File' section on the right allows for selecting a PDF file or uploading a new one. A file named '20201005_112307_QcaTemplate_Serial numbers' is listed below.


| PDP | STATUS | START DATE | END DATE | QUANTITY |
|----------------|----------|------------|------------|----------|
| PDP-0000102174 | APPROVED | 13-10-2021 | 31-10-2021 | 1 |
| PDP-0000096213 | APPROVED | 06-01-2021 | 29-01-2021 | 300 |
| PDP-0000096212 | APPROVED | 06-01-2021 | 29-01-2021 | 400 |
| PDP-0000096211 | APPROVED | 06-01-2021 | 29-01-2021 | 400 |
| PDP-0000096210 | APPROVED | 06-01-2021 | 30-01-2021 | 400 |

Clicking on the pencil icon the system will allow the change of information as:

- Start Date
- End Date
- Quantity
- Contact person



[TSM](#)
[TGA](#)
[QCA](#)
[CMD](#)
[MSH](#)
[FINE](#)
[REPORT](#)
[LOCALE SETTINGS](#)
[CONT](#)


Contract
00052694

Purchase document (Contract/Number)

Supplier Name


Country











9600000145

COL GIOVANNI PAOLO S.p.A.- con socio unico

ES

[DETAILS](#)
[LIST PDP](#)
[CONTRACT ELEMENTS](#)


Production Plans (6)

| | | PDP | STATUS | START DATE | END DATE | QUANTITY |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------|----------|------------|------------|----------|
|  |  | PDP-0000099454 | APPROVED | 13-05-2021 | 13-05-2021 | 4 |
|  |  | PDP-0000099443 | APPROVED | 12-05-2021 | 12-05-2021 | 5 |
|  |  | PDP-0000099432 | APPROVED | 12-05-2021 | 12-05-2021 | 5 |
|  |  | PDP-0000099431 | APPROVED | 13-05-2021 | 13-05-2021 | 10 |
|  |  | PDP-0000099430 | APPROVED | 13-05-2021 | 13-05-2021 | 100 |

Edit Production Plan


Matricola

110100


* Quantity

53




* Start Date Production

02-09-2020 

* End Date Production

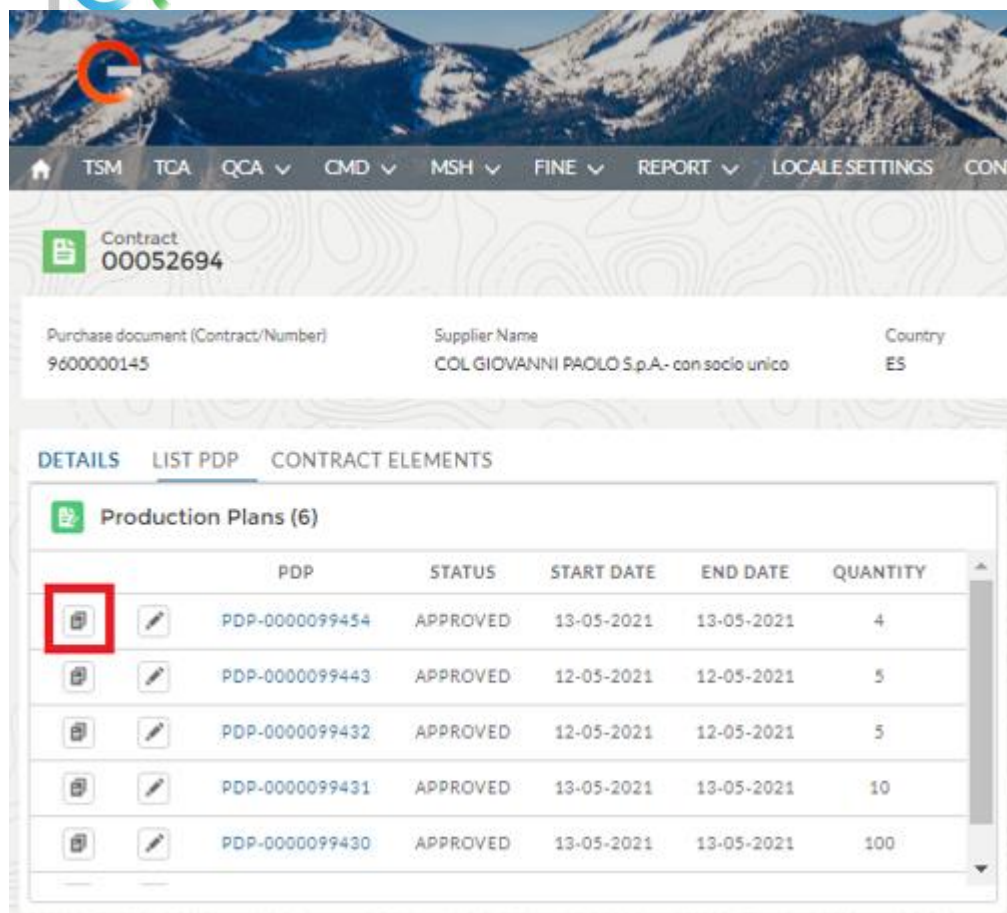
03-09-2020 

Contact Person

| Name | Email | Phone | |
|-------------------|-------------------------|-------|-------------------------------------------------------------------------------------|
| Test Contact Test | test@test.it | |  |
| Collaudo ABB CR | utenzerollout@gmail.... | |  |
| Test Contact Test | test@test.it | |  |

Cancel
Save

Clicking on the copy icon the system will allow the possibility to copy the PP for other material codes of the same contract.








Contract 00052694

Purchase document (Contract/Number) 9600000145 Supplier Name COL GIOVANNI PAOLO S.p.A.- con socio unico Country ES

DETAILS LIST PDP CONTRACT ELEMENTS

Production Plans (6)

| | PDP | STATUS | START DATE | END DATE | QUANTITY |
|------------------------------------------------------------------------------------|----------------|----------|------------|------------|----------|
|  | PDP-0000099454 | APPROVED | 13-05-2021 | 13-05-2021 | 4 |
|  | PDP-0000099443 | APPROVED | 12-05-2021 | 12-05-2021 | 5 |
|  | PDP-0000099432 | APPROVED | 12-05-2021 | 12-05-2021 | 5 |
|  | PDP-0000099431 | APPROVED | 13-05-2021 | 13-05-2021 | 10 |
|  | PDP-0000099430 | APPROVED | 13-05-2021 | 13-05-2021 | 100 |

The Supplier User should select the Material Code and click on the “Save”.



Data not completed

Copy Production Plan

Start Date Production 13 May 2021 End Date Production 13 May 2021 Quantity 4

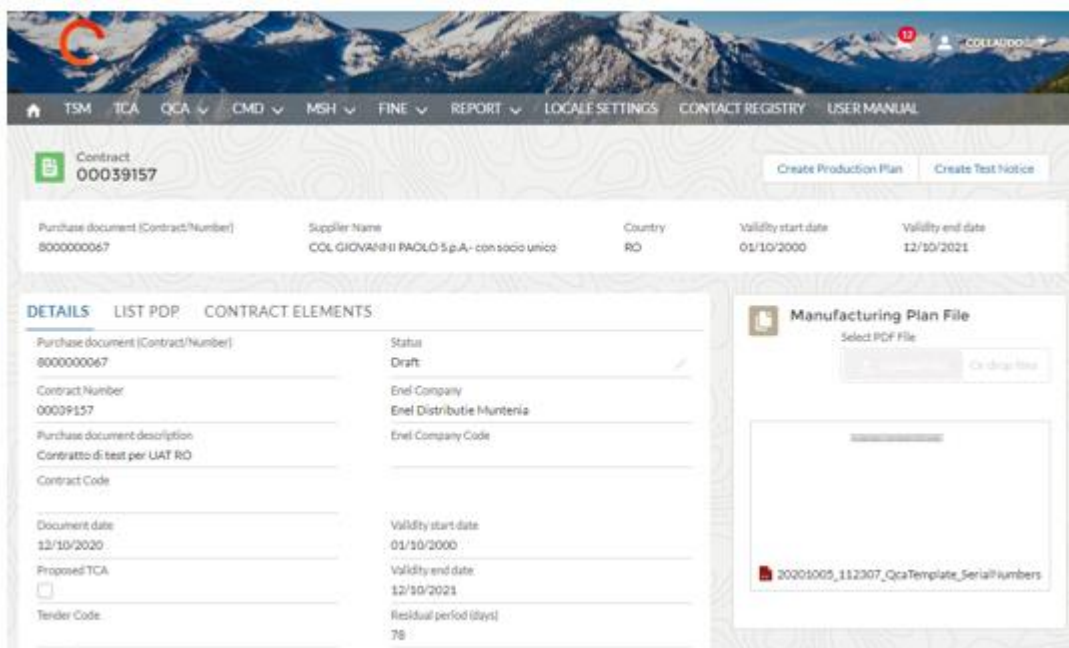
| | MATERIAL CODE | MATERIAL CODE COUNT... | TECHNICAL SPECIFICATI... | TECHNICAL SPECIFICATI... | MANUFACTURING FACT... | UNIT COST |
|--------------------------|---------------|------------------------|--------------------------|--------------------------|---------------------------|-----------|
| <input type="checkbox"/> | 140141 | ES | DY505 | 9 | IT-MONICALIERI-VIA PRA... | |
| <input type="checkbox"/> | 332284 | ES | DY905 ADDENDUM | 1 | IT-MONICALIERI-VIA PRA... | 39.87 |

Cancel Save

An alert will be shown if the Data of the material code are not completed.

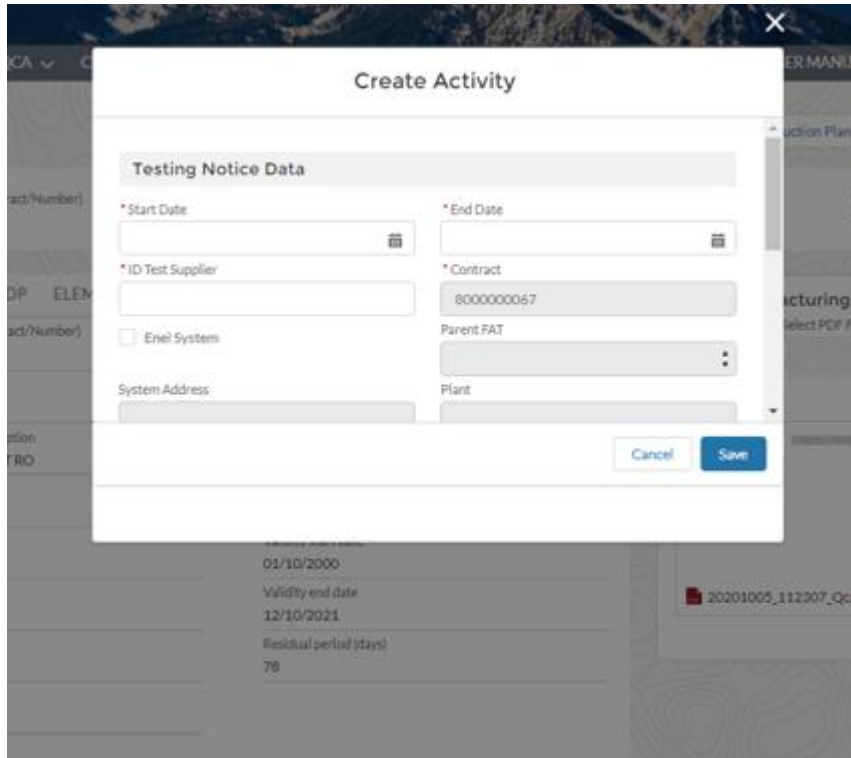
2.2.4 Creating a Testing Notice

Supplier can create a Testing Notice by pressing the “Create Testing Notice” button, directly from the Contract Details page.



The screenshot shows the Enel Contract Details page for Contract 00039157. The page includes a navigation bar with links like TSM, TCA, QCA, CMD, MSH, FINE, REPORT, LOCALE SETTINGS, CONTACT REGISTRY, and USER MANUAL. Below the navigation bar, there are buttons for 'Create Production Plan' and 'Create Test Notice'. The main content area is divided into two sections: 'DETAILS' and 'CONTRACT ELEMENTS'. The 'DETAILS' section contains fields for Purchase document (Contract/Number), Contract Number, Purchase document description, Contract Code, Document date, Proposed TCA, and Tender Code. The 'CONTRACT ELEMENTS' section contains fields for Status, Enel Company, Enel Company Code, Validity start date, Validity end date, and Residual period (days). On the right side, there is a 'Manufacturing Plan File' section with a 'Select PDF File' button and a file upload area.

Just like Production Plans, Supplier can add different reference contacts each time he creates a new Testing Notice. Once the Supplier presses the “Save” button, the Testing Notice details page is displayed.



The Supplier user can add the following details to the test notice:

- If the activity is at an Enel plant, insert the "Testing in the plant" flag.
- If the task is intermediate, enter the "Intermediate Testing" flag.
- If the activity is a repetition, enter the flag "Repeat Test Alert" and select through the drop-down menu the reference to the Enel ID relating to the negative test.
- If the activity is related to a defect, select CMD Ticket. If the activity is performed at a non-production site, fill in the following fields: Unqualified location address-Country, Unqualified location address-City, Unqualified location address-Street.
-

In addition, the user has the possibility to flag the field "Establishments in Derogation" if he wants to use an establishment in derogation in the list the supplier will see only the establishments where the derogation has been issued and with an Approved PdP:

Crea Attività

☐ Collaudo Intermedio
☐ Ripetizione Avviso di Collaudo

Avviso di Collaudo Ripetuto

Ticket CMD

* Stabilimento

Seleziona opzione...

- BR-RIO DE JANEIRO-CASA 324324
- BR-RIO DE JANEIRO-CASA 324324
- AR-Buenos Aires-calle JULIO 115
- IT-crotone-via marco polo 11
- IT-ROMA-VIA DELLE ROSSE

☒ **Stabilimento in Deroga**

Subsequently, select from the picklist the plant in derogation of production of the material subject to the preparation of the test:

Crea Attività

☐ Collaudo Intermedio
☐ Ripetizione Avviso di Collaudo

Avviso di Collaudo Ripetuto

Ticket CMD

* Stabilimento

Seleziona opzione...

- BR-RIO DE JANEIRO-CASA 324324
- BR-RIO DE JANEIRO-CASA 324324
- AR-Buenos Aires-calle JULIO 115
- IT-crotone-via marco polo 11
- IT-ROMA-VIA DELLE ROSSE

☒ **Stabilimento in Deroga**

Selecting the establishment in derogation, it will be necessary to select the user with whom to share the information, in fact, the ART Document will be sent to the selected user, to select the user click on the checkbox next to the name or names of the subjects to whom you intend to notify ART, click on "Save" to save the information to the system or on "Cancel" to cancel the operation:

Crea Attività

Stabilimento
IT-ROMA-VIA DELLE ROSSE ☒ Stabilimento in Deroga

Indirizzo sede non qualificata - Nazione (2 digit) Indirizzo sede non qualificata - Città Indirizzo sede non qualificata - Via

Persona di riferimento

| Nome | Email | Telefono | |
|-----------------------|------------------------------|----------|--|
| Alberico Del Percio | sf.enelmlm@webresult.it | | |
| COLLAUDO COL GIOVANNI | fornitoremateriali@gmail.com | | |
| gaetano centorbi | sf.enelmlm@webresult.it | | |

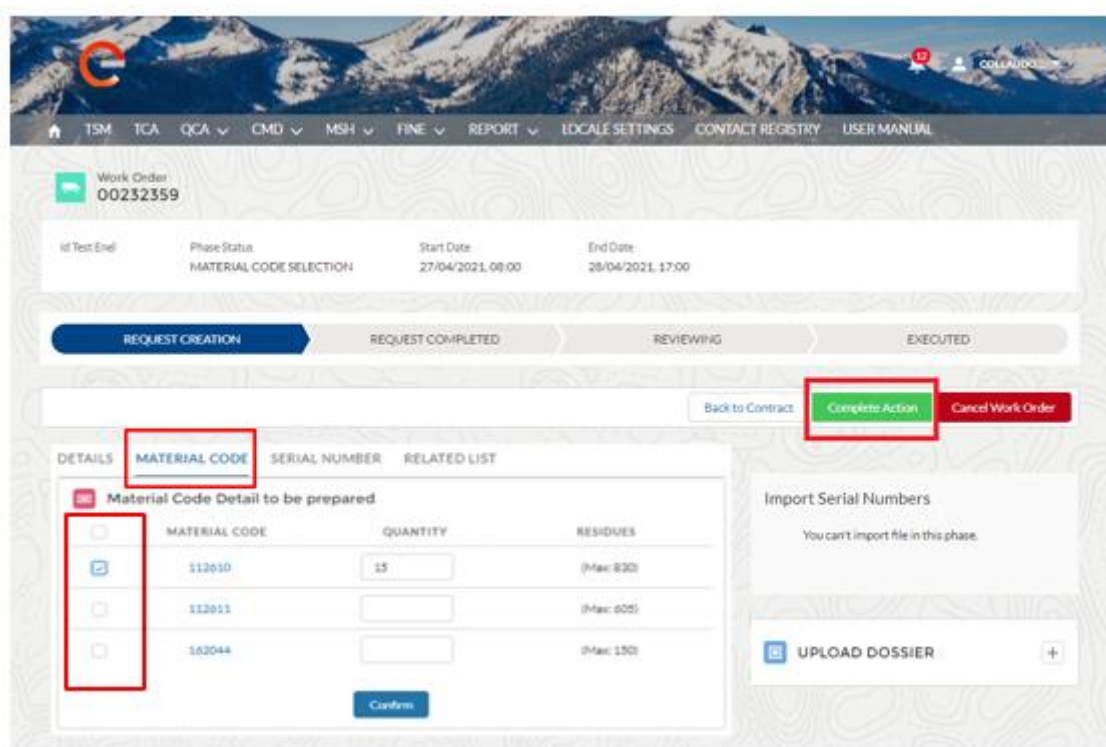
The creation of a Test Notice can also be done on the summary page of the test notices, which is accessed via the QCA link > the Test Notices, using the "Create Test Notice" button.

To create a test, the supplier user must:

- Select freshmen Retrieve a purchase order by pressing the "Recover ODA" button, associate the purchase orders and then press the "save" button.
- Only for Romanian test alerts the field "Purchase order number" is mandatory.
- Load the serial number through the "Import serial numbers" button

Below is the detail of each phase, we specify that to conclude each phase the user will have to press the "end operation" button.

Selecting Material Codes



Work Order: 00232359

Phase Status: MATERIAL CODE SELECTION

Start Date: 27/04/2021, 08:00

End Date: 28/04/2021, 17:00

REQUEST CREATION | REQUEST COMPLETED | REVIEWING | EXECUTED

Back to Contract | **Complete Action** | Cancel Work Order

DETAILS | **MATERIAL CODE** | SERIAL NUMBER | RELATED LIST

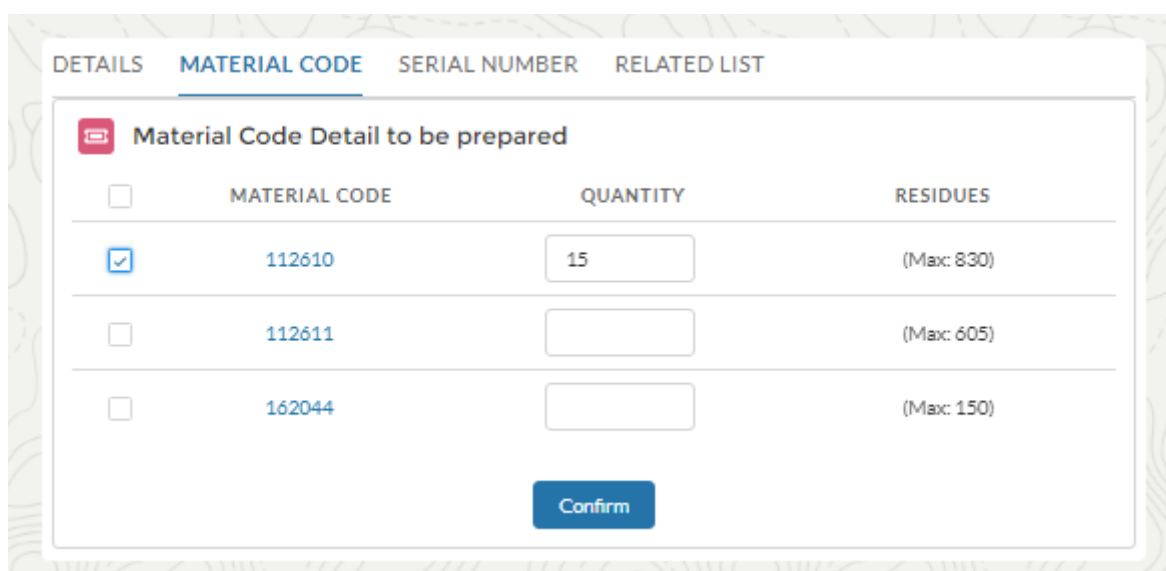
Material Code Detail to be prepared

| | MATERIAL CODE | QUANTITY | RESIDUES |
|--------------------------|---------------|----------|------------|
| <input type="checkbox"/> | 112010 | 15 | (Max: 830) |
| <input type="checkbox"/> | 112011 | | (Max: 605) |
| <input type="checkbox"/> | 162044 | | (Max: 150) |

Confirm

Import Serial Numbers
You can't import file in this phase.

UPLOAD DOSSIER +



DETAILS | **MATERIAL CODE** | SERIAL NUMBER | RELATED LIST

Material Code Detail to be prepared

| | MATERIAL CODE | QUANTITY | RESIDUES |
|-------------------------------------|---------------|----------|------------|
| <input checked="" type="checkbox"/> | 112610 | 15 | (Max: 830) |
| <input type="checkbox"/> | 112611 | | (Max: 605) |
| <input type="checkbox"/> | 162044 | | (Max: 150) |

Confirm

Supplier can select Material Codes by checking the corresponding checkbox on the left; User must specify in the "Quantity" field the number of items for each selected Material Code, and then press the "Confirm" button. Once completed press the "Complete Action" button. Verify change status to Insertion completed at the end of the request.

If Supplier user can't see material code in Testing Notices, the possible reasons can be:

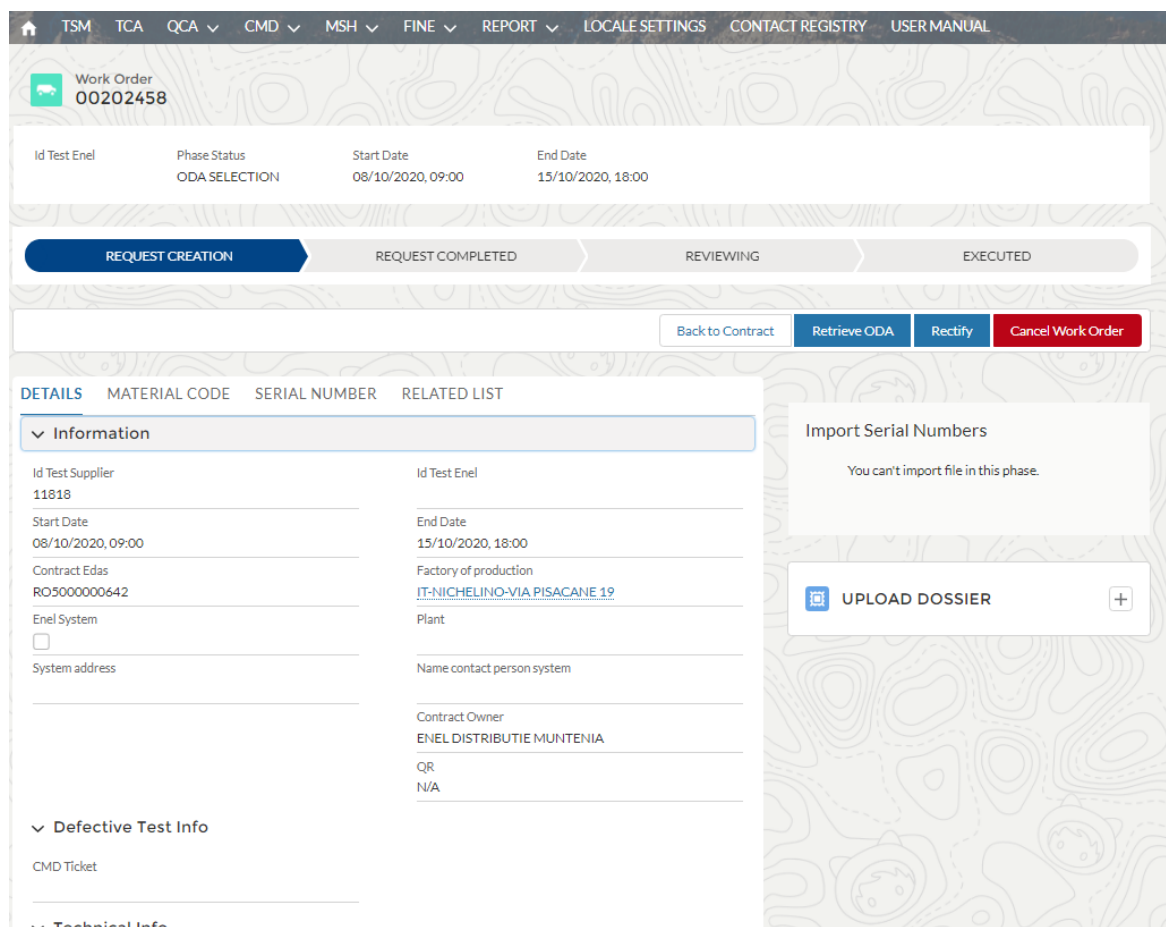
- 1) Production Plan not approved. Please check the PP status in Production Plan section.
- 2) Absence of TCA in Force if the contract is expected. Please check the TCA status in TCA module.
- 3) Manufactory Factory not qualified for the MG of the Material Code which one the Supplier wants to test. Please check or ask for a MG qualification status in WeBuy.
- 4) Mismatching between technical specification/revision indicated when the PDP was created and technical specification/revision associated to TCA in Force for that material
- 5) Any additional cause

Searching a Purchase Order

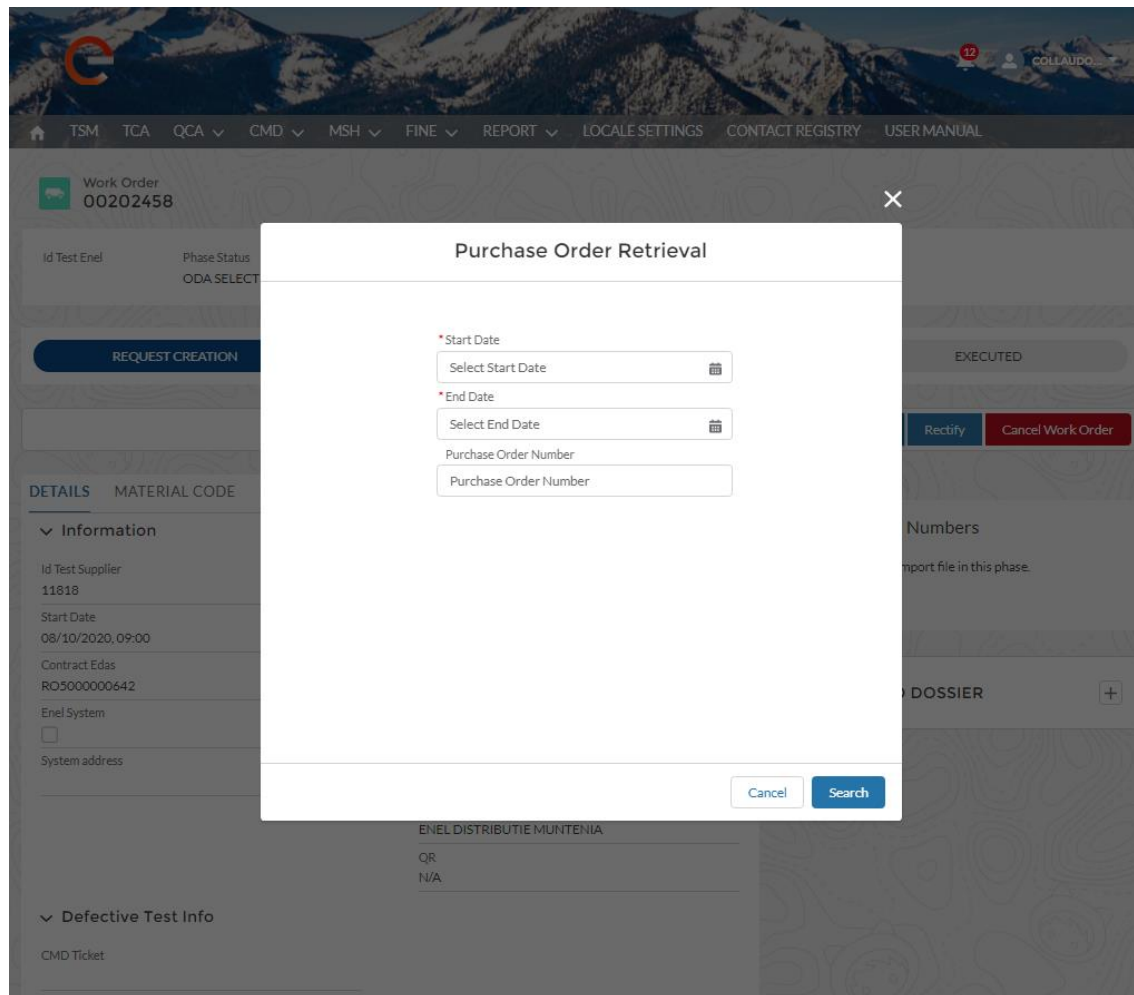
Clicking on "Retrieve Oda" the system allows to search for a Purchase Order, the Supplier User should fill in these fields:

- Start Date
- End Date
- ODA number even if it is not mandatory, as it is possible to search multiply by entering the fields mentioned above

After selection, the Order/Purchase Orders will be/will be associated with the testing activity.



Modal form for searching and selecting Purchase Orders (BRA – CHL – COL – ESP – ITA – PER)



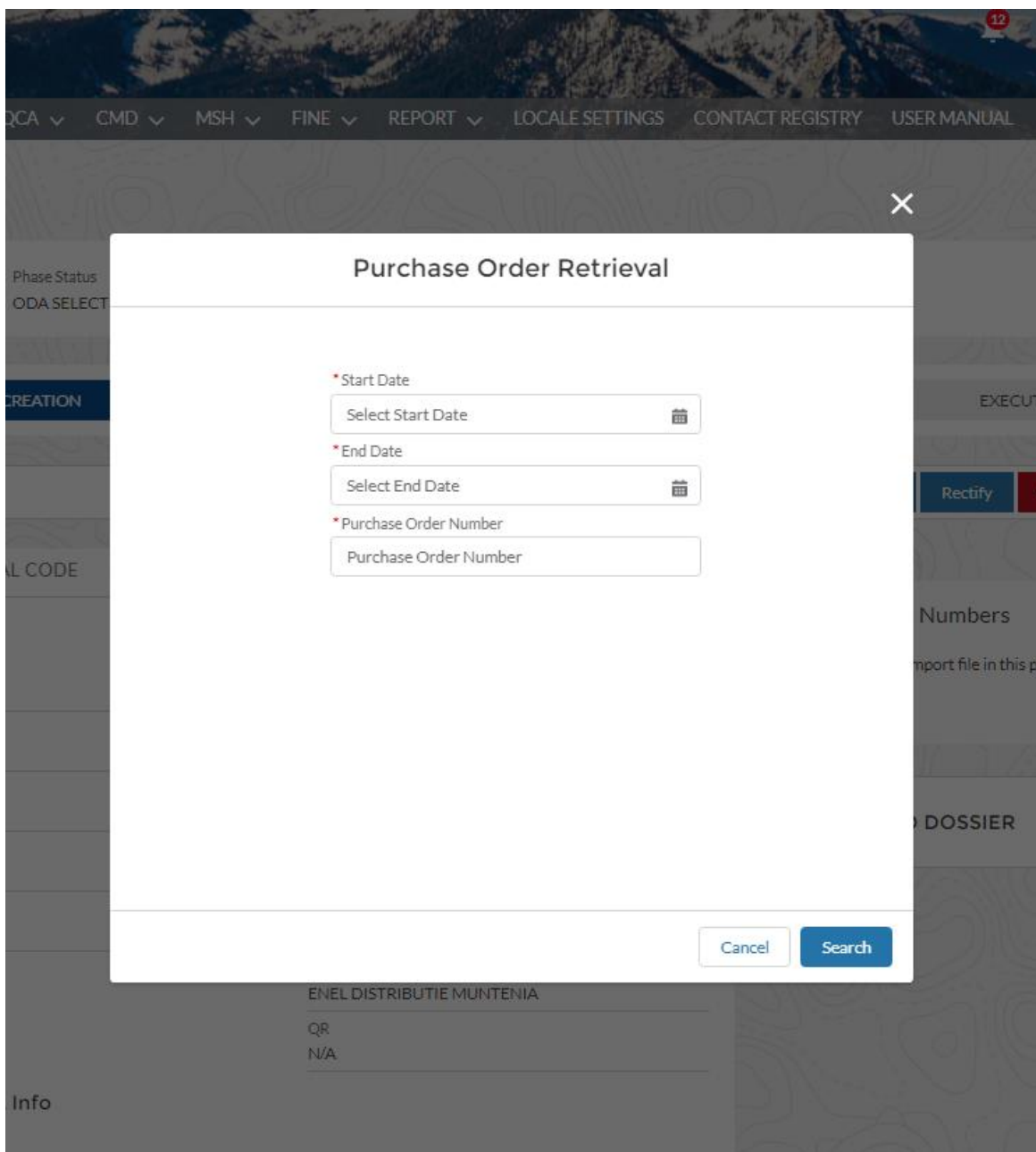
The screenshot displays a web application interface for Enel. A modal form titled "Purchase Order Retrieval" is centered on the screen. The modal contains the following fields:

- * Start Date:** A text input field with a calendar icon on the right.
- * End Date:** A text input field with a calendar icon on the right.
- Purchase Order Number:** A text input field.

At the bottom of the modal, there are two buttons: "Cancel" and "Search".

The background of the screenshot shows a "Work Order" details page for "00202458". The page includes a navigation bar with various menu items (TSM, TCA, QCA, CMD, MSH, FINE, REPORT, LOCALE SETTINGS, CONTACT REGISTRY, USER MANUAL) and a sidebar with sections like "DETAILS" and "MATERIAL CODE". The main content area displays information about the work order, including "Id Test Supplier", "Start Date", "Contract Edas", and "Enel System".

Modal form for searching and selecting Purchase Orders (ROU)



Purchase Order Retrieval

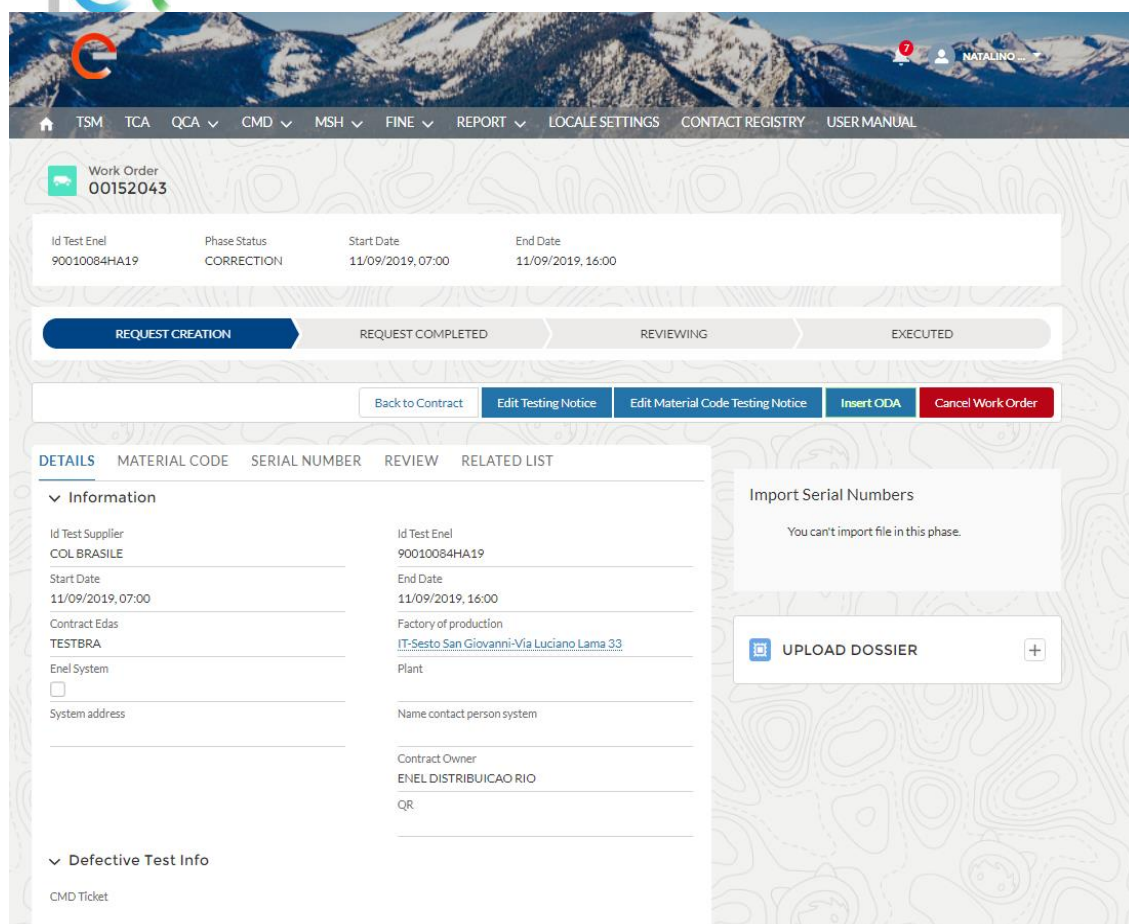
* Start Date
Select Start Date

* End Date
Select End Date

* Purchase Order Number
Purchase Order Number

Cancel Search

For Argentine contract supplier user must create oda using “Insert Oda” button.



Work Order
00152043

| | | | |
|------------------------------|----------------------------|---------------------------------|-------------------------------|
| Id Test Enel 90010084HA19 | Phase Status CORRECTION | Start Date 11/09/2019, 07:00 | End Date 11/09/2019, 16:00 |
|------------------------------|----------------------------|---------------------------------|-------------------------------|

REQUEST CREATION REQUEST COMPLETED REVIEWING EXECUTED

Back to Contract Edit Testing Notice Edit Material Code Testing Notice Insert ODA Cancel Work Order

DETAILS MATERIAL CODE SERIAL NUMBER REVIEW RELATED LIST

Information

| | |
|-----------------------------------------|------------------------------------------------------------------------------------|
| Id Test Supplier COL BRASILE | Id Test Enel 90010084HA19 |
| Start Date 11/09/2019, 07:00 | End Date 11/09/2019, 16:00 |
| Contract Edas TESTBRA | Factory of production IT-Sesto San Giovanni-Via Luciano Lama 33 |
| Enel System <input type="checkbox"/> | Plant |
| System address | Name contact person system |
| | Contract Owner ENEL DISTRIBUICAO RIO |
| | QR |

Defective Test Info

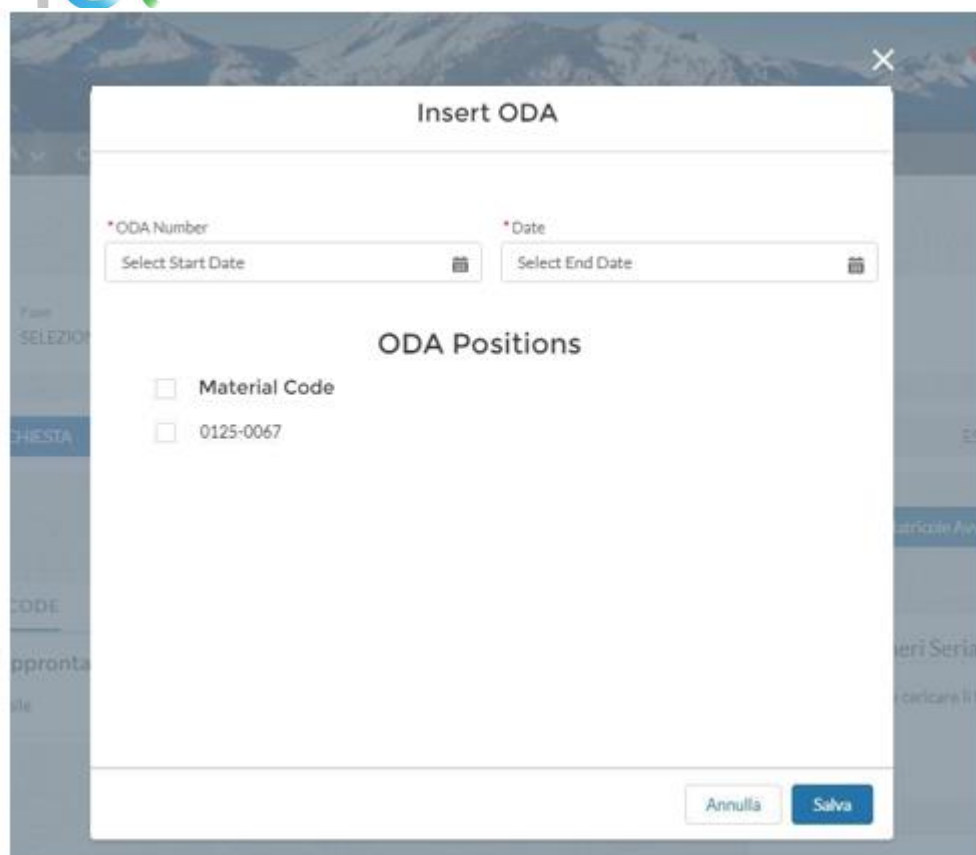
CMD Ticket

Import Serial Numbers

You can't import file in this phase.

UPLOAD DOSSIER

Modal form for inserting purchase Order and selecting purchase orders position

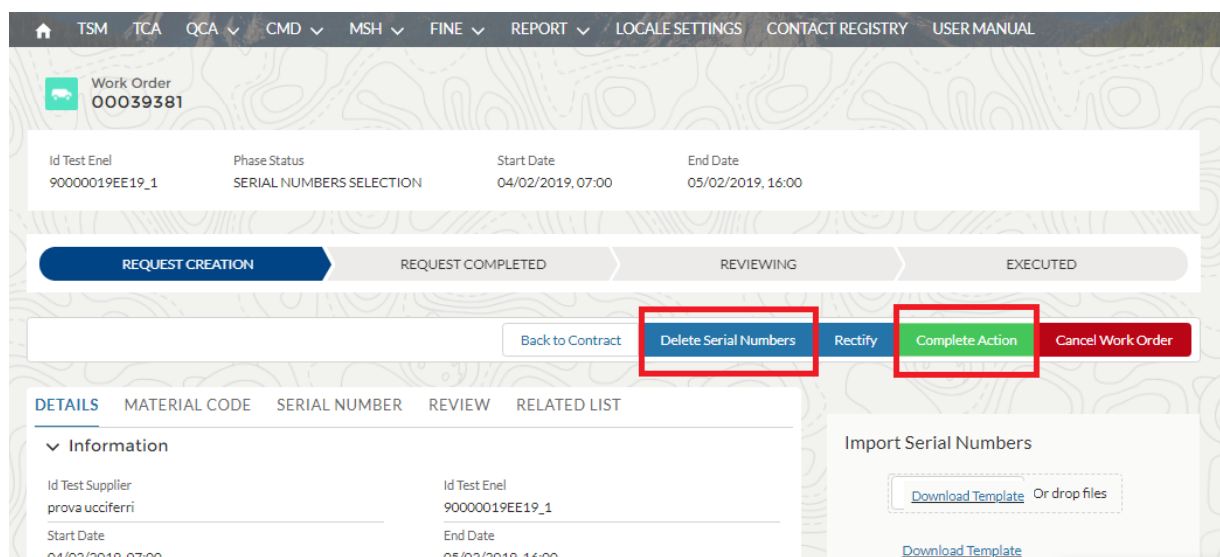


All mandatory fields are marked with *.

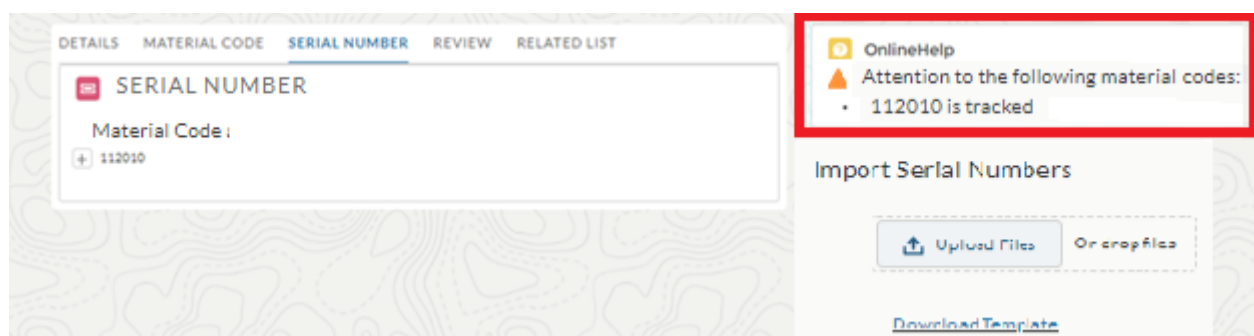
Press “Save” button to create new Purchase Order linked to Testing Notice. The supplier must wait for Enel's approval of the ODA created to continue. In addition, error messages can occur in case of ODA insertion the causes can be: Refresh of the page (waiting times, SAP data query) ODA positions exhausted.

Loading Serial Numbers

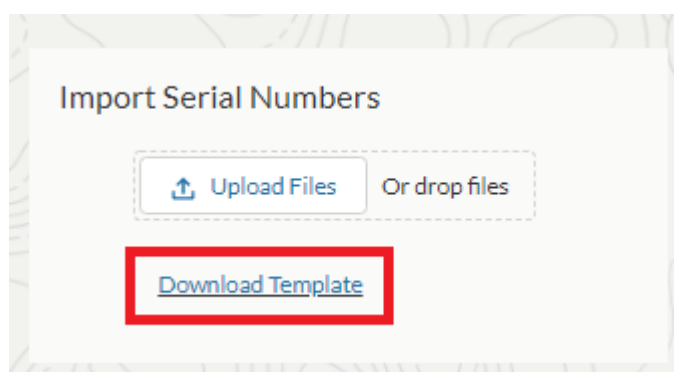
The Supplier User must upload a List of components related to the Material Codes of the Testing Notice.



The tracing class suggested by the system will be shown in the OnlineHelp:



To load the serial file you will have to use the template .csv available in the "Import serial numbers" section in case of error you can delete the file with the "delete serials" button and reload it.



Clicking on "Download Template" starts the CSV Import Serial numbers download. Here is possible to insert Material with Barcode or Material Lot Number. Following these tables will be possible to insert all the field Required, Not Required and Optional for both of them.

| | |
|--------------------------------|----|
| Material with Barcode | |
| Material Code | R |
| Serial Number Enel* | R |
| Serial Number Supplier* | R |
| Lot Number | O |
| Barcode | R |
| Barcode Enel | R |
| Barcode Child | O |
| Barcode Coil | O |
| Barcode Coil From | O |
| Barcode Coil To | O |
| Oda | R |
| Repaired Component | O |
| Material Quantity | NR |

| |
|---------------------------------|
| Material with Lot Number |
|---------------------------------|



| | |
|-------------------------|----|
| Material Code | R |
| Serial Number Enel* | NR |
| Serial Number Supplier* | NR |
| Lot Number | R |
| Barcode | NR |
| Barcode Enel | NR |
| Barcode Child | NR |
| Barcode Coil | NR |
| Barcode Coil From | NR |
| Barcode Coil To | NR |
| Oda | R |
| Repaired Component | O |
| Material Quantity | R |

| |
|-------------------|
| R = Required |
| O = Optional |
| NR = Not Required |

* Only for the country Colombia, the serial number can be 11 characters.

After entering all the information in the CSV file, the upload of the . CSV, and then if no errors are reported you have to click on "End Operation" serial imports can be loaded and can be performed on Test Notice.

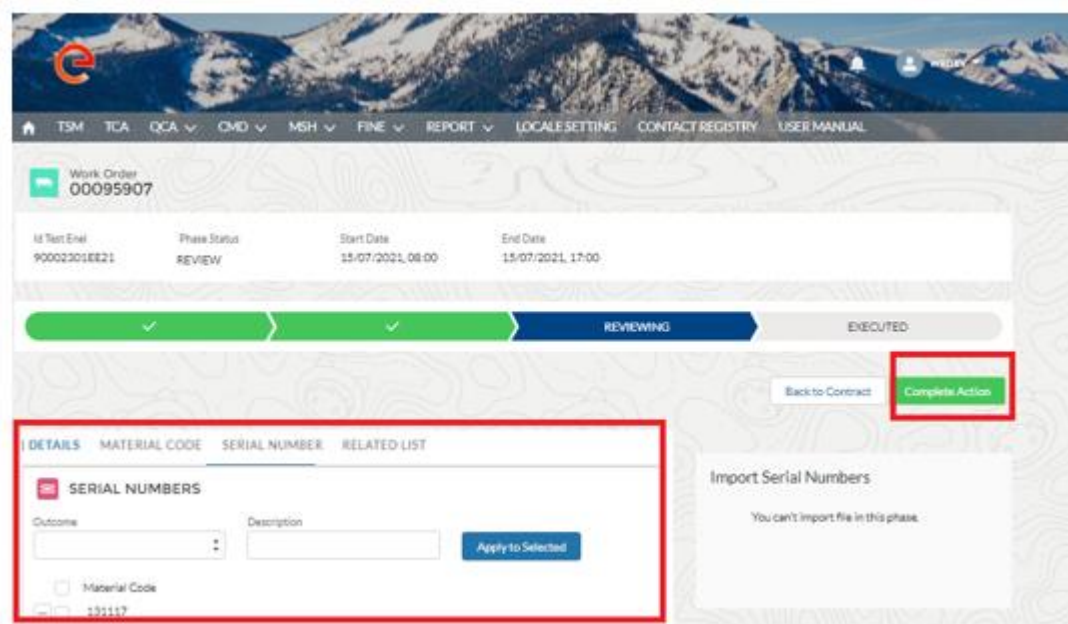
After the Start Date of the Test Notice, the List of components can no longer be modified, therefore, it is extremely important to verify that the file is correct, because the serial numbers uploaded know transcribed on the Quality Approval, as well as being transferred to the Material Shipping environment for the organization of shipments to logistics platforms or equipment. In fact, the serial number file can be uploaded/modified until the day before the start date of the test.

2.2.5 Setting Serial Number Results

This insertion is required only for document verifications (DOC) and for all those Test Notices that have not seen the repetition of the tests the physical presence of Enel. The insertion of the results of the serial numbers (OK / KO) by the supplier user is essential only in the case of activity subject to documentary verification or in case of absence of an Enel inspector, in the case of FAT the registration of the results is made by the inspector. The procedure starts from the Summary phase and once this step is completed you get to the QA Issued phase

In the Contract Detail page Supplier can see the list of Testing Notices by selecting the contract "Elements" tab: Testing Notices to be worked are the ones in the "Reviewing" phase.

To set the serial numbers results, Supplier must access in Testing Notice Detail page and then select the "Serial Numbers" tab.



Once finished setting the results, Supplier must press the “Complete Action” button. System does not allow to finish the operation in two cases:

- The user can't complete operation before 17.00 (local time) of the last day of test if the testing notice is a first supplying or first category testing notice
- The user can't complete operation before 10.00 (local time) of the first day of test if the testing notice is a second or third category testing notice

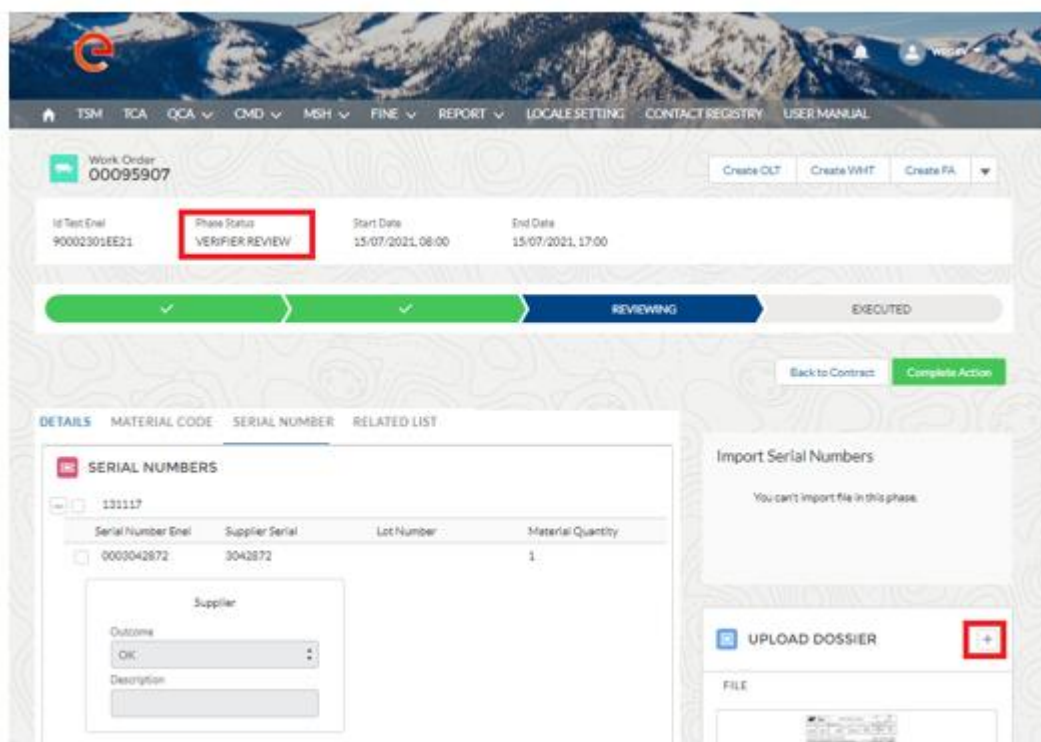
2.2.6 Loading Documents for Document Verification

In the Contract Detail page Supplier can see the list of Testing Notices by selecting the contract “Elements” tab: Testing Notices to be worked are the ones in the “Document Verification” phase.

Indicate the type of documents that the platform allows to load, the categories of the documents, and the size of the documents. Indicate maximum one document per category.

Supplier loads documents for Document Verification by pressing the “+” button in the “Load Documents” component; once finished loading documents user must press the “Complete Action” button.

Once the documents are uploaded and verified the completion, check the change of status to verifier.



Work Order: 00095907

Id Test Enel: 9000201EE21

Phase Status: **VERIFIER REVIEW**

Start Date: 15/07/2021, 08:00

End Date: 15/07/2021, 17:00

Progress: REVIEWING

Buttons: Back to Contract, Complete Action

| Serial Number Enel | Supplier Serial | Lot Number | Material Quantity |
|--------------------|-----------------|------------|-------------------|
| 0000042872 | 3042872 | | 1 |

Supplier:

Outcome: OK

Description:

Import Serial Numbers: You can't import file in this phase.

UPLOAD DOSSIER

FILE

At least the Test Report must be attached to the Test in order to finish phase of loading documents for a Test.

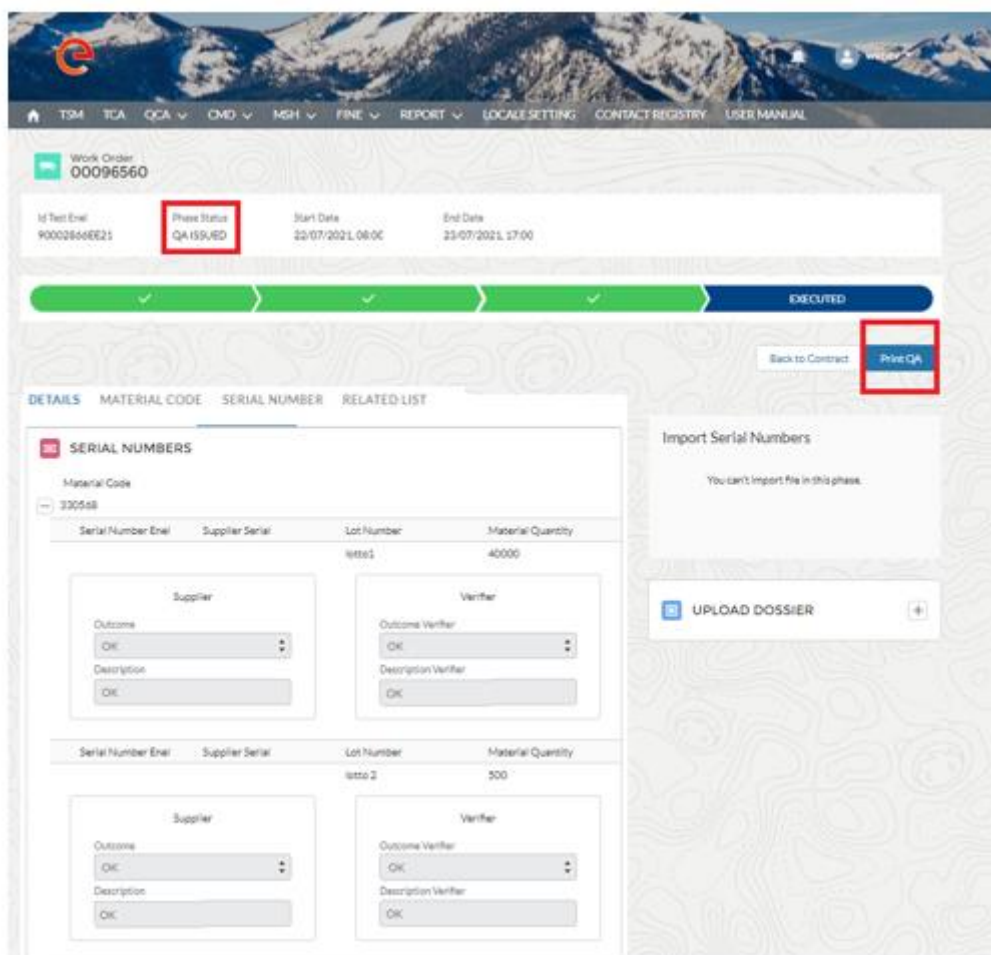
After loading documents, Supplier can print a QA only after it has been finalized by an ENEL Approver.

After data verification for finalization by an ENEL Approver, the System sends an email to the Supplier with ATR and the result of the verification. If verification is successful, Supplier can print QA document.

2.2.7 Issuing a QA

In the Contract Detail page Supplier can see the list of Testing Notices by selecting the contract "Elements" tab: Testing Notices with QA are the ones in the "QA issued" phase. A QA can be printed by pressing the "Print QA" button in the Testing Notice detail page.

Inform that the QA can only be printed once the verifier (documentaries) or inspector (FAT R) has satisfactorily approved the inspection



Below an example of Quality Approval:

| | | |
|-----------------|----------------------------------------|----------------------------------|
| e-distribuzione | QUALITY APPROVAL ICET INDUSTRIE SPA | Collaudo 90001019EE21 ver. |
|-----------------|----------------------------------------|----------------------------------|

Supplier Name and Id Test Enel

| ICET INDUSTRIE SPA | |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------|
| Dati contratto: 8400117824 - 10/01/2018 | Cat. coll.: 2 Alleg.Tecn.: 2010 Ordine di Acquisto: 8000088816 |
| Data avviso: 28/04/2021 | |
| Id avviso: Y06252 | Collaudo previsto data: 28/04/2021 30/04/2021 |
| Stabilimento: IT-BARBERINO VAL D'ELSA-VIA G. GALILEI 9/11 | Collaudo in impianto: NO |
| Persona di riferimento: Simone Viti (tel 0558055317 simone.viti@icetindustrie.it) | |
| Indirizzo Email x invio rapporto di collaudo: simone.viti@icetindustrie.it | |
| Note avviso di collaudo | |

Contractual Information
Main detail of the testing notice created

| |
|-----------------------------------------------------------------------|
| Nota esito fornitore - Esito fornitore inserito da ICET INDUSTRIE SPA |
|-----------------------------------------------------------------------|

| |
|-----------------------------------------------------------------------------------------------------|
| Nota Stampa omologazione di qualità - Stampa Quality Approval effettuato da WitDev 29/04/2021 18:53 |
|-----------------------------------------------------------------------------------------------------|

| Matr. ENEL | Descrizione del prodotto | PF | RP | Q.tà da collaudare | Qtà_PDP/Qtà_COLL | Lettera omologazione | EF |
|------------|------------------------------------|----|----|--------------------|------------------|----------------------|----|
| 162105 | QUADRO SF6 24kV 16KA DY9001 2LEI+T | | | 20 | 70 | CF8-2LMCF-06-16-B | OK |
| 162106 | QUADRO SF6 24kV 16KA DY9002 3LEI+T | | | 10 | 80 | CF8-3LMCF-06-16-B | OK |

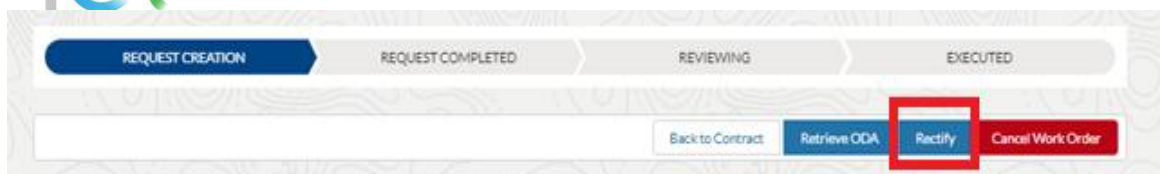
Matr. Enel → Enel Material Code
Description → Enel Material Code Description
PF → First Supply
RP → Repeated Test
q.tà → Quantity inserted in the testing notice
Qtà PDP/Coll → Quantity Produced
Lettera Omologazione → TCA Product Designation
EF: Supplier Outcome

| Matr. ENEL | NUMERO SERIALE |
|------------|------------------------------------|
| 162105 | QUADRO SF6 24KV 16KA DY9001 2LEI+T |
| row 1 s/n | CF80001207 |
| row 2 s/n | CF80001577 |
| row 3 s/n | CF80001614 |
| row 4 s/n | CF80001719 |
| row 5 s/n | CF80001720 |
| row 6 s/n | CF80001722 |
| row 7 s/n | CF80001723 |

2.2.8 Rectification/Cancellation of a Testing Notice

Rectification

A Testing notice can be modify by the Supplier user clicking on “Rectify”



The rectification regards only the Testing Notice. If the request of change regards the Material Code and Oda it is necessary to contact an Enel user referent to allow it.

The rectification of the Testing Notice should respect the contractual terms.

Cancellation

A testing notice can be canceled by the Supplier user. With this action the Supplier can invalid a Testing Notice.

In these Phases:

- Insertion Material Code
- Insertion Serials
- Insertion Oda

The Supplier user clicking on “Cancel Activity” can proceed to cancel a Testing Notice.



In the “Requested Completed” it is necessary to click on the button “Rectify” and then proceed with the cancellation of the Testing Notice, clicking on the button “Cancel Activity”.

2.2.9 Manage Corrective Action – Testing Notice

In Testing Notice layout supplier user can check reviewing details.

In case of negative review user can insert corrective action to solve non-compliance found during test execution.

In this version, corrective actions are only allowed in FAT inspections, for documentary



verifications with NC it is required the loading of a re-inspection.

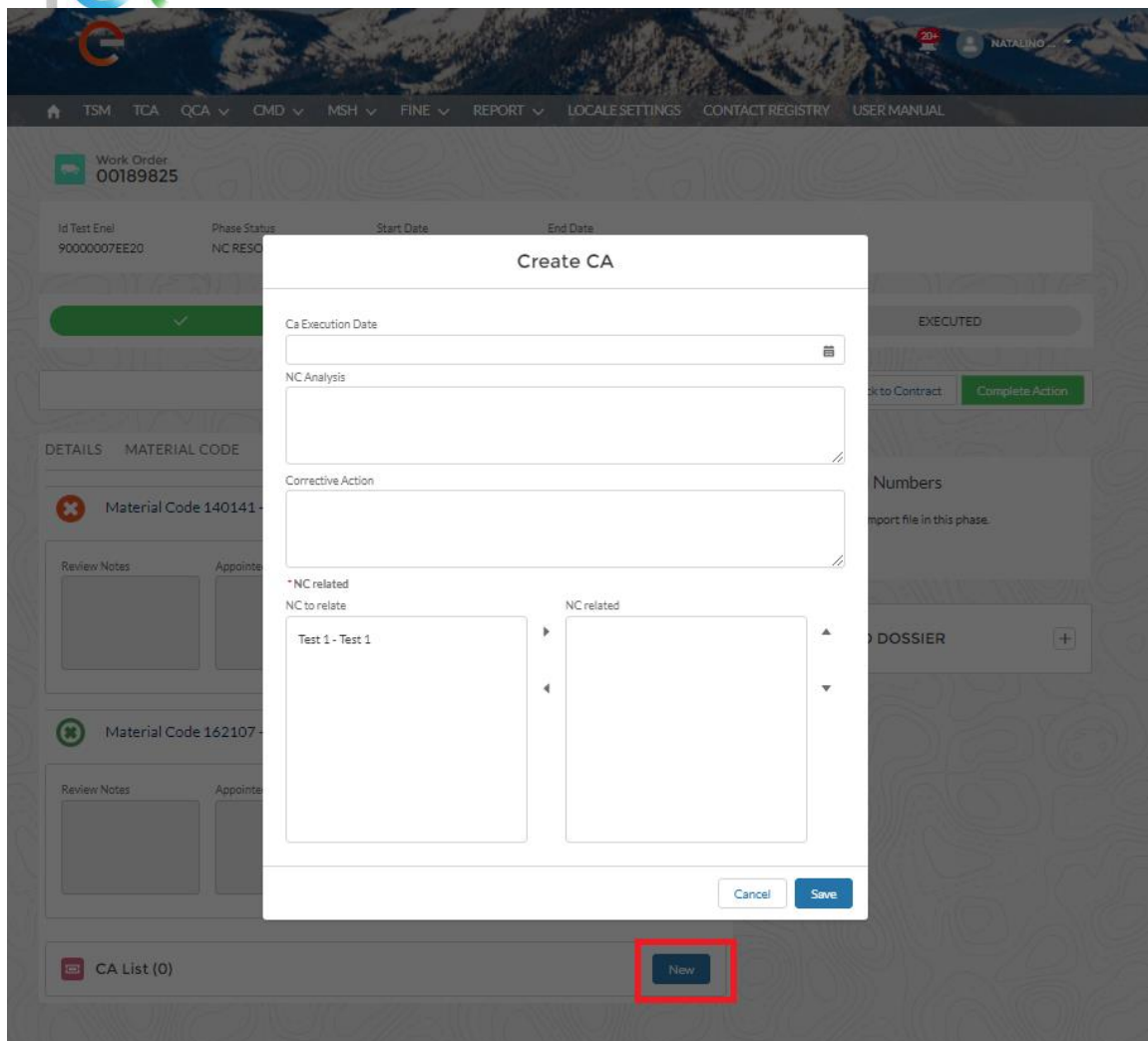
Indicate the process for the case of a re-inspection.

Press “Solve NC” button and insert new corrective action using the section below.

The screenshot displays the 'Work Order' interface for '00189825'. At the top, a progress bar shows four steps: three green with checkmarks and one blue labeled 'EXECUTED'. Below this, a table lists key data: 'Id Test Enel' (90000007EE20), 'Phase Status' (COMPLETED WITH NC FOUND), 'Start Date' (31/03/2020, 07:00), and 'End Date' (31/03/2020, 16:00). A navigation bar includes 'Back to Contract', 'Resolve NC' (highlighted with a red box), and 'Print QA'. The main content area is divided into two sections for material codes. The first section, 'Material Code 140141 - INT 3P 24KV 630A VUOTO Q.COMPATTO', has a red 'X' icon and three empty boxes for 'Review Notes', 'Appointee Notes', and 'State of Conformity'. The second section, 'Material Code 162107 - QUADRO SF6 24KV 16KA DY900/3 3LEI', has a green checkmark icon and similar empty boxes. On the right, there are two side panels: 'Import Serial Numbers' with a message 'You can't import file in this phase.' and 'UPLOAD DOSSIER' with a plus icon. At the bottom, a red-bordered box contains a message: 'In order to enter the Corrective Actions it is necessary to first advance the pha...'

After clicking on “Solve NC” button the system shows a “New” button in Corrective Action section. Using button “New” to create new Action and send it to Enel user in order to be evaluated.

Link in corrective action record non-compliance that will be solved using the “NC to be solved” box below.



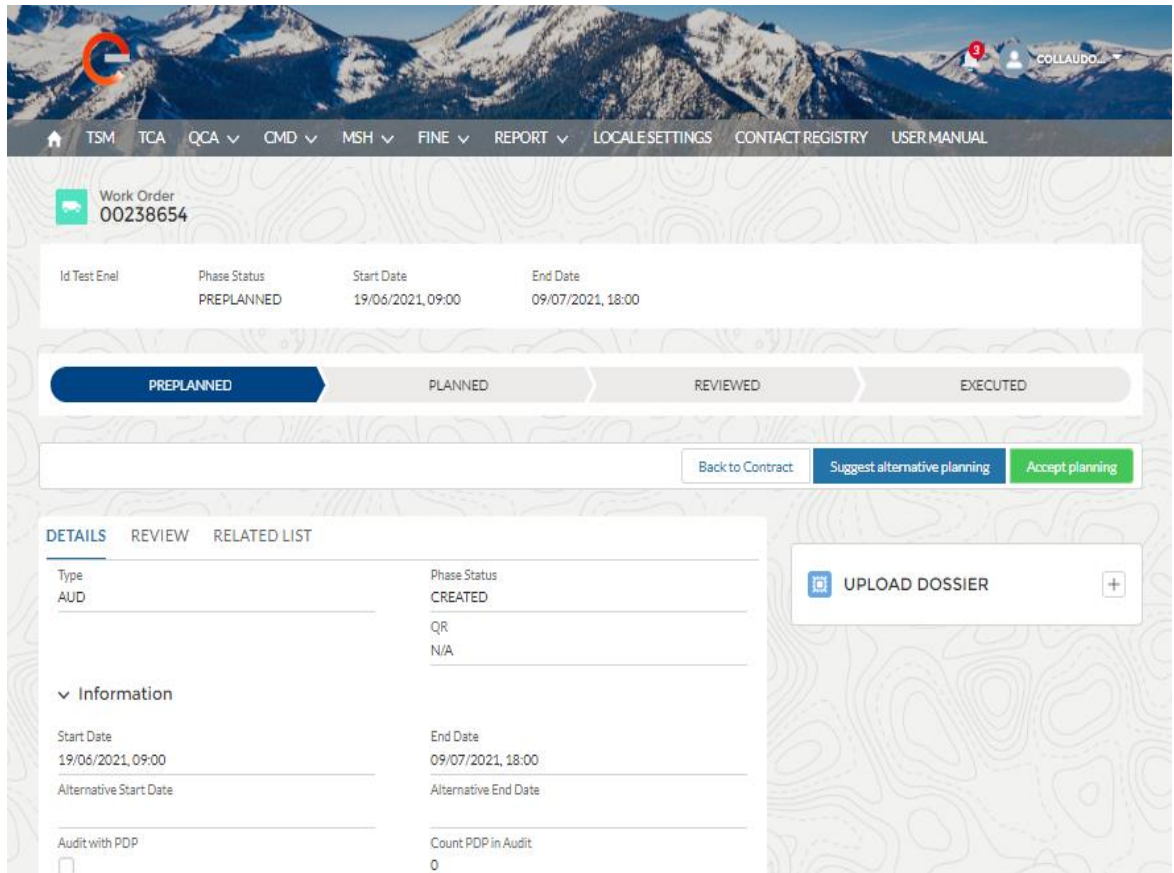
Once finished, Supplier must press the “Complete Action” button and waiting for evaluation from Enel User.

Please describe what happens after Enel’s evaluation of the corrective actions.

Indicate that Enel is the one who defines the process for resolution of NC

2.2.10 Audit/OLT Confirm Execution

In the Audit Process the Supplier User after the creation executed by the Enel User can Accept the Planning decided by the Enel User or Suggest Alternative Planning



Work Order 00238654

| Id Test Enel | Phase Status | Start Date | End Date |
|--------------|--------------|-------------------|-------------------|
| | PREPLANNED | 19/06/2021, 09:00 | 09/07/2021, 18:00 |

PREPLANNED | PLANNED | REVIEWED | EXECUTED

Back to Contract | Suggest alternative planning | Accept planning

DETAILS | REVIEW | RELATED LIST

| | |
|--------------------------------------------|-------------------------------|
| Type AUD | Phase Status CREATED |
| | QR N/A |
| Information | |
| Start Date 19/06/2021, 09:00 | End Date 09/07/2021, 18:00 |
| Alternative Start Date | Alternative End Date |
| Audit with PDP <input type="checkbox"/> | Count PDP in Audit 0 |

UPLOAD DOSSIER

If the Supplier User clicks on “Accept Planning” the Activity will passed in Accepted Planning.

If the Supplier User clicks on “Suggest alternative planning” will appear a pop up with the following field to fill in:

- Start Date
- End Date
- Audit Review Notes

Audit planning

* Start date

* End date

* Audit Review Notes

After the insertion of the information the Audit is sent to the Enel User in order to accept the date suggested by the Supplier User.

As said, above when the date is confirmed the Activity will go in Accepted Planning.

Work Order
00238654

| Id Test Enel | Phase Status | Start Date | End Date |
|--------------|-------------------|-------------------|-------------------|
| | ACCEPTED PLANNING | 23/06/2021, 09:00 | 24/06/2021, 18:00 |

PREPLANNED

PLANNED

REVIEWED

EXECUTED

[Back to Contract](#)

DETAILS
REVIEW
RELATED LIST

Type
AUD

Phase Status
ACCEPTED PLANNING

QR
N/A

▼ Information

Start Date
23/06/2021, 09:00

Alternative Start Date
23/06/2021, 08:00

Audit with PDP
☐

AUD Type

End Date
24/06/2021, 18:00

Alternative End Date
24/06/2021, 17:00

Count PDP in Audit
0

Note

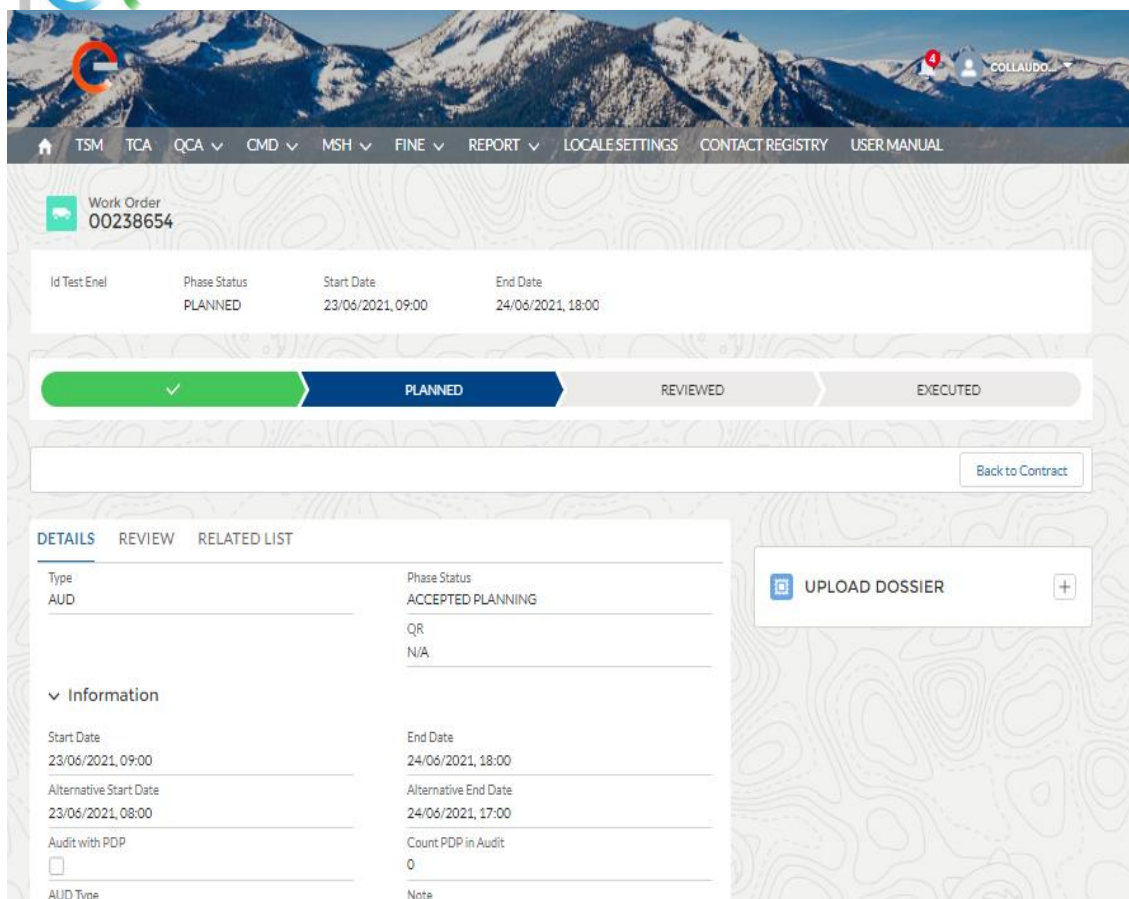
UPLOAD DOSSIER

+

After that the Supplier User should wait that the Activity is worked by and Enel User and after that will go in Planned Phase

REPRODUCTION FORBIDDEN

Page 39 of 47



Work Order
00238654

| | | | |
|--------------|-------------------------|---------------------------------|-------------------------------|
| Id Test Enel | Phase Status PLANNED | Start Date 23/06/2021, 09:00 | End Date 24/06/2021, 18:00 |
|--------------|-------------------------|---------------------------------|-------------------------------|

✓ PLANNED REVIEWED EXECUTED

[Back to Contract](#)

DETAILS REVIEW RELATED LIST

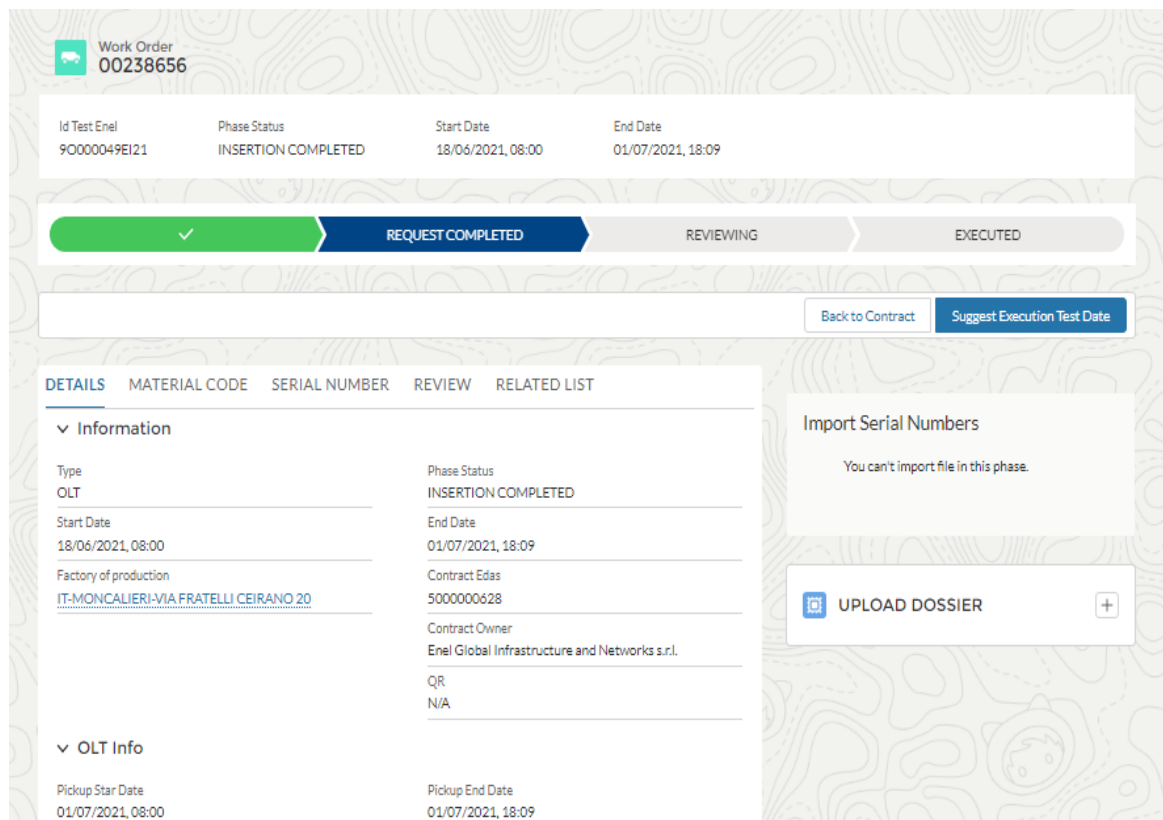
| | |
|---------------------------------------------|-------------------------------------------|
| Type AUD | Phase Status ACCEPTED PLANNING |
| | QR N/A |
| Information | |
| Start Date 23/06/2021, 09:00 | End Date 24/06/2021, 18:00 |
| Alternative Start Date 23/06/2021, 08:00 | Alternative End Date 24/06/2021, 17:00 |
| Audit with PDP <input type="checkbox"/> | Count PDP in Audit 0 |
| AUD Type | Note |

[UPLOAD DOSSIER](#)

In this phase the Supplier User can only wait for the Start Date.

Offline Test

In the OLT Process, as well as AUD, the Supplier User after the creation executed by the Enel User can suggest an Alternative Execution Date.



Work Order 00238656

| Id Test Enel | Phase Status | Start Date | End Date |
|--------------|---------------------|-------------------|-------------------|
| 90000049EI21 | INSERTION COMPLETED | 18/06/2021, 08:00 | 01/07/2021, 18:09 |

Progress: REQUEST COMPLETED (checked), REVIEWING, EXECUTED

Buttons: Back to Contract, Suggest Execution Test Date

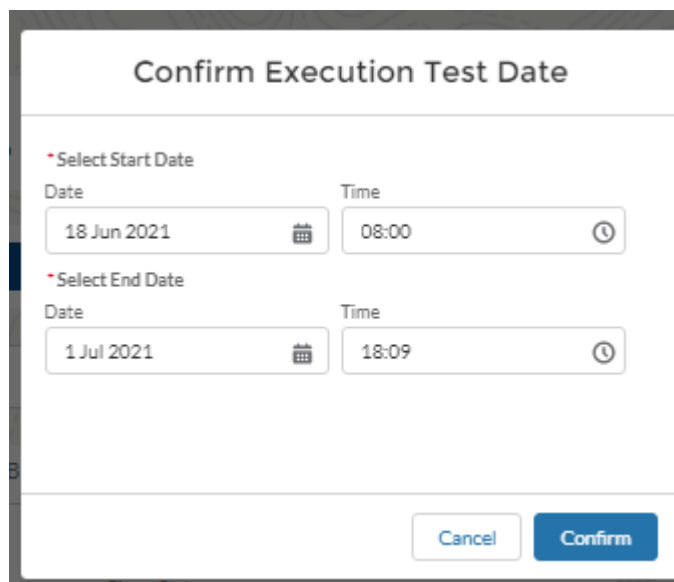
Details:

- Information
 - Type: OLT
 - Start Date: 18/06/2021, 08:00
 - End Date: 01/07/2021, 18:09
 - Factory of production: IT-MONCALIERI-VIA FRATELLI CEIRANO 20
 - Contract Edas: 5000000628
 - Contract Owner: Enel Global Infrastructure and Networks s.r.l.
 - QR: N/A
- OLT Info
 - Pickup Star Date: 01/07/2021, 08:00
 - Pickup End Date: 01/07/2021, 18:09

Import Serial Numbers: You can't import file in this phase.

UPLOAD DOSSIER (+)

Clicking on “Suggest Execution Test Date” button the system will open a pop-up where the Supplier User can indicate the dates



Confirm Execution Test Date

* Select Start Date

Date: 18 Jun 2021 Time: 08:00

* Select End Date

Date: 1 Jul 2021 Time: 18:09

Buttons: Cancel, Confirm

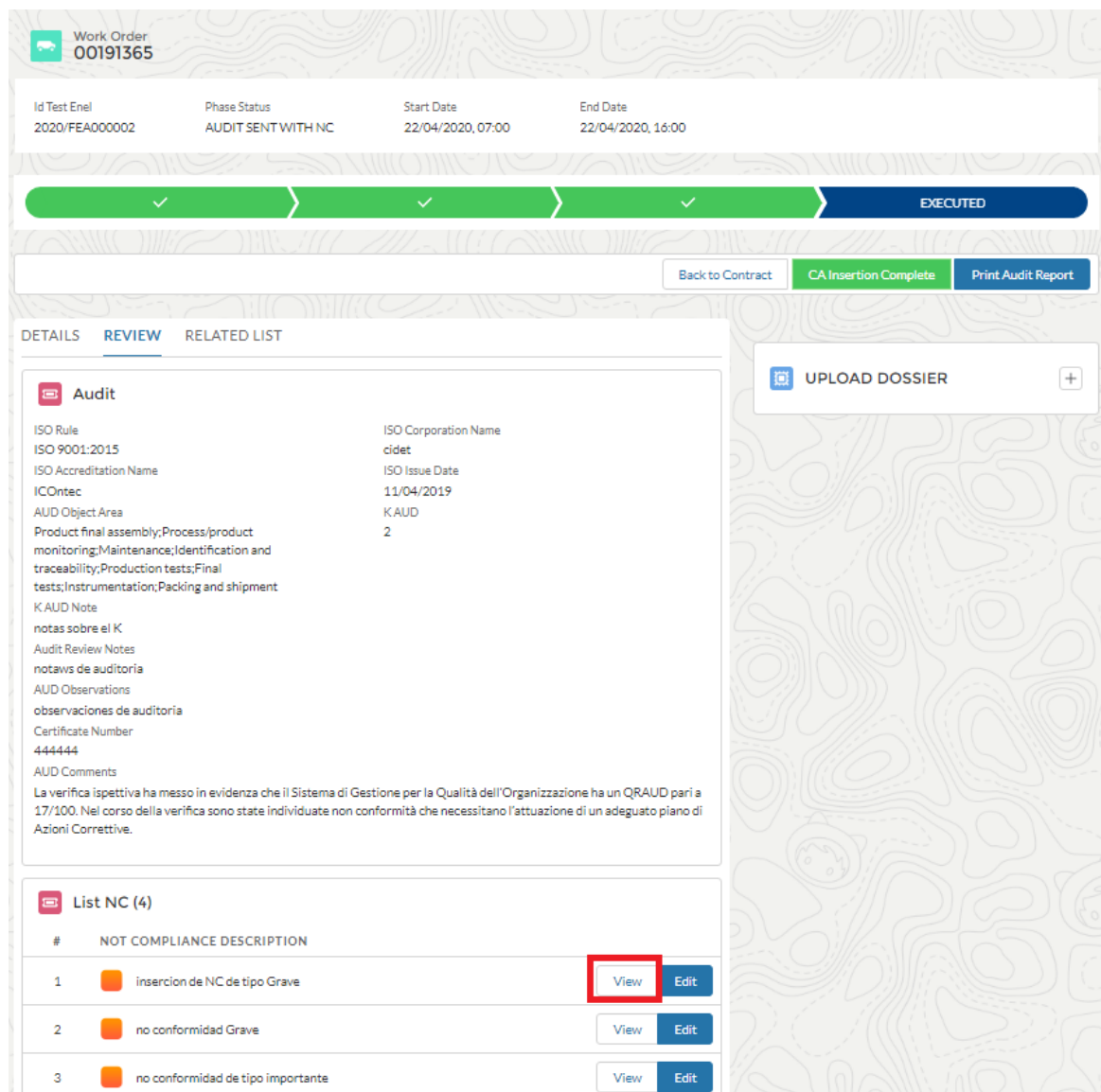
Clicking on “Confirm” the suggested date will be sent to the Enel User that can proceed with the acceptance or suggest another slot of dates. After the confirmation of the date withdrawal. The OLT will passed in ARQC review phase.

2.2.11 Manage Corrective Action – Audit

In Audit layout supplier user can check reviewing details.

In case of negative reviewing user can insert corrective action to solve non-compliance found during test execution.

Supplier user must press on “View” button available for non-compliance detail as showed below:



The screenshot displays the Enel Audit system interface. At the top, a 'Work Order' header shows '00191365'. Below this, a table provides details: 'Id Test Enel' (2020/FEA000002), 'Phase Status' (AUDIT SENT WITH NC), 'Start Date' (22/04/2020, 07:00), and 'End Date' (22/04/2020, 16:00). A progress bar indicates the status 'EXECUTED'. Navigation buttons include 'Back to Contract', 'CA Insertion Complete', and 'Print Audit Report'.

The main content area is divided into 'DETAILS', 'REVIEW' (selected), and 'RELATED LIST' tabs. The 'REVIEW' tab shows an 'Audit' section with fields for 'ISO Rule' (ISO 9001:2015), 'ISO Accreditation Name' (ICOntec), 'AUD Object Area' (Product final assembly; Process/product monitoring; Maintenance; Identification and traceability; Production tests; Final tests; Instrumentation; Packing and shipment), 'K AUD Note' (notas sobre el K Audit Review Notes), 'AUD Observations' (observaciones de auditoria), 'Certificate Number' (444444), and 'AUD Comments' (La verifica ispettiva ha messo in evidenza che il Sistema di Gestione per la Qualità dell'Organizzazione ha un QRAUD pari a 17/100. Nel corso della verifica sono state individuate non conformità che necessitano l'attuazione di un adeguato piano di Azioni Correttive).

Below the audit details is a 'List NC (4)' section with a table of non-compliance items:

| # | NOT COMPLIANCE DESCRIPTION | View | Edit |
|---|-----------------------------------|------|------|
| 1 | insercion de NC de tipo Grave | View | Edit |
| 2 | no conformidad Grave | View | Edit |
| 3 | no conformidad de tipo importante | View | Edit |

In non-compliance details system show “Create Corrective Action” button. In order to create a new corrective action, press the button and fill all fields.

Not Compliance Details

Verifier
 Not Compliance Description Verifier
 Insertion de NC de tipo Grave
 Non-NC Compliance Verifier
 Process
 Event of Impact Verifier
 Certain Impact
 Not Compliance Classification Verifier
 Critical
 Material code
 ...

Product Impact Verifier
 Serious Functional
 Detection before Delivery Verifier
 Yes
 ISO Clause Verifier
 8.4.2 Tipo de extensión del control

Corrective Action
 NC Analysis
 NC Correction
 NC Corrective Action
 CA Execution Date

[Cancel](#) [Save](#) [Close](#)

Once finished, press “Complete Action” button and waiting for Enel evaluation.

Work Order: 00191365

| | | | |
|--------------------------------|------------------------------------|---------------------------------|-------------------------------|
| Id Test Enel 2020/FEA000002 | Phase Status AUDIT SENT WITH NC | Start Date 22/04/2020, 07:00 | End Date 22/04/2020, 16:00 |
|--------------------------------|------------------------------------|---------------------------------|-------------------------------|

✓

✓

✓

EXECUTED

[Back to Contract](#)
[CA Insertion Complete](#)
[Print Audit Report](#)

[DETAILS](#)
[REVIEW](#)
[RELATED LIST](#)

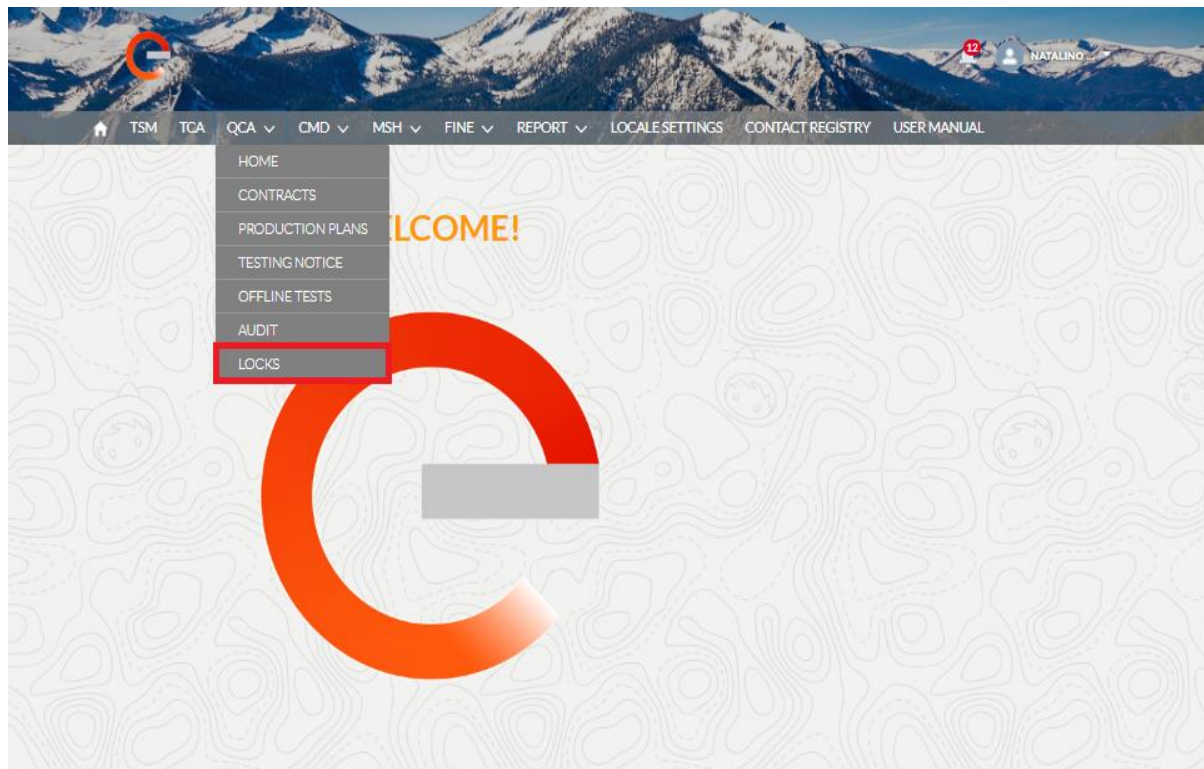
Audit
 ISO Rule
 ISO 9001:2015
 ISO Accreditation Name
 IContec
 AUD Object Area
 Product final assembly;Process/product monitoring;Maintenance;Identification and traceability;Production tests;Final tests;Instrumentation;Packing and shipment
 K AUD Note
 notas sobre el K
 Audit Review Notes
 notavis de auditoria
 AUD Observations
 observaciones de auditoria
 Certificate Number
 444444
 AUD Comments
 La verificación ispettiva ha messo in evidenza che il Sistema di Gestione per la Qualità dell'Organizzazione ha un QRAUD pari a 17/100. Nel corso della verifica sono state individuate non conformità che necessitano l'attuazione di un adeguato piano di Azioni Correttive.

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List NC (4)

| # | NOT COMPLIANCE DESCRIPTION | |
|---|-------------------------------|-------------------------------------------|
| 1 | insercion de NC de tipo Grave | View Edit |
| 2 | no conformidad Grave | View Edit |

In the QCA Navigation Menu of the Supplier User there is the section “Locks”.



Clicking on that it possible for the Supplier User to check the Locks that are operating based on three types:

- Material Code
- Factory
- Supplier

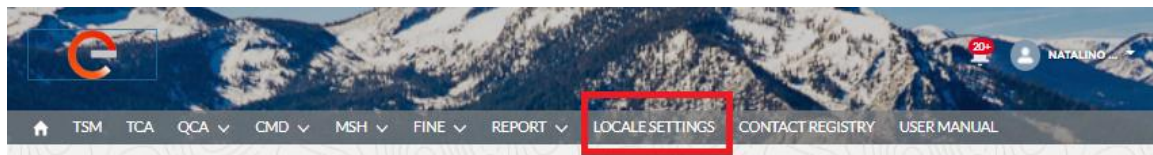
The screenshot shows the 'Supplier Warnings/Locks' table. The table has columns for Type, Description, Factory, Material Code, Country, Active, and Created Date. The 'Active' column contains red power icons for the first two rows and a grey power icon for the third row.

| Type | Description | Factory | Material Code | Country | Active | Created Date |
|---------------|----------------------|-------------------------|---------------|---------|--------|--------------|
| Supplier | Supplier Lock | | | IT | | 6 Mar 2019 |
| Factory | Factory Lock | IT-Dalmine-Via Friuli 4 | | IT | | 15 Dec 2018 |
| Material Code | Material Code : Lock | | 140141 | IT | | 7 Dec 2018 |

The column “Active” emphasizes if there is a lock active. The red one means that is currently active, while the grey one specifies that is not currently active.

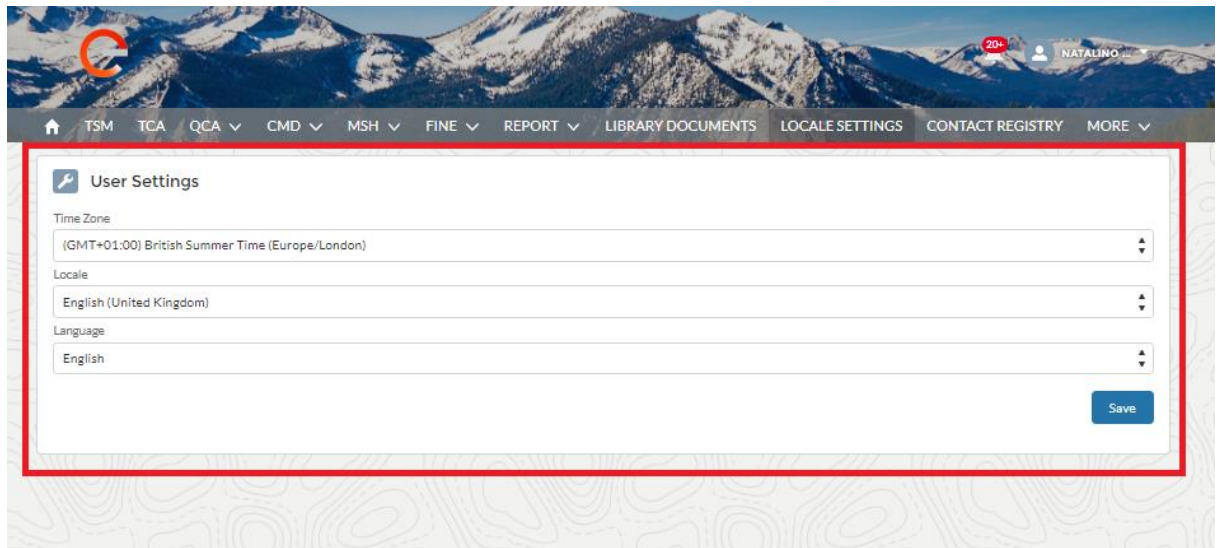
2.2.13 Locale Settings

The Supplier can change the locale settings clicking on “LOCALE SETTINGS” tab



the “LOCALE SETTINGS” page is now open and the supplier, using the three picklists, can change:

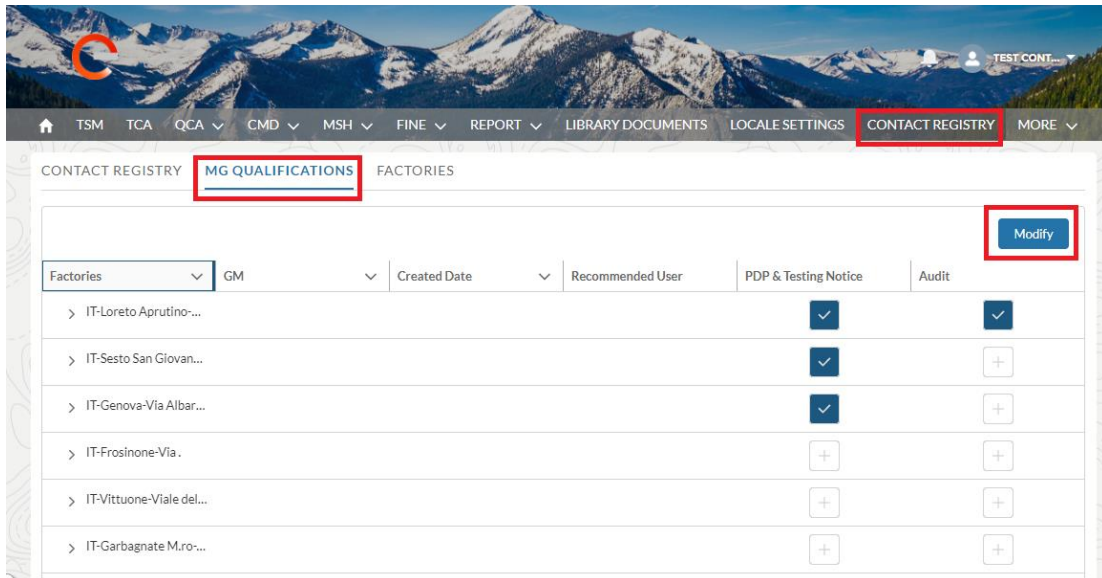
- **Time Zone**
- **Locale (Zone)**
- **Language** (ENG, POR, ITA, ESP, ROU)



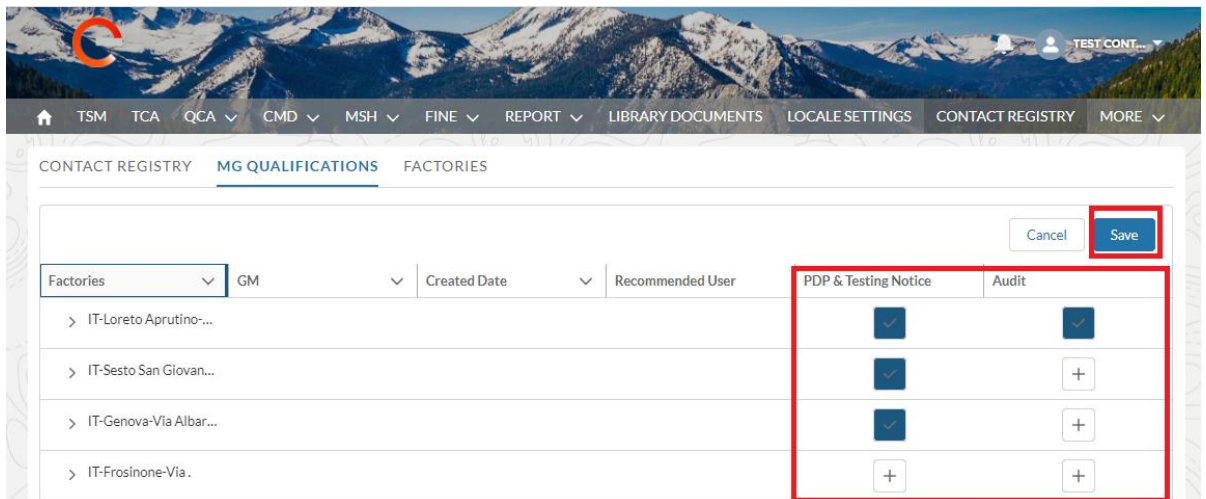
and then he can save the changes, clicking on “Save” button.

2.2.14 Contact Details

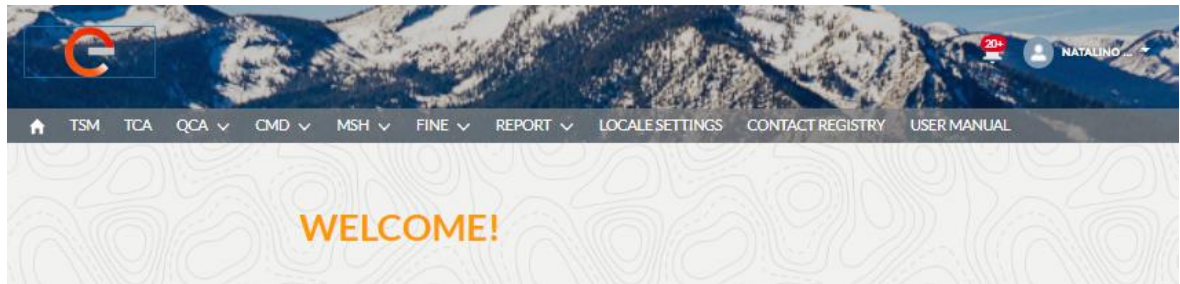
The user who wants to receive notifications related to PDP, Testing and / or Audit notices must click on the "Contact Registry" menu and then click on the "Qualifications" tab as shown in the following image:



Click on Edit, set a tick on "PDP & Testing Notice" and / or on Audit of the chosen facility for which you want to receive notification. The selection can be made for multiple factory. After the selection phase is completed, click on the "Save" button to store the information as shown in the image in the figure:



2.2.15 Supplier User Manual



The manual download functionality allows the user to have the manual available at any time. By clicking on the "User Manual" link, you can consult the globalprocurement.enel.com website and start downloading the relative manual in .pdf format.



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